



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

October 13, 2017

Paul Meisel
Reed City Fields Assisted Living II
22109 Professional Dr.
Reed City, MI 49677

RE: Application #: AL670384778
Reed City Fields Assisted Living II
22109 Professional Dr.
Reed City, MI 49677

Dear Mr. Meisel:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9720.

Sincerely,

Bridget Vermeesch

Bridget Vermeesch, Licensing Consultant
Bureau of Community and Health Systems
1919 Parkland Drive
Mt. Pleasant, MI 48858-8010
(989) 948-0561

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License Application #:	AL670384778
Applicant Name:	Reed City Fields Assisted Living II
Applicant Address:	22109 Professional Dr. Reed City, MI 49677
Applicant Telephone #:	(231) 465-4371
Administrator/Licensee Designee:	Paul Meisel
Name of Facility:	Reed City Fields Assisted Living II
Facility Address:	22109 Professional Dr. Reed City, MI 49677
Facility Telephone #:	(231) 465-4371
Application Date:	09/01/2016
Capacity:	20
Program Type:	AGED ALZHEIMERS PHYSICALLY HANDICAPPED

II. METHODOLOGY

09/01/2016	Enrollment
09/12/2016	Application Incomplete Letter Sent needs fingerprint for Paul Meisel
09/28/2016	Contact - Document Received Received field file on this date.
09/28/2016	Application Incomplete Letter Sent
04/24/2017	Contact - Telephone call made Telephone call to Mr. Meisel requesting missing documents.
05/31/2017	Application Incomplete Letter Sent Resent Original Application Incomplete Letter
08/03/2017	Rule Variance/Exemption Granted 410(1)(a)(b)(c)(d)(5)
08/04/2017	Plan Review Received BFS2017-000721-New-Hood Suppression-New kitchen hood suppression system
09/19/2017	Contact - Telephone call received Spoke with Nicole Haney, manager of facility to schedule final inspection for 9/27/17
09/26/2017	Inspection Completed-Fire Safety: A
09/27/2017	Application Complete/On-site Needed
09/27/2017	Inspection Completed On-site Met with Paul Meisel, licensee designee and Nicole Haney, facility manager
09/27/2017	Inspection Completed-Environmental: A

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Reed City Fields Assisted Living II is a newly constructed, ranch style, single story 'T' shaped vinyl and brick sided building. The facility does have a partial basement under the dining room only, used as a mechanical room. Reed City Fields Assisted Living II is located in rural Reed City, but is a short distance from Big Rapids which provides numerous choices in entertainment, shopping, parks, library and other community amenities. Reed City Fields Assisted Living II is right across the street from Spectrum Health-Reed City Hospital. The facility itself has 22 bedroom, all private bedrooms, but will be licensed for 20 residents. Five of the resident bedrooms are suites, providing a bedroom, full bathroom and a kitchenette with a sink and small refrigerator. One of the suites will be used as a hospice room. Consequently, when a resident is at end of their life the resident will be moved to this suite to provide the resident with additional privacy along with more space for family and friends to visit outside of regular visiting hours. There are eight large studio rooms which include a full bathroom and a mini kitchenette with a small refrigerator. The facility also has nine small studio resident bedrooms with half-bathrooms. The small studio rooms share a common bathroom for showering. One of the small studio rooms will also be used as a transition room for when a person leaves the facility and there needs to be maintenance on that room but the new resident is ready to move in, the transition room will be available for the new resident until their permanent room is ready.

Prior to entering the facility, there is a covered drive up to allow for drop offs right at the door to provide protection from the elements. Entrance to the facility is through a double door entrance into a small foyer with a couch and chair. The main entrance is located at the top middle of the 'T'. To the right of the entrance foyer is a large gathering area with additional seating for visiting. The gathering area has a double sided fireplace that can be seen by both the gathering room and the dining room. Next to the gathering room is the dining room which seats 20 people. Both the gathering room and dining room have a television with cable and large windows to enjoy the outdoors. At the end of the dining room there is a set of doors that leads to an outside fenced patio area with tables and chairs. Across the hall from the foyer is the director's office and a formal dining room for residents to have private meals with family and friends. Next to the formal dining room, across from the main dining, the facility also has a beauty salon available for resident use and a full sized commercial kitchen that will be used to cook all of the resident meals. Next to the salon is an office and staff breakroom. There is one resident suite at the end of this hall across from the breakroom. Upon going through the small foyer and turning left, is a hallway which holds the remaining four suites. On the other side of the director's office is the hallway leading to the medication room, laundry room, eight large studio rooms, nine small

studio rooms, the common resident bathroom and a year round sunroom. The sunroom has couches, chairs and a television with cable. All resident rooms have cable access and telephone hookup. All exits and entrances to the facility are at grade and the door widths accommodate wheelchair users. The facility has public water and a public sewage disposal system. The facility was determined to be in substantial compliance with all applicable rules.

