



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

December 20, 2011

N. LaShunn Scott
P.O. Box 953
Southfield, MI 48037

RE: Application #: AF820307845
Leslie House
3202 Leslie
Detroit, MI 48238

Dear Mrs. Scott:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (313) 456-0380.

Sincerely,

Carl Jones, Licensing Consultant
Bureau of Children and Adult Licensing
Cadillac Pl. Ste 11-350
3026 W. Grand Blvd
Detroit, MI 48202
(313) 456-0426

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

| | |
|---|--|
| License #: | AF820307845 |
| Applicant Name: | N. LaShunn Scott |
| Applicant Address: | 3202 Leslie Detroit, MI 48238 |
| Applicant Telephone #: | (248) 910-9560 |
| Administrator/Licensee Designee: | N/A |
| Name of Facility: | Leslie House |
| Facility Address: | 3202 Leslie Detroit, MI 48238 |
| Facility Telephone #: | (313) 334-5734 03/24/2010 |
| Application Date: | |
| Capacity: | 6 |
| Program Type: | MENTALLY ILL DEVELOPMENTALLY DISABLED AGED |

II. METHODOLOGY

| | |
|------------|--|
| 03/24/2010 | Enrollment |
| 04/28/2010 | Lic. Unit file referred for criminal history review Joseph Nwabueze - SOS |
| 04/28/2010 | PSOR on Address Completed |
| 05/03/2010 | Contact - Document Sent Rule & ACT Books |
| 05/03/2010 | File Transferred To Field Office Detroit |
| 05/06/2010 | Application Incomplete Letter Sent |
| 04/05/2011 | Contact - Document Sent Inactive Letter Sent |
| 08/09/2011 | Inspection Completed On-site |
| 12/06/2011 | Inspection Completed On-site |
| 12/06/2011 | Inspection Completed-BCAL Full Compliance |

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The Leslie Home is located in a residential area of the city of Detroit, Michigan. The home is a two-story brick structure with a full basement. The basement is not approved for resident use. The first floor consists of a large living area, a dining room, kitchen and a breakfast nook.

The second level consists of four bedrooms, a full bathroom and a sitting area. The home is equipped with a hard wired interconnected smoke detection system that was installed by a licensed electrician and is fully operational. The home has not been structured to accommodate wheelchairs.

The basement houses the heat plant, the laundry area and a large storage area. The basement is not approved for resident use.

The home has public water and sewer and is in compliance with State and Municipal environmental health rules.

The living room, dining room, kitchen and bedrooms were measured during the initial inspection and have the following dimensions.

FIRST FLOOR

Living Area 15' x 20' = 300 sq. ft.

Dining room 15' x 18' = 270 sq.ft.

Kitchen 12'x 12' = 144 sq. ft.

SECOND LEVEL

NE Bedroom 14'x 16' = 224 sq. ft. (Two residents)

SE Bedroom 12' x 12' = 144 sq. ft. (Two residents)

NW Bedroom 11' x 12' = 132 sq. ft. (Two residents)

SW Bedroom 15' x 16' = 240 sq. ft. (Licensee)

B. Administration/Program/Resident Care/Records

1. Population to be Served & Admission Criteria

The applicant intends to provide 24-hour supervision, protection and personal care to six (6) ambulatory, male and female adults whose diagnosis is mentally ill, physically handicapped or developmentally disabled. The program will include social interaction skills, personal hygiene, personal adjustment skills, public safety skills and transportation. A personal behavior support plan will be designed and implemented for each resident's individual needs.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, or the responsible person.

In addition to the above program elements, it is the intent of the applicant to utilize local community resources including the public schools and library, local museums, and shopping centers. These resources provide an environment to enhance the quality of life and increase the independence of each resident.

2. Applicant and Household

LaShaun Scott is the applicant. The applicant also conducts business as __N/A___. The applicant lives in the home with her husband. The applicant has designated a responsible person who can be available to supervise the residents in the applicant's absence.

3. Applicant, Licensee Designee, Administrator-Qualifications, Experience, Competency, Financial Capability & Stability and Good Moral Character

A licensing record clearance request was completed with no lien convictions recorded for the applicant or responsible person. The applicant and responsible person submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

The applicant submitted financial information, and based on this information meets the requirements for financial stability and capability.

4. Staffing Plan, Proposed Ratios, Staff Training & Competencies

The supervision of residents in this family home licensed for (6) residents will be the responsibility of the family home applicant 24 hours a day/7 days a week with the responsible person on call to provide supervision in relief.

The applicant acknowledges an understanding of the training and qualifications requirements for the responsible person or volunteers and/or staff to provide a specialized program prior to each person working in the home in that capacity or providing care to residents in the home.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those responsible persons or any additional staff or volunteers that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

5. Records & Record Keeping

The applicant acknowledges an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

The applicant acknowledges an understanding of the administrative rules regarding the discharge criteria and procedural requirements for issuing a 30-day discharge written notice to a resident as well as when a resident can be discharged before the issuance of a 30-day written discharge notice.

Evacuation and emergency plans are posted in the facility and the applicant is aware that fire drills must be conducted and recorded.

The following resident records were reviewed with the applicant:

- Resident Identification Form
- Resident care Agreement
- Health Care Appraisal
- Medication Record
- Monthly Weight Record
- Assessment Plan
- Funds & Valuables Record Part 1 & 2
- Incident/Accident Report

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges their responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

The applicant was provided technical assistance on the statutory requirements (Section 400.734b of PA 218) pertaining to the hiring or contracting of persons who provide direct service or have direct access to residents. The applicant has indicated that the requirements and procedures outlined in 400.734b (3) will be utilized as the process to identify criminal history when assessing good moral character.

Technical assistance was provided to the applicant on Act and administrative rule requirements related to home, resident and employee record keeping including the handling and accounting of resident funds.

The applicant is found to be in substantial compliance with the licensing act and applicable administrative rules.

IV. Recommendation

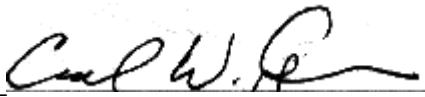
Based on the findings it is recommended that a temporary license be issued. The terms of the license will enable the licensee to operate an adult foster care home for residents (program type). The term of the license will be for a six-month period effective 12/20/2011.

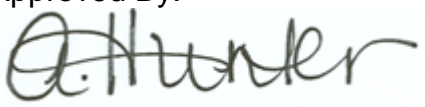
B. Rule/Statutory Violations

The home is in substantial compliance with all licensing rules and statues.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult family home (capacity 1-6).


_____ 12/15/11 _____
Carl Jones Date
Licensing Consultant

Approved By:

_____ 12/20/11 _____
Ardra Hunter Date
Area Manager