



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

March 24, 2014

Kelly Devereaux
Mentors of Michigan, Inc.
Suite 100
215 E. Big Beaver
Troy, MI 48083

RE: Application #: AS630353528
Rougemont
22120 Rougemont
Southfield, MI 48033

Dear Ms. Devereaux:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Edward Ewell, Licensing Consultant
Bureau of Children and Adult Licensing
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630353528
Applicant Name:	Mentors of Michigan, Inc.
Applicant Address:	19460 Glenn Roseville, MI 48066
Applicant Telephone #:	(248) 632-3534
Administrator/Licensee Designee:	Kelly Devereaux, Designee
Name of Facility:	Rougemont
Facility Address:	22120 Rougemont Southfield, MI 48033
Facility Telephone #:	(248) 740-1670
Application Date:	12/02/2013
Capacity:	6
Program Type:	MENTALLY ILL DEVELOPMENTALLY DISABLED PHYSICALLY HANDICAPPED TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

12/02/2013	Enrollment
12/10/2013	Application Incomplete Letter Sent 1326/Kelly and Michael.
12/10/2013	Contact - Document Sent Act & Rules.
01/14/2014	Licensing Unit file referred for criminal history review CH-Yes/Michael.
01/22/2014	Application Complete/On-site Needed
01/22/2014	File Transferred To Field Office Pontiac.
01/24/2014	Contact - Document Received Specialized Certification original application received
02/04/2014	Application Incomplete Letter Sent
03/06/2014	Inspection Completed On-site
03/06/2014	Inspection Completed-BCAL Full Compliance
03/10/2014	Contact - Document Received Received Specialized Certification Service Contract between Training & Treatment Innovations, Inc and Mentors of Michigan.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The facility is a large 2400 square foot, two-story colonial home located in the City of Troy Michigan in Oakland County. The neighborhood is characterized with similar structures on large parcels of land. The facility is located within one-half mile of convenient neighborhood shopping outlets and strip malls in the area. The home has four-bedrooms. In addition to the bedrooms, the home has a kitchen, dining room area and a large living room. Outside of the kitchen, these areas contain 368 square feet of multipurpose space to accommodate six residents. There are two bathrooms to accommodate the residents and staff. Both the hot water heater and furnace are located in the basement with adequate fire safety enclosure. An inch and three quarter solid core hard wood door with a self-closing device is located at the top of the stairs leading to the basement for adequate fire separation. There is a make-up air duct in the furnace room to prohibit combustion from occurring.

The bedrooms are designated as follows:

- Bedroom #1 contains 164 square feet and will accommodate two residents.
- Bedroom #2 contains 124 square feet and will accommodate one resident.
- Bedroom #3 contains 164 square feet and will accommodate two residents.
- Bedroom #4 contains 124 square feet and will accommodate one resident.

The facility is served by both public water and sewer systems thereby negating the need for an Environmental Health Inspection. During the inspection of 3/06/2014, the water temperature measured 113 degrees Fahrenheit at the kitchen tap.

On 3/6/2014, this consultant conducted a fire safety inspection and found the facility to be in full compliance with applicable Fire Safety Rules and Regulations. The home is equipped with an electrically powered interconnected hard-wired smoke detection system that is audible in all sleeping rooms with the doors closed. There are two approved fire extinguishers on the ground floor of the facility.

B. Program Description

The facility licensee will be Mentors of Michigan, LLC. Their staff will provide assistance and supervision to the residents who are mentally ill, developmentally disabled and traumatic brain injured. The applicant has existing specialized service contracts with Training & Treatment Innovations, Inc. and Easter Seals. This facility will replace Tass Manor AS630290280, which will be closed immediately following the issuance of a temporary license. The applicant has submitted all of the required documents for licensure including; Program Statement, Admission/Discharge Policy, Articles of Incorporation, Organization Chart, Licensing Record Clearances, Medical Clearances, proof of ownership and all required forms.

The licensee designee will be Kelly Devereaux. She has several years of hands-on experience working both as an administrator and licensee designee. She currently functions as licensee designee in seven licensed small group homes and has performed for at least 19 years as an administrator. Kelly Devereaux is qualified and she is experienced in providing care to the populations to be served in the facility. The facility administrator will be Michael Paige who is qualified and experienced in providing program services to the populations that will be served in the facility. Michael Paige has performed as an administrator for Mentors of Michigan for the past seven years. He provides directions and oversight to the facility staff to assure continuity of care services that are provided to the residents. Michael Page obtained seven years of experience working under the direction of Kelly Devereaux, Licensee Designee for Mentors of Michigan. All direct care staff will be qualified with experience, training and certified with CPR and First Aid. Each direct care staff will have an initial physical exam before hiring that will include a negative TB test. The organization will conduct police record checks and complete fingerprinting on newly hired applicants before hiring to ascertain the good moral character of each direct care staff.

The facility will provide 24-hour supervision, assistance, protection and personal care to the residents once the facility is licensed. Room, board, basic care and assistance with the resident's activities of daily living shall be provided as needed. There will be at least one staff person on duty at all times to care to the residents. All direct care staff will be required to undergo training that is relevant to the assessments, person centered plans and services that are needed by each resident. The residents will have the opportunity to enhance their functional capacity and participate in community-based activities.

At the final inspection of 03/06/2014, an administrative rule requirement for facility records was discussed. I provided an in-service to the applicant concerning the Department's requirements regarding record keeping in an adult foster care small group home.

At the final inspection of 03/06/2014, the applicant was found to be in compliance with the Department's Administrative Rules and Regulations covering Quality of Care, Environmental Health and Fire Safety Rules.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home.

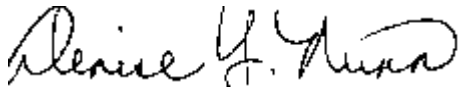


03/24/2014

Edward Ewell
Licensing Consultant

Date

Approved By:



03/24/2014

Denise Y. Nunn
Area Manager

Date