



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

January 9, 2012

Rita Zumbrunnen
Hidden Creek AFC, Inc.
3275 Causeway Dr.
Brighton, MI 48114

RE: Application #: AM470295474
Hidden Creek AFC
2848 Hartland Rd.
Hartland, MI 48353

Dear Mrs. Zumbrunnen:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 12 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 241-2585.

Sincerely,

Christopher Holvey, Licensing Consultant
Bureau of Children and Adult Licensing
7109 W. Saginaw
P.O. Box 30650
Lansing, MI 48909
(517) 373-3180

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AM470295474
Applicant Name:	Hidden Creek AFC, Inc.
Applicant Address:	3275 Causeway Dr. Brighton, MI 48114
Applicant Telephone #:	(810) 229-9474
Administrator/Licensee Designee:	Rita Zumbrunnen
Name of Facility:	Hidden Creek AFC
Facility Address:	2848 Hartland Rd. Hartland, MI 48353
Facility Telephone #:	(810) 632-7670
Application Date:	03/26/2008
Capacity:	12
Program Type:	AGED

II. METHODOLOGY

03/26/2008	Enrollment
04/09/2008	Application Incomplete Letter Sent 1326-Rita
05/14/2008	Inspection Completed – Environmental Health: A Full Approval
08/04/2009	Inspection Completed – Environmental Health: A Full Approval
02/05/2010	Inspection Report Requested - Fire
01/21/2011	Inspection Completed-Fire Safety : D Disapproved
07/07/2011	Inspection Completed-Fire Safety : D Disapproved
08/31/2011	Inspection Completed-Fire Safety : D Disapproved
10/28/2011	Inspection Completed-Fire Safety : D Disapproved
11/23/2011	Inspection Completed-Fire Safety : A Full Approval
11/23/2011	Application Complete/On-site Needed
12/06/2011	Inspection Completed On-site
12/06/2011	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Hidden Creek AFC is a ranch style home with vinyl siding located in a semi-rural area south of the village of Hartland. The facility sits at the end of a long gravel driveway, which is shared by another residence. As you get close to the facility, there is a semi-circle paved driveway that provides ample parking for visitors and staff. Attached to the facility is a two-car garage with concrete floors and some room for storage. There is a large wooden deck attached to the front of the facility located at the main entrance. The

deck has a large wheelchair ramp attached to it that exits onto the paved driveway. There is also a second wheelchair ramp located off the side exit that wraps around to the front of the facility.

The main level of the facility consists of a living room, television room, dining room, kitchen, laundry room, walk-in pantry, mechanical room, beauty shop room, sunroom, an office, two full bathrooms, one half bathroom and six resident bedrooms. The furnace and hot water heater are located in the mechanical room which has a fully stopped, solid wood core door that is equipped with an automatic self-closing device and positive-latching hardware. There are multiple fire extinguishers placed throughout the facility. The smoke detectors are all hard-wired into the structures electrical system and are located in all sleeping areas, kitchens, and living areas.

The resident bedrooms, living and activity areas measured as follows:

Living Room	500 square feet	
Television Room	288 square feet	
Dining Room	180 square feet	
Bedroom #1	190 square feet	2 residents
Bedroom #2	171 square feet	2 residents
Bedroom #3	181 square feet	2 residents
Bedroom #4	181 square feet	2 residents
Bedroom #5	165 square feet	2 residents
Bedroom #6	178 square feet	2 residents

The facility has a private water supply and private sewage disposal system. The Livingston County Health Department inspected the facility on 8/4/09 and the facility received an "A" rating. The facility received full approval from the Bureau of Fire Safety on 11/23/11.

B. Program Description

The facility will provide 24-hour supervision, protection and personal care for up to 12 female residents who are 55 years or older. The facility is also wheelchair accessible. The mission of the facility is "to provide a home to residents that is most similar to living with their own loved ones in a conventional home." The facility will provide a secure and safe living environment that will enrich and fulfill their lives. The program the facility offers will include well-balanced home cooked meals, opportunities for socialization and recreation, access to various religious activities, and emotional and moral support. The applicant encourages family members to visit and actively engage with their loved ones. Alarms have been placed on all exits to alert staff members when someone exits/enters the facility.

Rita Zumbrunnen is the licensee and administrator for the facility. . A criminal history background check was completed for Ms. Zumbrunnen and she was found to be of good moral character. The applicant submitted health care provider statements

documenting that no physical or mental health conditions exist that would limit her ability to work with or around dependent adults. Current negative TB tests were obtained for Rita Zumbrunnen

The purpose of the report is to allow the licensee to increase the capacity of the facility from 6 to 12 residents, changing the facility to a medium group home. This consultant reviewed the personnel policies, job descriptions, admissions/discharge policies, financial projections, staff files, and paperwork required for resident files with the licensee. Rita Zumbrunnen has considerable experience with required AFC licensing records and documentation because she has been operating this facility as a small group home since May 2007. She has also been the licensee designee/administrator for Ashley Court of Brighton Inc. for the past twelve years. She plans to visit the facility on a regular basis to maintain a working knowledge of the residents and their needs and to assist with care of the residents as necessary.

The facility plans to have at least one staff member per shift, but will adjust the staff ratio as the number of residents grows and also to ensure that the safety, supervision and care of the residents are met in accordance with the resident's written assessment plan.

C. Rule/Statutory Violations

Compliance with the physical plant rules has been determined. All items cited for correction have been verified by visual inspection. Compliance with Quality of Care rules will be assessed during the period of temporary licensing via an on-site inspection.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC medium group home with a capacity for twelve (12) residents.



1/5/12

Christopher Holvey
Licensing Consultant

Date

Approved By:



1/09/12

Betsy Montgomery
Area Manager

Date

