



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

November 15, 2018

Aimee Smith
Friends and Family, Inc.
7730 Smale Street
Washington, MI 48094

RE: Application #: AL500380140
Woodward's Assisted Living
309 S. Bailey
Romeo, MI 48065

Dear Ms. Smith:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Roeiah Epps".

Roeiah Epps, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(586) 256-1776

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AL500380140
Applicant Name:	Friends and Family, Inc.
Applicant Address:	7730 Smale Street Washington, MI 48094
Applicant Telephone #:	(586) 781-5040
Licensee Designee:	Aimee Smith
Name of Facility:	Woodward's Assisted Living
Facility Address:	309 S. Bailey Romeo, MI 48065
Facility Telephone #:	(586) 255-0451
Application Date:	10/06/2015
Capacity:	20
Program Type:	PHYSICALLY HANDICAPPED AGED

II. METHODOLOGY

10/06/2015	Enrollment
10/27/2015	Inspection Report Requested - Health Inv. #1024903
10/27/2015	Inspection Report Requested - Fire
12/13/2016	Contact - Document Sent Email to licensee regarding documents needed for enrollment application
02/06/2017	Technical Assistance Regarding BFS and Dementia program requirements
08/07/2018	Inspection Completed-Fire Safety : A
08/24/2018	Inspection Completed-BCAL Sub. Compliance
08/24/2018	Application Incomplete Letter Sent
10/25/2018	Application Complete/On-site Needed
10/31/2018	Contact - Document Received
10/31/2018	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The home is in a rural community of Romeo, west of M-53. The structure is a brick ranch style facility on a residential lot. The facility has a paved driveway and rear parking lot. The living and dining space in the home contains 1,054 sq. ft. of activity space. This is adequate for the proposed number of occupants. The facility is equipped with a smoke detection system which includes a fire sprinkler system, approved by the Bureau of Fire Safety. The facility is also wheelchair accessible.

The bedroom space is as follows:

Location	Dimensions	Square Footage	Capacity
Bedroom #1	16'4" x 13'4"	220 sq. ft.	2
Bedroom #2	15'10" x 13'9"	210 sq. ft.	2
Bedroom #3	9" x 16'2"	146 sq. ft.	1
Bedroom #5	18'3" x 16'5"	302 sq. ft.	2
Bedroom #6	11'11" x 12'8"	145 sq. ft.	1

Bedroom #7	12'6" x 12'1"	155 sq. ft.	1
Bedroom #9	17'11" x 12'2"	209 sq. ft.	2
Bedroom #10	12" x 18"	216 sq. ft.	2
Bedroom #11	13" x 22'5"	293 sq. ft.	2
Bedroom #12	13'3 x 8"	106 sq. ft.	1
Bedroom #14	13" x 19'5"	253 sq. ft.	2
Bedroom #15	14'4 x 11'2"	161 sq. ft.	2

Total capacity: 20

B. Program Description

The applicant intends to provide 24-hour supervision, protection and personal care to four ambulatory residents, whose diagnoses are aged and/or Alzheimer's. The program will include social interaction, personal hygiene care and transportation.

C. Applicant and Administrator Qualifications

The applicant is Friends and Family, Inc., which is a "Domestic Profit Corporation" established in Michigan on 9/8/15. The applicant has sufficient financial resources to provide for the adequate care of the residents as evidenced by the projected income from caring for AFC residents along with a projected budget which includes the applicant's income for 11 other licensed AFC facilities.

The Board of Directors of Friends and Family, Inc. submitted documentation appointing Aimee Smith as the licensee designee and administrator of the facility. A licensing record clearance was completed and the licensee designee and administrator is of good moral character. The licensee designee and administrator submitted a medical clearance for herself documenting her good health and current TB test with negative results. Aimee Smith provided verification of her education and years of experience working with the aged and Alzheimer's population for approximately 7 years at several AFC homes including management experience. Ms. Smith also supplied verification of the necessary hours for training.

Aimee Smith, the licensee designee and administrator acknowledged it is her responsibility to assess the good moral character of employees and those who will have ongoing, regular and direct contact with the residents. The licensee designee and administrator was also instructed about background check requirements. The licensee designee and administrator was provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), L-1 Identity Solutions (formerly Identix ®), and the related documents required to be maintained in each employee's record to demonstrate compliance.

Aimee Smith acknowledged and understands the administrative rules regarding medication procedures. In addition, she indicated that resident medication will be stored in a locked cabinet. A daily medication log will be maintained. The licensee designee understands the administrative rules regarding informing each resident of their rights and providing a copy of those rights to them.

Aimee Smith acknowledged awareness of the administrative rules regarding discharge and procedural requirements for issuing written discharge notices. Aimee Smith also understands the administrative rules regarding discharge and procedural requirements for issuing written discharge notices.

Aimee Smith understands the administrative rules regarding written and verbal reporting of accidents and incidents and the responsibility to conduct timely investigations of the cause. The licensee designee has indicated that it is her intention to maintain compliance with this requirement.

The licensee designee and administrator, Aimee Smith it is her responsibility to maintain required resident records.

Aimee Smith, licensee designee was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult large group home with a capacity of 20 residents.

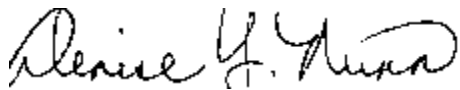


11/7/18

Roeiah Epps
Licensing Consultant

Date

Approved By:



11/15/2018

Denise Y. Nunn
Area Manager

Date