



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

September 25, 2014

Chinyelu Anwunah  
Gracious Hands Services, LLC  
46908 Wareham Dr.  
Canton, MI 48187

RE: Application #: AS820353056  
Graceville Manor  
7786 Canterbury Dr.  
Romulus, MI 48174

Dear Ms Anwunah:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (313) 456-0380.

Sincerely,

Karen Davis, Licensing Consultant  
Bureau of Children and Adult Licensing  
Cadillac Pl. Ste 11-350  
3026 W. Grand Blvd  
Detroit, MI 48202  
(313) 296-5412

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AS820353056

**Applicant Name:** Gracious Hands Services, LLC

**Applicant Address:** 46908 Wareham Dr.  
Canton, MI 48187

**Applicant Telephone #:** (313) 408-3227

**Administrator/Licensee Designee:** Chinyelu Anwunah

**Name of Facility:** Graceville Manor

**Facility Address:** 7786 Canterbury Dr.  
Romulus, MI 48174

**Facility Telephone #:** (313) 408-3227

**Application Date:** 12/04/2013

**Capacity:** 6

**Program Type:** MENTALLY ILL  
DEVELOPMENTALLY DISABLED  
AGED

## II. METHODOLOGY

12/04/2013	Enrollment
12/05/2013	Application Incomplete Letter Sent red screen
12/11/2013	Application Complete/On-site Needed
12/26/2013	Application Incomplete Letter Sent From the field office in Detroit MI.
06/13/2014	Inspection Completed On-site
06/13/2014	Inspection Completed-BCAL Sub. Compliance
08/06/2014	Inspection Completed On-site Reviewed corrections that were noted in the confirming letter.
08/06/2014	Inspection Completed-BCAL Full Compliance
08/06/2014	PSOR on Address Completed

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

The home is located in a subdivision of the city of Romulus. This is a two story home that was built in 2005. The home is located at 7786 Canterbury Drive, Romulus MI 48174. The home has five bedrooms and three full baths. There is attached garage. The home has two wheelchair ramps one located in the rear of the home and at the main entrance of the house. Both wheelchair ramps were approved by the city of Romulus zoning board. The main floor has one bedroom off of the front entrance and a full bathroom on the main entrance. This facility is wheelchair accessible and can accommodate wheelchairs.

There is a large kitchen with ample space for dining. There is a large living room area with fireplace and the applicant Chinyelu Anwunah states she will not use the fireplace. There is a small den for off of the kitchen area. The applicant Ms. Anwunah stated the basement will not be used by the residents. The second floor has a long staircase with four bedrooms and one full bathroom located off the main corridor. One bedroom has a full bathroom located in the room. This bathroom will only be used for the residents residing in the master bedroom. The main floor has two exits the front entrance and the rear entrance off of the kitchen.

The home is supplied by public water and sewage disposal system.

The gas and hot water heater is located in the basement of the facility. The fire door is a 1-3/4 inch solid core door with an automatic self-closing device and positive latching hardware, which located at the top of the stairwell. The home is also equipped with central air conditioning.

The facility is equipped with an interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
Bedroom #1	14'5"x10'9"	158	2
Bedroom #2	11'5"x 10'1"	116	1
Bedroom #3	10'7"x10'1"	108	1
Bedroom #4	28'9"x 13'1"	379	1
Bedroom #5	12'4"x 9'9"	123	1

The indoor living and dining areas measure a total of 61 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate 6 residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

## **B. Program Description**

The applicant Ms. Anwunah intends to provide 24-hour supervision, protection and personal care to six (6) male and female residents who are aged, physically handicapped, mentally ill, developmentally disabled. The program will include social interaction; training to develop personal hygiene, personal adjustment, public safety and independent living skills; opportunity for involvement in educational or day programs or employment and transportation. The applicant intends to accept referrals from Community Mental Health agencies or residents with private sources for payment.

**If needed by residents**, behavior interventions and specialized interventions will be identified in the assessment plans. These interventions shall be implemented only by staff trained in the intervention techniques.

In addition to the above program elements, it is the intent of the applicant(s) to utilize local community resources for recreational activities including (*the public schools and library, local museums, shopping centers, churches, etc.*). These resources provide an environment to enhance the quality of life (and increase the independence, *if applicable*) of residents

### **C. Applicant and Administrator Qualifications**

The applicant is Gracious Hands Services, L.L.C., a “Domestic Limited Liability Company”, established in Michigan on 11/15/2013. The applicant Gracious Hands Services, LLC submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The members of Gracious Hands Services, L.L.C., have submitted documentation appointing Chinyelu Anwunah as licensee designee and the administrator of the facility.

Criminal history background checks of the applicant(s) and administrator were completed and they were determined to be of good moral character to provide licensed adult foster care. The applicant(s) and administrator submitted statements from a physician documenting their good health and current negative tuberculosis test results.

The Chinyelu Anwunah applicant and administrator have provided documentation to satisfy the qualifications and training requirements.

Chinyelu Anwunah has been the administrator at two licensed facilities in the state of Michigan from May 1, 2006 to the present, the population served is the mentally ill and developmentally disabled. She has worked as a full time direct care staff for one year in a licensed facility from 2005 – 2006. She has a Bachelor of Science degree in Biochemistry.

The licensee designee /administrator Chinyelu Anwunah have met the training and experience requirements as outlined in the administrative rules R. 400.14201/R. 400.15201

The staffing pattern for the original license of this six (6) bed facility is adequate and includes a minimum of one (1) staff for six (6) residents per shift. The applicant Chinyelu Anwunah acknowledged that the staff to resident ratio may need to be increased in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs. The applicant Chinyelu Anwunah has indicated that direct care staff will be awake during sleeping hours.

The applicant(s) acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

The applicant Chinyelu Anwunah acknowledged an understanding of the responsibility to assess the good moral character of employees. The applicant Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledge(s) the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing "direct access" to residents or resident information or both utilizing the Michigan Long Term Care Partnership website ([www.miltcpartnership.org](http://www.miltcpartnership.org)) and the related documents required to demonstrate compliance.

The applicant(s) Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff that have received medication training and have been determined competent by the licensee(s) *or licensee designee* will administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant (s) Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, the applicant (s) Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledged the responsibility to maintain all required documentation in each employee's record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

The applicant(s) Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

The applicant(s) Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledge the responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

The applicant(s) Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

The applicant (s) Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledged an understanding of the administrative rules regarding the handling of

resident funds and valuables and intends to comply. The applicant(s) Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the applicant.

The applicant(s) Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights. The applicant (s) Chinyelu Anwunah and Gracious Hands Services, L.L.C indicated the intent to respect and safeguard these resident rights.

The applicant(s) Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

The applicant(s) Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

The applicant(s) Chinyelu Anwunah and Gracious Hands Services, L.L.C acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

#### **D. Rule/Statutory Violations**

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

**IV. RECOMMENDATION**

I recommend issuance of a six-month temporary license to this adult foster care family home with a capacity of six (6).



09/23/14

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Karen Davis  
Licensing Consultant

Date

Approved By:



09/25/14

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Ardra Hunter  
Area Manager

Date