



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

April 26, 2013

Petra Moreno
Assisted Living, LLC
Suite B
5277 Jackson Rd.
Ann Arbor, MI 48103

RE: Application #: AS810333283
Birchwood Estates of Ann Arbor
685 North Wagner Road
Ann Arbor, MI 48103-2142

Dear Ms. Moreno:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 241-2585.

Sincerely,

Karen Davis, Licensing Consultant
Bureau of Children and Adult Licensing
301 E. Louis Glick Hwy
Jackson, MI 49201
(517) 262-8574

enclosure

MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT

I. IDENTIFYING INFORMATION

License #: AS810333283

Applicant Name: Assisted Living, LLC

Applicant Address: Suite B
5277 Jackson Rd.
Ann Arbor, MI 48103

Applicant Telephone #: (734) 663-8862

Administrator/Licensee Designee: Petra Moreno

Name of Facility: Birchwood Estates of Ann Arbor

Facility Address: 685 North Wagner Road
Ann Arbor, MI 48103-2142

Facility Telephone #: (734) 663-6682

Application Date: 07/17/2012

Capacity: 6

Program Type: AGED
ALZHEIMERS
DEVELOPMENTALLY DISABLED

II. METHODOLOGY

07/17/2012	Enrollment
07/20/2012	Application Incomplete Letter Sent
09/11/2012	Application Incomplete Letter Sent
10/04/2012	Contact - Document Received
10/25/2012	Application Incomplete Letter Sent
10/25/2012	Inspection Completed-Env. Health : D Previous health inspection was an 'A' but a new sewage system is needed because current sewage system is under-sized.
02/12/2013	Inspection Completed-Env. Health : A
03/20/2013	Inspection Completed On-site
03/29/2013	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The home is a large brick ranch located in a residential area of Ann Arbor, MI. The home was built in the 1950's. The home has no garage but has a large circular driveway and parking on the side of the home. There is a large back yard which will be fenced in the early spring. The home has two large bathrooms that are handicap accessible and one half lavatories in a private bedroom. The home has six single occupant bedrooms. The home has three means of egress (the front door, side door, and patio door off the large dining room area). There are two large living room areas. One area is in the front of the home and the other area is on the west side of the home. There is an activities room.

The home is not equipped with wheelchair ramps at this time. The home utilizes private water supply and sewage disposal systems. The home is air conditioned and has gas baseboard heating. The heating system is equipped with a 1-3/4 inch solid core door with an automatic self-closing device and positive latching hardware.

The facility is equipped with an interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational. The alarms were tested on the day of my inspection 03/20/13.

The indoor living and dining areas measure a total of 686 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate six (6) residents. It is the licensee’s responsibility not to exceed the facility’s licensed capacity.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
Bedroom #1	13’ x 11’3”	146	1
Bedroom #2	13’2” x 11’3”	149	1
Bedroom #3	15’ x 12’	180	1
Bedroom #4	11’3 x 13’	146	1
Bedroom #5	11 ’x 12’	132	1
Bedroom #6	12’ x 11’	132	1

B. Program Description

Assisted Living, L.L.C intends to provide 24-hour supervision, protection and personal care to six (6) male and female residents who are aged (60 years or older), developmentally disabled, and those who have Alzheimer’s disease or related conditions. The facility will only take Alzheimer’s residents who, are non-aggressive, non- combative, and do not wonder. The facility will assess residents who are developmentally disabled who are non-combative, non –aggressive, and able to communicate their needs.

The program statement notes some of the activities and services will include: social interaction, supervised arts and crafts, community based-recreational activities, transportation to religious education and attendance of religious services, and transportation services provided by public and private carrier to and from program resources in the community, including consultation, medical and dental, and other services. The applicant intends to accept residents with private sources for payment.

If needed by residents, behavior interventions and specialized interventions will be identified in the assessment plans. These interventions shall be implemented only by staff trained in the intervention techniques.

In addition to the above program elements, it is the intent of the Assisted Living, L.L.C to utilize local community resources for recreational activities including parks, shopping centers, and churches. These resources provide an environment to enhance the quality of life of residents.

C. Applicant and Administrator Qualifications

The applicant is Assisted Living, L.L.C, a “Domestic Limited Liability Company,” established in Michigan on 05/10/10. The applicant submitted a financial statement and

established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The members of Assisted Living, L.L.C. have submitted documentation appointing Petra Moreno as licensee designee and administrator of the facility.

Criminal history background checks on Petra Moreno; were completed and she was determined to be of good moral character to provide licensed adult foster care. Petra Moreno submitted statement from a physician documenting her good health and current negative tuberculosis test results.

Petra Moreno provided documentation to satisfy the qualifications and training requirements identified in the group home administrative rules. Ms. Moreno is a registered nurse. Ms. Moreno currently is an oncology nurse servicing a diverse population including the developmentally disabled. She is also an admissions nurse dealing with the elderly population at Heartland Home Health Care. Since 2010 Ms. Moreno is the licensee designee at Premier Senior Living facility in Ann Arbor MI.

The staffing pattern for the original license of this six (6) bed facility is adequate and includes a minimum of one (1) staff for six (6) residents per shift. Assisted Living, L.L.C acknowledged that the staff to resident ratio may need to be decreased in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs. Assisted Living, L.L.C has indicated that direct care staff will be awake during sleeping hours.

Assisted Living, L.L.C and Petra Moreno acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Assisted Living, L.L.C and Petra Moreno acknowledged an understanding of the responsibility to assess the good moral character of employees. Assisted Living, L.L.C acknowledge(s) the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing "direct access" to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

Assisted Living, L.L.C and Petra Moreno acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff that have received medication training and have been determined competent by Petra Moreno, *licensee designee* will administer medication to residents. In addition, Assisted Living, L.L.C has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Assisted Living, L.L.C and Petra Moreno acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, the applicant (s) acknowledged the responsibility to maintain all required documentation in each employee's record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

Assisted Living, L.L.C and Petra Moreno acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

Assisted Living, L.L.C and Petra Moreno acknowledge the responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

Assisted Living, L.L.C and Petra Moreno acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

Assisted Living, L.L.C and Petra Moreno acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. Assisted Living, L.L.C acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the applicant.

Assisted Living, L.L.C and Petra Moreno acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights. Assisted Living, L.L.C indicated and Petra Moreno the intent to respect and safeguard these resident rights.

Assisted Living, L.L.C and Petra Moreno acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

Assisted Living, L.L.C and Petra Moreno acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

Assisted Living, L.L.C and Petra Moreno acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

D. Rule/Statutory Violations

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

IV. RECOMMENDATION

I recommend issuance of a six-month temporary license to this adult foster care family home with a capacity of six (6).



04/25/13

Karen Davis
Licensing Consultant

Date

Approved By:



4/26/13

Betsy Montgomery
Area Manager

Date