



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

October 8, 2012

Jessica Liboon
Michigan Outreach Corporation
2000 Crabtree Drive
Troy, MI 48083

RE: Application #: AS630318282
St. John AFC Home
23866 Merrill Avenue
Southfield, MI 48075

Dear Ms. Liboon:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Edward Ewell, Licensing Consultant
Bureau of Children and Adult Licensing
39531 Garfield
Clinton Township, MI 48038

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630318282
Applicant Name:	Michigan Outreach Corporation
Applicant Address:	2000 Crabtree Drive Troy, MI 48083
Applicant Telephone #:	(586) 907-4120
Administrator/Licensee Designee:	Jessica Liboon, Designee
Name of Facility:	St. John AFC Home
Facility Address:	23866 Merrill Avenue Southfield, MI 48075
Facility Telephone #:	(248) 262-7517
Application Date:	04/06/2012
Capacity:	6
Program Type:	AGED ALZHEIMERS DEVELOPMENTALLY DISABLED MENTALLY ILL PHYSICALLY HANDICAPPED TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

04/06/2012	Enrollment
04/23/2012	Contact - Document Sent Rules & Act booklets
04/23/2012	Application Incomplete Letter Sent Rec clearance - Jessica Liboon.
04/30/2012	Contact - Document Received Rec clearance - Jessica Liboon.
05/01/2012	Application Complete/On-site Needed
05/01/2012	File Transferred To Field Office
05/04/2012	Contact - Telephone call received Phone call from Jessica Liboon, Licensee Designee regarding a timetable for licensing the home.
05/25/2012	Contact - Telephone call made
05/25/2012	Inspection Completed On-site
05/25/2012	Inspection Completed-BCAL Sub. Compliance
09/07/2012	Corrective Action Plan Received
09/07/2012	Corrective Action Plan Approved
09/28/2012	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The facility is a large one-story ranch home located in the City of Southfield Michigan in Oakland County. The neighborhood is characterized with similar structures. The facility is located within one quarter of a mile of Southfield Road (M-39) where there are convenient neighborhood shopping outlets and strip malls in the area. The home has three large bedrooms. In addition to the bedrooms, the home has a large family room, dining area, kitchen and a living room. Outside of the kitchen, these areas contain 722 square feet of multipurpose space to accommodate six residents. There are three bathrooms to accommodate residents and staff. Both the hot water heater and furnace are located in the basement in an enclosed furnace room with adequate fire safety

enclosure. An inch and three quarter solid core hard wood door with a self-closing device is in place for adequate fire separation. There is a make-up air duct in the furnace room to prohibit combustion from occurring.

The bedrooms are designated as follows:

- Bedroom #1 contains 138 square feet and will accommodate two residents.
- Bedroom #2 contains 146 square feet and will accommodate two residents.
- Bedroom #3 contains 184 square feet and will accommodate two residents.

The facility is served by both public water and sewer systems thereby negating the need for an Environmental Health Inspection. During the inspection of 09/28/2012, the water temperature measured 116 degrees Fahrenheit at the kitchen tap.

On 09/28/2012, I conducted a fire safety inspection and found the facility to be in full compliance with applicable Fire Safety Rules and Regulations. The home is equipped with an electrically powered interconnected hard-wired smoke detection system that is audible in all sleeping rooms with the doors closed. There are two approved fire extinguishers on the ground floor and one in the basement of the facility. The facility has two wheelchair ramps to accommodate a resident who may require a wheelchair to ambulate.

Zoning approval is not required for this facility as it meets the provisions of the Federal Fair Housing Amendments Acts.

B. Program Description

The facility licensee will be the Michigan Outreach Corporation, which has several years of experience in working with the populations to be served in the small group home. Their staff will provide assistance and supervision to the residents who are aged, Alzheimer's, developmentally disabled, mentally ill, traumatic brain injured and physically handicapped. The applicant has submitted all of the required documents for licensure including; Alzheimer's Program Statement, Admission/Discharge Policy, Organization Chart, Licensing Record Clearances, Medical Clearances, proof of ownership and all required forms. The facility licensee designee/administrator will be Jessica Liboon, RN who is experienced in providing care to each of the populations to be served in the facility. All direct care staff will be qualified with experience, training and certified with CPR and First Aid. Each direct care staff will have an initial physical exam before hiring that will include a negative TB test. The organization will conduct police record checks and complete required fingerprinting on newly hired applicants before hiring to ascertain the good moral character of each direct care staff.

The facility will provide 24-hour supervision, assistance, protection and personal care to the residents once the facility is licensed. Room, board, basic care and assistance with the resident's activities of daily living will be provided as needed. There will be at least one staff person on duty at all times to care to the residents. All direct care staff will be

required to undergo training that is relevant to the services that are needed by each resident. The residents will have the opportunity to enhance their functional capacity and participate in community-based activities.

At the final inspection of 09/28/2012, administrative rule requirement's for maintaining facility records was discussed. I provided an in-service to the applicant regarding the Department's requirements regarding record keeping in an adult foster care small group home.

At the final inspection of 09/28/2012, the applicant was found to be in compliance with the Department's Administrative Rules and Regulations covering Quality of Care, Environmental Health and Fire Safety Rules.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home located at 23866 Merrill, Southfield Michigan in Oakland County with the capacity of (6) residents. A temporary license is in effect for a six-month period. After the six-month period, a licensing renewal study will take place.

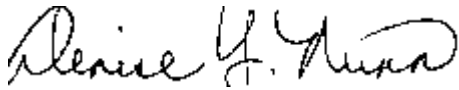


10/08/2012

Edward Ewell
Licensing Consultant

Date

Approved By:



10/08/2012

Denise Y. Nunn
Area Manager

Date