



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

September 5, 2014

Connie Clauson  
Hale Area Assisted Living Corporation  
PO Box 522  
Hale, MI 48739

RE: Application #: AH350338564  
Hale Creek Manor  
3191 M-65  
Hale, MI 48739

Dear Mrs. Clauson:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 43 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 284-9720.

Sincerely,

Kathleen Gutierrez, Licensing Staff  
Bureau of Children and Adult Licensing  
711 W Chisholm  
Alpena, MI 49707  
(989) 464-8723

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AH350338564
<b>Applicant Name:</b>	Hale Area Assisted Living Corporation
<b>Applicant Address:</b>	8096 Campbell Avenue Hale, MI 48739
<b>Applicant Telephone #:</b>	(989) 728-2525
<b>Authorized Representative/ Administrator:</b>	Connie Clauson
<b>Name of Facility:</b>	Hale Creek Manor
<b>Facility Address:</b>	3191 M-65 Hale, MI 48739
<b>Facility Telephone #:</b>	(989) 728-2811
<b>Application Date:</b>	02/11/2013
<b>Capacity:</b>	43
<b>Program Type:</b>	AGED ALZHEIMERS

## II. METHODOLOGY

02/11/2013	Enrollment
02/22/2013	Application Incomplete Letter Sent FP,1326/Connie.
02/22/2013	Plan Review Request (AH ONLY)
02/22/2013	Contact - Document Sent Act&Rules,PlanReviews.
04/04/2013	Contact - Telephone call received Mitch McNeal re: hold up w Plan Reviews, advised can proceed after we receive Licensee Designee's (Connie's) LiveScan fingerprints and 1326, which they will now submit, Connie's 1326 by email to me.
04/05/2013	Contact - Telephone call received Mitch McNeal: #beds from 32 to 43, advised to submit change on copy of application, initial and date.
04/16/2013	File Transferred To Field Office Lansing.
04/16/2013	Contact - Document Received Amended HFA License application received requesting license capacity of 43 beds. Late entry on BITS.
05/13/2013	Application Incomplete Letter Sent
05/23/2013	Contact - Document Received Plan Review received via e-mail from HFES, Todd Seidell, Architect. Requesting response regarding itemized list w/necessary plan revisions prior to issuing construction permit.
08/26/2013	Construction Permit Received
11/12/2013	Inspection Completed-Fire Safety : D Disapproved - Brett A. Jensen, Fire Marshal Inspector
01/14/2014	Inspection Completed-Fire Safety : D Disapproved / Brett A. Jensen, Fire Marshal Inspector
01/24/2014	Contact - Telephone call made PC to Kathy Alward. Time frame to open in May. Leisure Living will be assisting w/paperwork.

03/14/2014	Contact - Document Received Policies, procedures, program statement, Alzheimer's program statement, and management agreement received from Mitch McNeal of Baruch management company.
04/25/2014	Contact - Document Received Admission contract and administrator qualifications received for review. Need admin. appt letter/form.
04/25/2014	Contact - Document Sent 2 emails to C. Clauson regarding revisions needed to admission contract, program statements, and policies. Pertinent rule 325.1922; sample admission contract, program statements, and policies; and Leisure Living's approved program statements, policies, admission contract, and service plan.
05/30/2014	Contact - Document Sent Sent e-mail reminding that documents are needed before facility can be inspected.
07/01/2014	Inspection Completed-Fire Safety : A
07/21/2014	Contact - Document Received received e-mail with Admission Agreement (contract), Program Statements (General and Memory Care), General Fee Statement, Service Plan and Resident Handbook. Another e-mail sent later included qualification verifications for Connie Clauson.
8/4/2014	Contact- Document Received. Emergency Plans.
8/7/2014	Sent E-mail - Service Plan was approved as long as it is expandable on computer. Admission Agreement(Contract), Program Statements (General and Memory Care), Fee Schedule and Resident Handbook need revisions.
8/11/2014	On-site inspection completed w/ Pat Sjo, Licensing Consultant; Connie Clauson, AR; Chad DeShano, President DeShano Construction; Brent M. Ferns, Executive Director Hale Creek Manor; John Heydon, Maintenance Supervisor.
8/13/2014	Document Received Revised fee schedule, program statement, program statement-memory care unit, emergency plans.

