



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

February 16, 2017

Virgil Yarbrough
Yarbrough AFC 1, Inc.
P O Box 17934
Detroit, MI 48219

RE: Application #: AS820382708
Yarbrough AFC I
5557-9 Allendale
Detroit, MI 48204

Dear Mr. Yarbrough:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (313) 456-0380.

Sincerely,

A handwritten signature in cursive script that reads "Karen Davis".

Karen Davis, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Pl. Ste 9-100
3026 W. Grand Blvd
Detroit, MI 48202
(313) 296-5412

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS820382708

Applicant Name: Yarbrough AFC 1, Inc.

Applicant Address: 5557-9 Allendale
Detroit, MI 4820

Applicant Telephone #: (313) 610 -6578

Administrator/Licensee Designee: Virgil Yarbrough, Designee

Name of Facility: Yarbrough AFC I

Facility Address: 5557-9 Allendale
Detroit, MI 48204

Facility Telephone #: (313) 898-0388

Application Date: 05/04/2016

Capacity: 6

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED

II. METHODOLOGY

05/04/2016	Enrollment
05/10/2016	Contact - Document Received copy of IRS Fed Tax ID number and copy of current AFC license
05/12/2016	Contact - Document Sent rules and act sent
05/12/2016	Application Incomplete Letter Sent BCAL 1326 for V. Yarbrough
06/08/2016	Contact - Document Received 1326A-Lic Record Clearance for V. Yarbrough
06/10/2016	Lic. Unit file referred for background check review 1326A-Lic record clearance for V. Yarbrough to C. Gandhi for I-Chat review.
06/16/2016	File Transferred To Field Office Detroit
08/01/2016	Application Incomplete Letter Sent This consultant returned from LOA and received this application. Incomplete application sent out on 08/01/16.
12/21/2016	Inspection Completed On-site
12/21/2016	Inspection Completed-BCAL Sub. Compliance
01/17/2016	Inspection Completed-BCAL Sub. Compliance
02/09/2016	Inspection Completed-BCAL Full Compliance Contact Document received (special certification application and smoke alarm replacement receipt)

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
Bedroom #1	12'7" x 8'8"	111.76	1
Bedroom #2	9'3" x 12'8"	119.04	1
Bedroom #3	10'7" x 9'	96.30	1
Bedroom #4	9'1" x 10.8	98.28	1
Bedroom #5	9'1" x 11'7"	106.47	1
Bedroom #6	9'1"x 12'10"	110.11	1

The indoor living and dining areas measure a total of 387 square feet of living space. This meets/exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate six (6) residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

This facility is not wheelchair accessible and cannot accommodate wheelchairs.

B. Program Description

The applicant intends to provide 24-hour supervision, protection and personal care to ten (6) male ages 18 to 65 who are ambulatory adults whose diagnosis is developmentally disabled or mentally impaired, in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. Residents will be referred from CareLink Network, Inc.

If needed by residents, behavior interventions and specialized interventions will be identified in the assessment plans. These interventions shall be implemented only by staff trained in the intervention techniques.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is Yarbrough AFC I, Inc., which is a “For Profit Corporation”, established in Michigan on 12/23/2015. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Yarbrough AFC I, Inc. has submitted documentation appointing Virgil Yarbrough as licensee designee for this facility and as the administrator of the facility.

Criminal history background checks of the Virgil Yarbrough as licensee designee and as the administrator of the facility were completed and he was determined to be of good moral character to provide licensed adult foster care. Virgil Yarbrough as licensee designee and administrator of the facility, submitted statements from a physician documenting their good health and current negative tuberculosis test results.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee and administrator have provided documentation to satisfy the qualifications and training requirements identified in the group home administrative rules. Virgil Yarbrough has been the licensee designee and administrator for three licensed Adult Foster Care homes since 1992:

- AS820014609 –Yarbrough AFC I
- AS820014286 – Yarbrough AFC II
- AS820307030 - Yarbrough Better Living Center

The staffing pattern for the original license of this six (6) bed facility is adequate and includes a minimum of one (1) staff for six (6) residents per shift. Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged that the staff to resident ratio may need to be increased in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs. Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator has indicated that direct care staff will be awake during sleeping hours.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged an understanding of the responsibility to assess the good moral character of employees. Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledge(s) the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing “direct access” to residents or resident information or both utilizing the Michigan Long Term Care

Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff that have received medication training and have been determined competent by the licensee(s) *or licensee designee* will administer medication to residents. In addition, Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged the responsibility to maintain all required documentation in each employee's record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledge the responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. The applicant(s) acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the applicant.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights. Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator indicated the intent to respect and safeguard these resident rights.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

Yarbrough AFC I, Inc. and Virgil Yarbrough as licensee designee/administrator acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

D. Rule/Statutory Violations

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-6).

 **02/09/2017**

Karen Davis
Licensing Consultant

Date

Approved By:

 **02/16/2017**

Ardra Hunter
Area Manager

Date