



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

February 5, 2018

Sherri Turner
Adult Learning Systems-Lower Michigan
Suite F
8170 Jackson Road
Ann Arbor, MI 48103

RE: Application #: AS500390463
Zachary
35917 24 Mile Road
Chesterfield, MI 48047

Dear Ms. Turner:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Roeiah Epps".

Roeiah Epps, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(586) 256-1776

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

| | |
|-------------------------------|---|
| License #: | AS500390463 |
| Applicant Name: | Adult Learning Systems-Lower Michigan |
| Applicant Address: | Suite F 8170 Jackson Road Ann Arbor, MI 48103 |
| Applicant Telephone #: | (734) 408-0112 |
| Licensee Designee: | Sherri Turner |
| Name of Facility: | Zachary |
| Facility Address: | 35917 24 Mile Road Chesterfield, MI 48047 |
| Facility Telephone #: | (734) 408-0112 |
| Application Date: | 09/14/2017 |
| Capacity: | 6 |
| Program Type: | MENTALLY ILL |

II. METHODOLOGY

| | |
|------------|---|
| 09/14/2017 | Enrollment Online enrollment |
| 09/20/2017 | Contact - Document Sent Rule & Act booklets |
| 09/20/2017 | Application Incomplete Letter Sent App - Corrected; rec cl's for Sherri (LD), Kimberly (Admin) |
| 09/22/2017 | Contact - Document Received Corrected app; rec cl's for Sherri & Kimberly |
| 09/26/2017 | Contact - Document Received Licensing file received from Central office |
| 10/18/2017 | Application Incomplete Letter Sent |
| 12/20/2017 | Inspection Completed On-site |
| 12/20/2017 | Inspection Completed-BCAL Sub. Compliance |
| 12/21/2017 | Application Incomplete Letter Sent |
| 01/30/2018 | Inspection Completed-BCAL Full Compliance |

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

The home is located in a suburban community of Chesterfield, located on 24 mile road. The facility is a brick ranch style home on a residential lot. The home has a paved driveway, with an attached two-car garage. The living, dining and recreational space in the home contains sq. 2,370 sq. ft. These calculations also include the basement, which has two approved means of egress. This is adequate for the proposed number of occupants. The shower in the basement is not been approved for residents use. The home is equipped with an interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational. The home is not wheelchair accessible.

| Location | Dimensions | Square Footage | Capacity |
|------------|---------------|----------------|----------|
| Bedroom #1 | 12" x 13'5" | 174 sq. ft. | 2 |
| Bedroom #2 | 13'5 x 11'8" | 166 sq. ft. | 2 |
| Bedroom #3 | 12'2" x 11'8" | 151 sq. ft. | 2 |

Total capacity: 6

B. Program Description

The applicant intends to provide 24-hour supervision, protection and personal care to six ambulatory residents, whose diagnosis is mentally ill. The program will include social interaction, personal hygiene care and transportation.

C. Applicant and Administrator Qualifications

The applicant is Adult Learning Systems-Lower Michigan, which is a “Domestic Non-Profit Corporation,” established in Michigan on 5/1/98. The applicant has sufficient financial resources to provide for the adequate care of the residents as evidenced by the projected income from caring for AFC residents along with a projected budget which includes the applicant’s revenue and Community Mental Health contract with Macomb County.

The applicant Adult Learning Systems-Lower Michigan, has appointed Sherri Turner as licensee designee, and Kim Horton as administrator of the facility. A licensing record clearance was completed and the licensee designee and administrator are both of good moral character. The licensee designee and administrator submitted medical clearances documenting their good health and current TB test with negative or latent/non-active results. Ms. Turner and Ms. Horton provided verification of their education and years of experience of working with the mentally ill population, since 1998, as direct care workers and managers of AFC facilities. Ms. Turner and Ms. Horton also supplied verification of the necessary hours for training.

The licensee designee and administrator, Ms. Sherri Turner and Ms. Kim Horton acknowledged it is their responsibility to assess the good moral character of employees and those who will have ongoing, regular and direct contact with the residents. The licensee designee and administrator was also instructed about background check requirements. Ms. Sherri Turner and Ms. Kim Horton were provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), L-1 Identity Solutions (formerly Identix ®), and the related documents required to be maintained in each employee’s record to demonstrate compliance.

Ms. Sherri Turner and Ms. Kim Horton acknowledged and understands the administrative rules regarding medication procedures. In addition, she indicated that resident medication will be stored in a locked cabinet. A daily medication log will be maintained. The licensee designee understands the administrative rules regarding informing each resident of their rights and providing a copy of those rights to them.

Ms. Turner acknowledged awareness of the administrative rules regarding discharge and procedural requirements for issuing written discharge notices. Ms. Turner also understands the administrative rules regarding discharge and procedural requirements for issuing written discharge notices.

Ms. Turner understands the administrative rules regarding written and verbal reporting of accidents and incidents and the responsibility to conduct timely investigations of the cause. The licensee designee has indicated that it is her intention to maintain compliance with this requirement.

The licensee designee and administrator, Ms. Sherri Turner and Ms. Kim Horton acknowledged it is their responsibility to maintain required resident records.

The licensee designee, Sherri Turner was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home with a capacity of six residents.



1/30/18

Roeiah Epps
Licensing Consultant

Date

Approved By:



02/05/2018

Denise Y. Nunn
Area Manager

Date