



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 14, 2019

Jeffrey Perczyk
Life Skills Residential, LLC
Suite #103
25900 Greenfield Road
Oak Park, MI 48237

RE: Application #: AS630394457
Life Skills Residential-The Loop
25640 Lincoln Terrace Drive
Oak Park, MI 48237

Dear Mr. Perczyk:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in blue ink, appearing to read "K. Lewis".

Kenyatta Lewis, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(248) 296-2078

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630394457
Licensee Name:	Life Skills Residential, LLC
Licensee Address:	Suite #103 25900 Greenfield Road Oak Park, MI 48237
Licensee Telephone #:	(248) 788-4300
Administrator/Licensee Designee:	Jeffrey Perczyk
Name of Facility:	Life Skills Residential-The Loop
Facility Address:	25640 Lincoln Terrace Drive Oak Park, MI 48237
Facility Telephone #:	(248) 788-4300
Application Date:	06/04/2018
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED MENTALLY ILL TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

06/04/2018	On-Line Enrollment
06/05/2018	Contact - Document Sent Rules and Acts books.
06/08/2018	Contact - Document Received 1326, RI-030, FP for Jeffrey.
06/08/2018	File Transferred to Field Office Oakland
06/15/2018	Contact - Document Received Licensing file received from Central office
09/17/2018	Application Incomplete Letter Sent
11/19/2018	Application Complete/On-site Needed
02/13/2019	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Life Skills Residential- The Loop, is located at 25640 Lincoln Terrace Drive in Oak Park, MI. The facility is a three-story structure, apartment building that is not wheelchair accessible. The corporation, Life Skills Residential, LLC, has a rent agreement for the entire building, however the third floor is not part of the licensed facility. The facility consists of two community multi-purpose rooms for recreation, which are both located on the first floor of the facility. One of the multi-purpose rooms contains the laundry room and recreation/exercise room. The other multi-purpose room has a kitchenette and large dining room, sitting/lounge, office, and medication area. There is a total of six individual apartment style units with two bedrooms, full bathrooms, kitchenettes and living room areas.

The furnace and boiler unit are located in a separate building, that services all of the apartment buildings in the complex. Each apartment unit has a thermostat. The furnace and boiler were inspected and approved by AAC Services and Heating on 12/06/18. The facility is equipped with interconnected, hardwire smoke detection system, with battery back- up, which I observed to be fully operational. There are fire extinguishers placed throughout the home and inside each individual bedroom, each individual kitchenette and the laundry room.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	26.62 ft x 32.87 ft	875 square feet	1
2	26.62 ft x 32.87 ft	875 square feet	1
3	26.62 ft x 32.87 ft	875 square feet	1
4	26.62 ft x 32.87 ft	875 square feet	1
5	26.62 ft x 32.87 ft	875 square feet	1
6	26.62 ft x 32.87 ft	875 square feet	1

Total capacity: 6

The community multi-purpose areas measure a total of 1750 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

Based on the above information, it is concluded that this facility can accommodate six (6) residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Life Skills Residential - The Loop, program aims to provide an assistive living environment specifically for six (6) physically and brain injured and/or cognitively impaired individuals age 18 years old and up who are medically stable and fully ambulatory. Life Skills Residential - The Loop, program is designed to help residents fulfill major life goals for independence, while aiding with activities of daily living, supervision, medication management, employment, recreation and socialization programs.

Residents will reside in a private home-like, two- bedroom apartment environment where staff will be available 24 hours per day. Although each apartment unit has two bedrooms, each apartment is licensed for one (1) resident. The program will provide three meals per day/snacks; nurse-managed resident care; personal laundry; and housekeeping services/assistance. Life Skills Residential - The Loop, will provide all household furnishings--a bed, nightstand, dresser, towels, bed linens, a full living room set, full dinette set, and all necessary cooking and eating utensils.

The caregivers will treat each resident as an individual with unique needs and abilities and will help each resident to attain his or her highest potential in community living skills. The residents in the program may attend day programs such as recreational or vocational rehabilitation. On the weekends and during the evening hours, the residents will have opportunities to go to the show, out to eat, shop, and attend concerts and sporting events within the community.

Admission and discharge policies, program statement, refund policy, personnel policies, standard procedures, as well as floor plans, organizational chart, permission to inspect,

proof of ownership, staff training, fire evacuation plan, and staff pattern for the facility were reviewed and accepted as written as outlined in Rule(s) 400.14103, 400.14207, 400.14209, and 400.14302.

C. Applicant and Administrator Qualifications

The applicant is Life Skills Residential, LLC, which is a “For Profit Corporation” and was established in Michigan on 09/27/13

The Life Skills Residential, LLC, COO Nate Gardin has submitted documentation appointing Jeffrey Perczyk as Licensee Designee for this facility.

Life Skills Residential LLC submitted an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

A licensing record clearance request was completed with no LEIN convictions recorded for the licensee designee, Jeffrey Perczyk, who also submitted a medical clearance request with statements from a physician documenting his good health and current TB-tine negative results.

Jeffrey Perczyk has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules. This included training logs and a copy of Mr. Perczyk’s associate degree in Business Administration from Oakland Community College. Mr. Perczyk has been employed with Life Skills Residential, as the Director of Residential Services, working specifically with the Traumatic Brain Injury Population, since 12/2016. Mr. Perczyk completed independent learning modules, dated 10/18/18, that included the following topics: recipient rights, personal care, supervision and protection of residents, resident rights, safety and fire prevention, medication administration, behavior intervention techniques and crisis intervention. Mr. Perczyk also completed First Aid and CPR training through the American Red Cross on 10/17/18. There are copies of all the training records on file.

The staffing pattern for the original license of this six (6)-bed facility is adequate and includes a minimum of one (1) staff-to-five (6) residents per shift. All staff shall be awake during sleeping hours.

Life Skills Residential, LLC, licensee designee, Jeffrey Perczyk acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff (1) one –to- (5) five resident ratio.

Life Skills Residential, LLC, licensee designee, Jeffrey Perczyk acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care

Partnership website (www.miltcpartnership.org), L-1 Identity Solutions™ (formerly Identix®), and the related documents required to be maintained in each employee record to demonstrate compliance.

Life Skills Residential LLC, licensee designee, Jeffrey Perczyk acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, Life Skills Residential - The Loop, has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Life Skills Residential LLC, licensee designee, Jeffrey Perczyk acknowledges his responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, Life Skills Residential - The Loop, acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

Life Skills Residential LLC, licensee designee, Jeffrey Perczyk acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. Life Skills Residential - The Loop, indicated that it is their intent to achieve and maintain compliance with these requirements.

Life Skills Residential LLC, licensee designee, Jeffrey Perczyk acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. Life Skills Residential LLC, licensee designee, Jeffrey Perczyk has indicated his intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

Life Skills Residential LLC, licensee designee, Jeffrey Perczyk acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

Life Skills Residential LLC, licensee designee, Jeffrey Perczyk acknowledges his responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, Life Skills Residential LLC, licensee designee, Jeffrey Perczyk, acknowledges his responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

Life Skills Residential LLC, licensee designee, Jeffrey Perczyk acknowledges his responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

Life Skills Residential LLC followed the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-6).

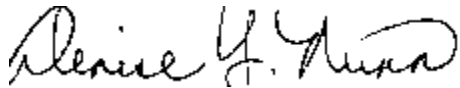


02/13/19

Kenyatta Lewis
Licensing Consultant

Date

Approved By:



02/14/2019

Denise Y. Nunn
Area Manager

Date