



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

February 15, 2017

Monica Bercea
Exclusive Home Care LLC
22215 N. Brandon Street
Farmington Hills, MI 48336

RE: Application #: AS630373446
Exclusive Home Care for the Aged
22215 N. Brandon Street
Farmington Hills, MI 48336

Dear Ms. Bercea:

Attached is the Original Licensing Study Report for the above referenced facility. You have submitted an acceptable written corrective action plan covering the violations cited in the report. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 4 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

Felicia Townsend

Felicia Townsend, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(248) 860-4298

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS630373446

Applicant Name: Exclusive Home Care LLC

Applicant Address: 22215 N. Brandon Street
Farmington Hills, MI 48336

Applicant Telephone #: (734) 355-5622

Administrator/Licensee Designee: Monica Bercea

Name of Facility: Exclusive Home Care for the Aged

Facility Address: 22215 N. Brandon Street
Farmington Hills, MI 48336

Facility Telephone #: (734) 355-5622

Application Date: 02/09/2015

Capacity: 4

Program Type: PHYSICALLY HANDICAPPED

II. METHODOLOGY

02/09/2015	Enrollment
02/19/2015	Application Incomplete Letter Sent Social Security Number verification/Monica 1326/Gheorghe.
02/19/2015	Contact - Document Sent Act & Rules.
03/09/2015	Contact - Document Received Social Security Number verification/Monica.
03/10/2015	Application Complete/On-site Needed
03/10/2015	File Transferred To Field Office Pontiac.
06/30/2015	Application Incomplete Letter Sent
07/21/2016	Inspection Completed On-site
07/21/2016	Inspection Completed-BCAL Sub. Compliance
02/14/2017	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Exclusive Home Care for the Aged is located at 22215 N. Branden St., Farmington Hills, MI 48336. The home is a ranch style brick and vinyl siding home located in a suburban area of similar construction homes. The home utilizes public water and sewage through the City of Farmington Hills. The home has four bedrooms, two full bathrooms, living room, and kitchen/dining room. The home is equipped with a basement. The heating plant unit contains the furnace and hot water tank which is located in the basement.

The home is equipped with an interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	10 x10.3	102.5	1
2	11.6 x 9.10	113	1
3	9.11 x 9.11	98.3	1
4	11.6 x 8.3	94.8	1

Total capacity 4

Measurements were taken of the indoor living space of the living room, dining room, game room and kitchen which exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate 4 residents. It is the licensee's responsibility not to exceed the licensed capacity.

B. Program Description

Exclusive Home Care LLC submitted an application for an original license on February 11, 2015 for a small group home. The licensee designee and administrator for Exclusive Home Care LLC is Monica Bercea. The application indicates that the home will accept both males and females, 18-95 years of age and up. The population served will include physically handicapped.

Exclusive Home Care LLC intends to provide 24-hour supervision, protection and personal care to six residents. The program will include social interaction, meal preparation, and money management, community activities, medication administration and scheduling, monitoring and transportation to medical appointments.

The program is designed to meet the needs, interests and abilities of the residents. In addition to the above program elements, it is the intent of Exclusive Home Care LLC to utilize local community resources for recreational activities including the library, local museums, shopping centers, churches, etc. These resources provide an environment to enhance the quality of life and increase the independence of residents.

C. Applicant and Administrator Qualifications

Exclusive Home Care LLC is a "Domestic Limited Liability Company" established in Michigan on October 30, 2014. Ms. Bercea submitted documents including articles of incorporation, organizational chart and a list of the board of directors. Ms. Bercea also submitted financial documents the projected budget for the home.

Ms. Bercea is designated as licensee designee and administrator for this facility. Criminal history background checks of Ms. Bercea was completed and it was determined to be of good moral character to provide licensed adult foster care. Ms. Bercea also submitted statements from a physician documenting their good health and current negative tuberculosis test results.

Ms. Bercea has worked as a caregiver at D & P Specialized Living in Farmington Hills, MI since 2014.

The staffing pattern for the original license of this 6 bed facility is adequate. Ms. Bercea acknowledged that the staff to resident ratio may need to be increased in order to provide the level of supervision or personal care required by the residents due to

changes in their behavioral, physical, or medical needs. Ms. Bercea has indicated that direct care staff will be awake during sleeping hours.

Ms. Bercea acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Ms. Bercea acknowledged an understanding of the responsibility to assess the good moral character of employees and acknowledges the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing "direct access" to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

Ms. Bercea acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff that have received medication training and have been determined competent by the licensee or licensee designee will administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Ms. Bercea acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Ms. Bercea acknowledged the responsibility to maintain all required documentation in each employee's record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

Ms. Bercea acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

Ms. Bercea acknowledged the responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

Ms. Bercea acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

Ms. Bercea acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. Ms. Bercea acknowledged that a separate Resident Funds Part II BCAL-2319 form will be created

for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the residents' personal money transactions that have been agreed to be managed by Exclusive Home Care LLC.

Ms. Bercea acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights and indicated the intent to respect and safeguard these resident rights.

Ms. Bercea acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

Ms. Bercea acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

There was no rule or statutory violations at the final inspection.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-6).

Felicia Townsend

02/15/2017

Felicia Townsend
Licensing Consultant

Date

Approved By:

Denise Y. Nunn

02/15/2017

Denise Y. Nunn
Area Manager

Date