The facility is equipped with central air and natural gas forced air heat. The facility also has a generator to run the facility in the event that the power goes out. In the basement, floor separation is created by a fire-rated 1 ¾ inch solid wood door both at the top and bottom of the stairs, both of which are equipped with an automatic self-closing device and positive latching hardware. The basement holds the hot water heaters, furnaces, fuse panels, generator panel and sprinkler system. There are also two additional mechanical rooms in the hallway on the main floor that hold furnaces. These furnaces are enclosed in rooms constructed of material which has one-hour fire resistance rating and by a fire-rated 1 ¾ inch solid wood door that is equipped with an automatic self-closing device and positive latching hardware.

The facility is equipped with an interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational. Smoke detectors are located on each occupied floor of the facility, in the basement and near all flame- or heat-producing equipment and the facility is fully sprinkled. The facility has been determined by the Bureau of Fire Services to be in compliance with the applicable fire safety administrative rules. The facility was inspected and determined to be in compliance on September 26, 2017.

The facility is equipped with safety cameras in the common areas and medication room. Each resident will be provided with an emergency call response system pendant that each resident will have the option of wearing. This system resembles the Life Alert.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Room Description	Room Dimensions	Total Square Footage	Total Resident Beds
Foyer	11' X 20'	220	None
Gathering Room	30' X 20'	600	None
Main Dining Room	30' X 20'	600	None
Formal Dining Room	15' X 25'	375	None
Sun Room	19' X 14'	266	None
Bedroom Suite 1	13' X 12' + 23 X 11	409	1 Resident
Bedroom Suites 2 & 4	15' X 24' +	485	1 Resident each

	12.5" X 10'		
Bedroom Suites 3 & 5	16' X 25' + 12.5" X 10'	525	1 Resident each
Bedroom Large Studios 6-15	22'.5" X 20	450	1 Resident each
Bedroom Studio 16-22	25' X 13	325	1 Resident each

The indoor living and dining areas measure a total of 2061 square feet of living space. This meets/exceeds the minimum of 35 square feet per occupant requirement. Based on the above information, this facility can accommodate twenty residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

The applicant intends to provide 24-hour supervision, protection and personal care to 20 male and female residents who are aged, physically handicapped, or people who have Alzheimer's disease. The program will include social interaction through weekly activities such as local bands and choir groups for entertaining, walking club, knitting groups, interactive games, art classes, exercise classes, Holiday activities, plus family socials and any other requests of interest to residents. The applicant intends to accept referrals from Veterans Administration, MI Choice Waiver Program, Long Term Care Facilities, Hospitals, Rehabilitation Facilities or residents with private sources for payment.

If needed by residents, behavior interventions and specialized interventions will be identified in the assessment plans. These interventions shall be implemented only by staff trained in the intervention techniques.

In addition to the above program elements, it is the intent of the applicant to utilize local community resources for recreational activities including local singing groups, church choirs, artists, and knitting groups. These resources provide an environment to enhance the quality of residents.

C. Application and Administrator Qualifications

The applicant is Reed City Fields Assisted Living II, LLC. a "For Profit Corporation", established in Michigan on 05/24/2016. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Reed City Fields Assisted Living II, LLC. has submitted documentation appointing Paul Meisel as licensee designee and administrator for this facility.

Criminal history background checks of the applicant and administrator were completed and Mr. Paul Meisel were determined to be of good moral character to provide licensed adult foster care. The applicant and administrator submitted statements from a physician documenting his good health and current negative tuberculosis test results.

Mr. Meisel provided documentation to satisfy the qualifications and training requirements identified in the group home administrative rules. Mr. Meisel has eight years of experience including being the Owner, Operator and Administrator of three AFC facilities. While being the administrator for Plainview Assisted Living and Auburn Fields Assisted Living, Mr. Meisel was the trainer for staff of the facilities. During this time, Mr. Meisel had worked on the floor passing medications and providing direct care to residents.

The staffing pattern for the original license of this 20 bed facility is adequate and includes a minimum of two staff for twenty residents per shift. The applicant acknowledged that the staff to resident ratio may need to be decreased in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs. The applicant has indicated that direct care staff will be awake during sleeping hours.

The applicant acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees. The applicant acknowledge the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing "direct access" to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

The applicant acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff that have received medication training and have been determined competent by the or licensee designee will administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, the applicant acknowledged the responsibility to maintain all required documentation in

each employee's record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

The applicant acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

The applicant acknowledge the responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

The applicant acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

The applicant acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. The applicant acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the applicant.

The applicant acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights. The applicant indicated the intent to respect and safeguard these resident rights.

The applicant acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

The applicant acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

The applicant acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

D. Rule/Statutory Violations

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult large group home (capacity 13-20).

Bridget Vermeesch

10/11/2017

Bridget Vermeesch
Licensing Consultant

Date

Approved By:

Dawn Timm

10/13/2017

Dawn N. Timm
Area Manager

Date