8/15/2014	Document Received Room Sheets Received. DEQ approval of water system.
8/15/2014	Document received. revised admission contract.
8/25/2014	Document received. Revised program statements (general and memory care)
8/26/2014	Document received. Revised handbook and admission folder.
8/28/2014	Document received. Revised emergency plan.
9/3/2014	Document received. Revised admission contract and tornado emergency plan received.

### **III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

#### **A. Physical Description of Facility**

Hale Creek Manor is a vinyl-sided, single-story, barrier free building that is newly built in 2014. It is located in the city of Hale, Michigan. The facility has public sewer and private water service. DEQ approved the water service on July 25, 2014. The facility has natural gas forced air furnaces with central heating and cooling.

The main entrance is at the center of the building and opens into a lounge/living/dining area. Behind and adjacent to the open area are offices, a kitchen, a laundry room, a nurse station and a library. There is a hall between the nurse station and an office that extends toward the back (west side) of the building that has ten resident rooms. North of the open area is another hall with nine resident rooms and a community room, laundry area, salon and shower room with spa tub. The 19 resident rooms have a private bathroom with shower. There are 15 rooms that are approved for double occupancy and four rooms that are approved for single occupancy. These rooms have wall mounted heaters that allow the resident to adjust the temperature of their room. Each room has call light cords in the bathroom, near the bed and at the door.

The entrances to the building are alarmed with a “hard-wired” system. The main entrance door at the front of the building will not be alarmed during regular visiting hours. The door will be locked and the alarm activated during sleep hours. Visitors will be required to ring a door bell to visit and staff will determine if entry is allowed after the doors are locked. The doors at the end of each hall are alarmed at all times and will not

allow access from the outside; however, these doors and the front door may be exited at any time. All staff will be trained on elopement precautions and how to respond to any alarm.

The home has a beauty shop. A licensed beautician will be available to provide services. Residents can contract directly with the contracted beautician for services or their own licensed beautician is welcome in the facility. The administrator will require proof of current licensure with the State of Michigan before the beautician is allowed to provide services.

There is a Specialized Care/Alzheimer's unit located beyond the salon, on the north end of the building. It is a wing that extends toward the back of the building. The double doors leading to this unit require a code to enter and leave. Pushing on the exit bar to leave when a code has not been entered will cause an alarm to sound and there will be a 15 second delay for the door to open. Outside each resident room is a shadow box to help a resident locate his/her room. There is a large open area, consisting of a dining/living room area, which is visible from the direct care staff desk. Windows in each room only open five inches for additional security. Each room in the memory care unit is single occupancy.

The furnace, fire suppression system, water softener, phone and electric panels are located in the basement.

There is no smoking on the property. There is a sign at the entrance informing residents, guests and staff that there is no smoking on the property.

The facility has a natural gas powered generator that will power up in the event of a power outage. The generator will operate emergency lighting, the heating/cooling unit and telephone system. The facility has disaster plans for fire, explosion, and loss of utilities- electric, heat/air conditioning, water and telephone service.

At the south end of the building are four independent living apartments that are separate from the HFA and are not licensed. These are separated from the rest of the facility by double doors. There is a separate entrance for these apartments. Staff from the HFA will not be providing services to residents in the independent living apartments.

## **B. Program Description**

The facility will be licensed as a 43 bed home for the aged to Hale Area Assisted Living Corporation. There will be a Specialized Care/Alzheimer's Center with a total capacity of nine residents with the remaining 34 residents in the general population.

The facility provides staff supervision and protection, a bedroom, three meals a day and snacks, laundry, housekeeping and assistance in personal care 24-hours a day to men and women who are over age 60. Residents have service plans that address their care and supervision needs. The facility provides activities that promote social, recreational and religious activities.

Special services such as podiatry, hospice, physical therapy/speech therapy, occupational services, and physician services can be provided at the facility and the resident is responsible for arranging payment for these special services.

The dementia care program statement includes that a resident is assessed prior to admission and the resident's independence and individuality is promoted through a person-centered and individualized service plan that addresses the resident's needs. Staff working in the dementia/specialized care unit will have additional training in Dementia and Alzheimer's to ensure resident needs are provided consistent with service plans.

Connie Clauson's qualifications have been reviewed and meet the criteria for administrator of the HFA and memory care unit.

The facility agrees to hold trust funds and has a surety bond for ten thousand dollars. The admission fee is non-refundable.

## **C. Rule/Statutory Violations**

none

