



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

September 20, 2011

W. Conner
Renaissance Community Homes Inc
P.O. Box 166
Milan, MI 48160

RE: Application #: AS300312799
Jonesville Home
7060 Dobson Road
Jonesville, MI 49250

Dear Mr. Conner:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 5 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Sincerely,

Dennis R Kaufman, Licensing Consultant
Bureau of Children and Adult Licensing
Suite 3013
1040 S. Winter
Adrian, MI 49221
(517) 264-6326

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS300312799
Applicant Name:	Renaissance Community Homes Inc
Applicant Address:	25 E Main Street Milan, MI 48160
Applicant Telephone #:	(734) 439-0464
Administrator/Licensee Designee:	W. Conner, Designee Larry Holleman, Administrator
Name of Facility:	Jonesville Home
Facility Address:	7060 Dobson Road Jonesville, MI 49250
Facility Telephone #:	(517) 849-2561
Application Date:	03/22/2011
Capacity:	5
Program Type:	MENTALLY ILL DEVELOPMENTALLY DISABLED

II. METHODOLOGY

12/21/2010	Inspection Completed-Environmental Health : A
03/22/2011	Enrollment
03/24/2011	Contact - Document Sent Rules & Act booklets
03/24/2011	Application Incomplete Letter Sent
04/29/2011	Contact - Document Received
05/09/2011	Application Incomplete Letter Sent
05/10/2011	Inspection Completed On-site
05/10/2011	Inspection Completed-BCAL Sub. Compliance
08/15/2011	Inspection Completed-Reinspection of physical plant.
09/09/2011	Inspection Completed-BCAL Full Compliance

This investigation included a review of the application forms and supporting documents including the admission, discharge, and refund policies, corporate documents, program statement, personnel policies and procedures, job descriptions, organizational chart, routine and emergency numbers, written emergency plan and emergency repair numbers, service contracts, processed licensing record and medical clearances, applicant financial reports and on-site inspections.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Environmental:

This facility was previously licensed as an adult foster care small group home since 1983 up to the time of this original application. The facility is located in Fayette Township about one mile east of the City of Jonesville. The facility is on a dirt road in the country and is a one story brick and wood sided facility with a very large yard. The facility is not equipped to serve individuals in wheelchairs.

The facility is approached via a long gravel driveway up to the facility. Upon entering the front door is the resident living room and activity area; to the left are the three resident bedrooms and one full bathroom; beyond the living room is the kitchen and dining area and beyond the kitchen is a hallway that leads to another bathroom/laundry room and the exit door to the garage. The facility has a full basement; however,

residents will not utilize the basement area as there is no direct exit to the outside at ground level.

The bedroom locations and square footage are as follows:

Northeast bedroom is 88.9 sq. feet (1 resident).
Southeast bedroom is 137.5 sq. feet (2 residents).
West bedroom is 205.9 square feet (2 residents).

Each bedroom has walk in closets and all are adequately furnished to serve residents.

Pertaining to available resident activity space, the resident living room, activity area, and dining area exceed the required square footage for 5 residents.

The home has a centralized air conditioning system.

Sanitation:

The facility is served by private water well and septic system; both were inspected by the Hillsdale County Public Health Department and given full approval.

Garbage service is provided by a private vendor and is picked up on a weekly basis.

Fire Safety:

The home is heated by electrical baseboard heat which appears in good repair. The hot water heater is electric and is located in the basement. The cooking appliances and clothes dryer are electric.

The facility has a hard-wired interconnected smoke alarm system and approved fire extinguishers on each level.

There is a wood burning fireplace in the basement that is chained/locked and will not be utilized.

B. Program Description

Administrative Structure & Capability:

The applicant is a Domestic Non-Profit Corporation, having been formally incorporated on 9/10/1986. The corporation has 21 licensed adult foster care facilities located in several counties in Lower Michigan. All required corporate documentation has been provided and reviewed. Mr. W. Mike Conner is the Resident Agent for the Corporation and will serve as the licensee designee. Mr. Larry Holleman has been identified as the facility administrator. A criminal record clearance has been completed on both and approved.

Qualifications and Competencies:

Both Mr. Conner and Mr. Holleman have served as licensee designee and facility administrator for other licensed adult foster care facilities for many years and meet all required education, training, and work experience criteria.

Program Information:

The facility will provide personal care, supervision, and protection, in addition to room and board for men or women whom have a diagnosis of developmental disabilities or mental illness and who are at least 18 years of age. The facility will also provide services to residents under a specialized certification contract with LifeWays Behavioral Health system; this contract was provided with the original license application. The applicant has completed an application for certification of specialized residential services which will be processed after a temporary license is issued for the facility.

Resident medications will be stored in a locked cabinet.

Emergency medical services will be provided by local hospitals and emergency transportation services. The facility will provide transportation services to residents for non-emergency appointments and services.

Facility and Employee Records:

The applicant has supplied copies of personnel policies, job descriptions, and standard procedures. An initial staff schedule indicated that there will be three employee shifts per day and during waking hours there will be a ratio of 1 staff to 3 residents and during the night shift there will be a ratio of one staff to 4 residents.

Emergency plans for medical emergencies, fire, facility repairs, and severe weather have been submitted, reviewed, and found acceptable.

The “good moral character” of each employee is assessed pursuant to the individual employee’s response to certain questions pertaining to conviction or arrest history as contained on the signed employee application. Also, the applicant will assure that all employees hired will complete criminal record clearances as required by Public Act 218.

The applicant is aware of the administrative rules regarding the licensee’s handling of resident funds and will comply with those requirements.

Resident Rights:

The facility has a resident rights policy and will supply this information to individuals being referred for admission.

Conclusion:

Compliance with the physical plant rules has been determined. Compliance with Quality of Care rules will be assessed during the period of temporary licensing via an interim inspection.

IV. RECOMMENDATION

It is recommended that a temporary license be issued. The terms of the license will permit the licensee to provide care for up to 5 adults.

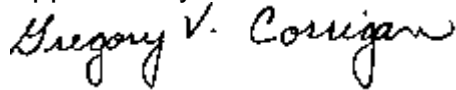


9/19/11

Dennis R Kaufman
Licensing Consultant

Date

Approved By:



09/20/2011

Gregory V. Corrigan
Area Manager

Date