



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

December 4, 2013

Nathan Ratzlaff
Loving Hands Adult Foster Home LLC
P.O. Box 69
Bangor, MI 49013

RE: Application #: AS210344094
Saunders Point Lodge
9284 State Hwy M-35
Gladstone, MI 49837

Dear Mr. Ratzlaff:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (906) 226-4171.

Sincerely,

Theresa Norton, Licensing Consultant
Bureau of Children and Adult Licensing
234 West Baraga
Marquette, MI 49855
(906) 280-2519

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS210344094

Applicant Name: Loving Hands Adult Foster Home LLC

Applicant Address: 555 Railroad Street
Bangor, MI 49013

Applicant Telephone #: (269) 427-8400

Administrator/Licensee Designee: Stephenie Taskey, Administrator
Nathan Ratzlaff, Designee

Name of Facility: Saunders Point Lodge

Facility Address: 9284 State Hwy M-35
Gladstone, MI 49837

Facility Telephone #: (906) 420-8446
06/28/2013

Application Date:

Capacity: 6

Program Type: AGED
DEVELOPMENTALLY DISABLED
MENTALLY ILL
TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

06/28/2013	Enrollment
07/22/2013	Inspection Completed-Env. Health : C
07/23/2013	Inspection Completed-Env. Health : C
08/15/2013	Contact - Telephone call made Phone call to Stephanie Taskey, Administrator
08/19/2013	Inspection Completed On-site Construction site - unable to inspect.
10/29/2013	Contact - Telephone call received Call from Melissa Williams, Corp. Compliance Officer.
11/07/2013	Inspection Completed-BCAL Sub. Compliance
11/07/2013	Inspection Report Requested - Health
11/25/2013	Corrective Action Plan Received
11/25/2013	Corrective Action Plan Approved
12/02/2013	Inspection Completed-Env. Health : A
12/03/2013	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The home is a large, single story, manufactured building located north of the city of Gladstone. The property sits in a rural setting, but is in close proximity to schools, parks, service provider organizations, medical resources and shopping areas. Proof of ownership was provided and is maintained in the file.

The single story home has 4 bedrooms. The home has a full kitchen and a large living room and combined dining area. There are 2 full resident bathrooms each having shower/tub facilities. The home is very neat, clean and comfortably furnished.

The bedrooms have the following dimensions:

Bedroom #1	107 sq. ft.	Approved capacity 1
Bedroom #2	133 sq. ft.	Approved capacity 2
Bedroom #3	136 sq. ft.	Approved capacity 2
Bedroom #4	85 sq. ft.	Approved capacity 1

The home has the square footage necessary to accommodate up to 6 residents as requested on the application. The facility is fully equipped with the required furnishings, linens and dishware. It is the licensee’s responsibility not to exceed their licensed resident capacity.

The home has a private septic tank and well. A final environmental inspection was completed by the Delta-Menominee District Health Department on 11/22/2013 resulting in an “A” rating. The septic system functions properly and the water tested safe for consumption.

The facility has an interconnected smoke detection system that was installed and verified by Superior Electronics. A final approval of the electrical system was completed on 11/14/2013 by the Bureau of Construction Codes/Electrical Division.

The Licensee, Loving Hands Adult Foster Home LLC, has another licensed adult foster care home (Sand Point Lodge #AM210315739) that is adjacent to the new facility.

B. Program Description

The facility proposes to serve both male and female adults (18 years and older) that are Aged, Developmentally Disabled, Mentally Ill, and/or suffering from Traumatic Brain Injuries. The admission policy, program statement, discharge policy, refund policy, house rules, personnel policies and job descriptions were reviewed and accepted as written.

The program statement identifies the care and services available in the home, designed to provide assistance to adults and to promote each individual in maintaining an active and enjoyable life.

The program statement specifies the home will offer residents a normalized home environment and integrations with various community resources. Strong emphasis will be placed on coordination and cooperation between the in-house residence program and community agencies. Saunders Point Lodge intends to work closely with Pathways (Mental Health), Lakestate Industries, Delta-Schoolcraft Intermediate School District, and the Department of Human Services, to develop and implement a comprehensive individual program plan for each resident. The goal is to help each resident to realize their full potential for self-sufficiency and become an accepted and productive part of the community.

Transportation to local medical appointments will be arranged / provided by the home as needed. Transportation to out-of-area appointment will be arranged / provided.

C. Licensee and Administrator Qualifications

A licensing record clearance request and fingerprinting process was completed with no LEIN convictions recorded for Mr. Nathan Ratzlaff, licensee designee or Ms. Stephenie Taskey, administrator. Mr. Ratzlaff and Ms. Taskey both submitted medical clearance requests with a statement from a physician documenting good health and current TB-tine negative results.

Mr. Ratzlaff and Ms. Taskey have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for this 6-bed facility is adequate and includes a minimum of 2 staff per 6 residents on the awake-shift, and 2 staff to 6 residents during the sleep shift.

The licensee acknowledged an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

The licensee acknowledged an understanding of their responsibility to assess the good moral character of each volunteer and employee of the facility. The licensee stated they will use the FBI fingerprinting system to process and identify criminal history when assessing good moral character.

The licensee acknowledged an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medications to residents. In addition, the licensee has indicated that resident medications will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The licensee acknowledged their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the licensee acknowledged their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all the documents contained within each employee's file.

The licensee acknowledged an understanding of the administrative rules regarding informing each resident of their rights and providing them with a copy of those rights. The licensee indicated that it is their intent to achieve and maintain compliance with these requirements.

The licensee acknowledged an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The licensee has indicated the intention to achieve and maintain compliance with reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The licensee acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and does intend to comply with the stated rules.

The licensee acknowledged that their written facility menus shall reflect three well-balanced meals and nutritious meals daily. The licensee is aware and intends to comply with the provision of special diets that may be required for any resident.

The licensee acknowledged their responsibility to obtain all the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the licensee acknowledges the responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all documents contained within each resident file.

D. Rule/Statutory Violations

This facility is in full compliance of all licensing rules at this time.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 6).



12/04/2013

Theresa Norton
Licensing Consultant

Date

Approved By:



12/09/2013

Mary E Holton
Area Manager

Date