



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF HEALTH CARE SERVICES

MIKE ZIMMER
DIRECTOR

May 8, 2015

Robert Cretsinger
Cretsinger Care Homes Ltd
P O Box 279
Battle Creek, MI 49016-0279

RE: Application #: AL130361587
Pennfield Premier Living North
632 North Avenue
Battle Creek, MI 49017

Dear Mr. Cretsinger:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0100.

Sincerely,

A handwritten signature in black ink that reads "Karen Hodge".

Karen Hodge, Licensing Consultant
Bureau of Children and Adult Licensing
P.O. Box 1407
Benton Harbor, MI 49023
(269) 363-1742

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AL130361587

Applicant Name: Cretsinger Care Homes Ltd

Applicant Address: P O Box 279
Battle Creek, MI 49016-0279

Applicant Telephone #: (269) 721-3792

Administrator/Licensee Designee: Robert Cretsinger, Designee

Name of Facility: Pennfield Premier Living North

Facility Address: 632 North Avenue
Battle Creek, MI 49017

Facility Telephone #: (269) 721-3792

Application Date: 05/27/2014

Capacity: 20

Program Type: DEVELOPMENTALLY DISABLED
AGED
PHYSICALLY HANDICAPPED

II. METHODOLOGY

| | |
|------------|---|
| 05/27/2014 | Enrollment |
| 06/02/2014 | Inspection Report Requested - Health 1023067 |
| 06/02/2014 | Inspection Report Requested - Fire |
| 06/02/2014 | Contact - Document Sent Rule & ACT Books |
| 06/02/2014 | File Transferred To Field Office Kalamazoo |
| 01/08/2015 | Application Incomplete Letter Sent |
| 05/01/2015 | Application Complete/On-site Needed |
| 05/04/2015 | Inspection Completed On-site |
| 05/05/2015 | Inspection Completed-BCAL Full Compliance |
| 05/08/2015 | License Issued |

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Pennfield Premier Living North is a totally renovated one-story home in a urban area of Battle Creek. This is a mixed residential and commercial area within close proximity to stores, recreational activities, and restaurants. The main level of the home has a large common area, a fully-equipped commercial kitchen and a large dining room that will easily accommodate twenty residents at one time. There are three barrier-free bathrooms which have roll-in showers and provide ample space for assisted showering. There are 10 bedrooms designed for double occupancy. There is an additional common area and an activity room. There is a basement which will not be accessible to residents which will house the mechanical, electrical and heating systems and will provide storage and laundry facilities and which is separated from the main level of the home by a door with a 1-hour-fire-resistance rating with a 1-3/4 inch solid core (equivalent) door in a fully stopped frame, equipped with an automatic, self-closing device and positive-latching hardware. The home is completely barrier free and wheelchair accessible. There are three approved emergency exits from the main level of the home leading directly to ground level onto concrete. The home has three zoned areas for gas, forced-air heat and is fully air conditioned. The home has municipal water and sewer and a private contract for trash removal. The facility is equipped with an approved pull station alarm system and a sprinkled system installed throughout the home.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

| Bedroom # | Room Dimensions | Total Square Footage | Total Resident Beds |
|-----------|-----------------|----------------------|---------------------|
| 102 | 17'5" X 10'8" | 190 | 2 |
| 103 | 13'10" X 13'5" | 185 | 2 |
| 104 | 13'10" X 15'3" | 210 | 2 |
| 105 | 13'10" X 17'9" | 245 | 2 |
| 106 | 15'5" X 12'10" | 197 | 2 |
| 107 | 15'5" X 12'10" | 193 | 2 |
| 108 | 11'5" X 16'8" | 190 | 2 |
| 109 | 11'5" X 16'8" | 190 | 2 |
| 109 | 11'5" X 16'8" | 190 | 2 |
| 110 | 10'4" X 18'10" | 194 | 2 |

The living, dining, and sitting room areas measure a total of 1,714 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, it is concluded that this facility can accommodate twenty (20) residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection and personal care to twenty (20) male or female ambulatory adults whose diagnosis is developmentally disabled physically handicapped, or aged in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs, if needed. The applicant intends to accept residents from Centracare, Area Agency on Aging or local community mental health agencies on a private payment basis.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment and in-house activities

C. Applicant and Administrator Qualifications

The applicant is Cretsinger Care Homes, LTD, which is a for profit corporation which was established in Michigan, on 10/18/1994. Cretsinger Care Homes have owned and operated four other AFC homes in the Calhoun County area with four others currently licensed. The applicant submitted a financial statement and established an annual

budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Cretsinger Care Homes, LTD, have submitted documentation appointing Robert Cretsinger as Licensee Designee for this facility and Renee Kelley as the Administrator of the facility.

A licensing record clearance request was completed with no LEIN convictions recorded for the licensee designee and the administrator. The licensee designee and administrator submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

The licensee designee and administrator have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this twenty-bed facility is adequate and includes a minimum of two-staff –to-20 residents per shift, with one person on-duty during sleep hours. The home manager and the dietary staff will be on-site during daytime hours and will be in addition to direct care staff. The home will also provide an activities person and a person for outings and appointments. The applicant acknowledges that the staff –to- resident ratio will change to reflect any increase in the level of supervision, protection, or personal care required by the residents. The applicant has indicated that direct care staff will be awake during sleeping hours.

The applicant acknowledged that at no time will this facility rely on “roaming” staff or other staff that are on duty and working at another facility to be considered part of this facility’s staff –to- resident ratio or expected to assist in providing supervision, protection, or personal care to the resident population.

The applicant acknowledges an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff –to- resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to be maintained in each employee’s record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated that resident

medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, the applicant acknowledges their responsibility to maintain all required documentation in each employee's record for each licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

The applicant acknowledges an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

The applicant acknowledges their responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

The applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. The applicant acknowledges that a separate Resident Funds Part II BCAL-2319 form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the applicant.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

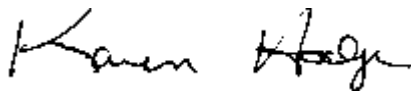
The applicant acknowledges their responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

C. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

I recommend issuance of a six-month temporary license to this adult foster care large group home (capacity 20).



05/08/2015

Karen Hodge
Licensing Consultant

Date

Approved By:



05/08/2015

Jerry Hendrick
Area Manager

Date