



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

April 23, 2012

Tracie Hernandez
Hernandez Home LLC
P.O. Box 277
Bloomingtondale, MI 49026

RE: Application #: AS800316739
Baseline Home
44409 Baseline Road
Bloomingtondale, MI 49026

Dear Ms. Hernandez-Bunce:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 4 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Sincerely,

Donna Konopka, Licensing Consultant
Bureau of Children and Adult Licensing
322 E. Stockbridge Ave
Kalamazoo, MI 49001
(269) 337-5241

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS800316739

Applicant Name: Hernandez Home LLC

Applicant Address: 44409 Baseline Road
Bloomingtondale, MI 49026

Applicant Telephone #: (269) 317-4433

Administrator/Licensee Designee: Amber Hernandez -Bunce

Name of Facility: Baseline Home

Facility Address: 44409 Baseline Road
Bloomingtondale, MI 49026

Facility Telephone #: (269) 521-4130

Application Date: 01/04/2012

Capacity: 4

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED
TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

01/04/2012	Enrollment
01/06/2012	Contact - Document Sent Rules & Act booklets
01/06/2012	Inspection Report Requested - Health Inv. #1019754
01/06/2012	Application Incomplete Letter Sent Rec cl for Amber Bunce
01/12/2012	Contact - Document Received Rec cl for Amber H.
01/12/2012	Application Complete/On-site Needed
01/17/2012	Application Incomplete Letter Sent
02/02/2012	Contact - Document Received
03/12/2012	Inspection Completed-Env. Health : A
04/19/2012	Inspection Completed On-site
04/19/2012	Inspection Completed-BCAL Full Compliance
04/19/2012	SC-Application Received - Original

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The house is a single story structure located in the rural area of Bloomingdale, MI. The facility has 3 bedrooms located on the main floor, all of which will be used for residents. Bedroom # 1 has the capacity for 2 residents; Bedrooms # 2 and # 3 are single occupancy rooms. Each bedroom meets the licensing requirements for usable square footage – exact measurements are in the file. The bathroom is located on the main floor, as are the resident living area and kitchen/dining space. The living room has 572 square feet of floor space available for resident use, in addition to a separate dining room off the kitchen. Only residents will reside in the home.

The facility is heated with propane gas. The furnace, water heater and laundry area are located in the basement, which is not licensed for resident use.

The facility has private water and septic. The Environmental Health Inspection Report from the Van Buren Co. Health Department gave the facility an "A" rating on 02/29/12. An "A" rating indicates substantial compliance with applicable environmental health safety rules.

The licensing consultant conducted a fire safety inspection on 04/18/12 and the facility was determined to be in substantial compliance with applicable fire safety rules. Double D Heating & Cooling completed an inspection of the heating unit on 03/09/12. Hammond Electric installed smoke detectors and inspected the electrical system on 04/16/12. Approved Fire Protection Company completed an inspection of the fire alarm system on 04/17/12.

B. Program Description

Baseline Home will provide personal care, supervision, and protection to male and female residents over the age of 18 years. Program types include mentally ill, developmentally disabled and traumatic brain injured. The facility has submitted an application to provide specialized programming to the mentally ill and developmentally disabled populations. SSI and specialized contract placement are accepted. The facility will follow the admission and discharge policies they have developed and submitted to the Department. Local transportation will be provided. Smoking will only be permitted outside of the facility.

Hernandez Home is a Limited Liability Company found on 06/03/04 in Michigan. Tracie Hernandez is the Resident Agent for the LLC. Ms. Hernandez has designated Amber Hernandez-Bunce as the Licensee Designee for the LLC and as Administrator for the Baseline Home. The facility will be staffed by shift workers; the ratio will be 1 staff to 4 residents on all shifts. There will be at least 1 staff in the facility at all times when residents are in the facility. As the facility has applied to be a specialized program, staff will be trained as required by the specialized programming rules and the contract placement agencies.

The property at 44409 Baseline Road, Bloomingdale, MI is owned by John and Tracie Hernandez per the 2011 tax statement. John and Tracie Hernandez have given written permission for Hernandez Home LLC to operate an adult foster care small group home at this address. Hernandez Home LLC has been operating an adult foster care group home at another location in Bloomingdale, MI since 06/30/06. Financial documents submitted by Hernandez Home LLC indicate substantial compliance with rules related to financial stability.

Amber Hernandez-Bunce has submitted documentation demonstrating that she meets the requirements to be Licensee Designee and Administrator for Hernandez Home LLC. Ms. Hernandez-Bunce grew up in her parents adult foster care family home and has been working in other homes operated by her parents for the past 2 years. She has completed all the training required for specialized programming. The Licensing Record

Clearance for Ms. Hernandez-Bunce revealed no criminal history. The Licensing Medical Clearance indicated substantial compliance with applicable licensing rules.

Technical assistance was provided to Ms. Hernandez-Bunce regarding the Act and Administrative Rules related to Adult Foster Care. She was provided all the required forms to permit compliance with the rules. Ms. Hernandez-Bunce indicated she had familiarity with the forms due to working the past 2 years in AFC field. The requirements for employees of adult foster care homes, including the conducting of background checks were reviewed. Resident Rights statements were provided to Ms. Hernandez-Bunce and they will be reviewed with each admission to the home.

IV. RECOMMENDATION

Based on the findings it is recommended that a temporary license be issued. The terms of the license will enable the licensee to operate an Adult Foster Care Small Group Home for 4 residents for a six month period effective 04/23/12.

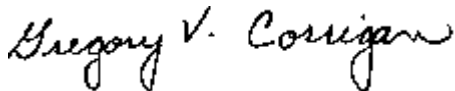


04/23/12

Donna Konopka
Licensing Consultant

Date

Approved By:



04/23/2012

Gregory V. Corrigan
Area Manager

Date