



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

April 27, 2011

Kent VanderLoon
McBride Quality Care Services Inc.
P.O. Box 387
Mt. Pleasant, MI 48804-0387

RE: Application #:	AS560311053 Jefferson St. AFC 2720 Jefferson Midland, MI 48640
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Dear Mr. Vander Loon:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 758-2717.

Sincerely,

Mary T. Fischer, Licensing Consultant
Bureau of Children and Adult Licensing
1509 Washington, Ste A
P.O. Box 1609
Midland, MI 48641
(989) 835-7739

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS560311053
Applicant Name:	McBride Quality Care Services Inc.
Applicant Address:	209 E. Chippewa Mt. Pleasant, MI 48858
Applicant Telephone #:	(989) 772-1261
Administrator/Licensee Designee:	Kent Vander Loon, Designee
Name of Facility:	Jefferson St. AFC
Facility Address:	2720 Jefferson Midland, MI 48640
Facility Telephone #:	(989) 486-8333
Application Date:	10/29/2010
Capacity:	6
Program Type:	MENTALLY ILL DEVELOPMENTALLY DISABLED PHYSICALLY HANDICAPPED

II. METHODOLOGY

10/29/2010	Enrollment
11/16/2010	Contact - Document Sent Rule & ACT Books
11/16/2010	File Transferred To Field Office Saginaw
11/24/2010	Application Incomplete Letter Sent
04/25/2011	Inspection Completed On-site
04/27/2011	Inspection Completed-BCAL Full Compliance
12/10/2011	Inspection Completed On-site

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The facility is a single story, raised ranch with a single car attached garage that was built in 1950. The home exterior is brick. The home has a living room, dining room, kitchen, two bedrooms and two full bathrooms on the main floor. The home has a full basement. The laundry room is in the basement. The home is located in the city of Midland within walking distance to shopping, the police department, post office, restaurants, and other community services. The residents will have access to the city of Midland Dial-a-ride transportation services. The home is owned by Community Mental Health for Central Michigan and is leased to the applicant - McBride Quality Care Services, Inc.

The furnace and hot water heater are located in the basement with a self-closing, 1-3/4 inch solid core door. The facility is equipped with interconnected, hardwire smoke detection system, with battery back-up, which was installed by a licensed electrician and is fully operational.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	8.9 x 20.3	180	2
2	12.10 x 13.3	160	2

The living, dining, and sitting room areas measure a total of 374 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

Based on the above information, it is concluded that this facility can accommodate **six (6)** residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection and personal care to **six (6)** male or female ambulatory adults whose diagnosis is developmentally disabled or mentally impaired, in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. Residents will be referred from: (Gateway, Consumer Link, and Synergy Partners).

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is McBride Quality Care Services, Inc., which is a "Non Profit Corporation" was established in Michigan, on 10/1988. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

A licensing record clearance request was completed with no lien convictions recorded for the licensee designee and the administrator. The licensee designee, Kent Vander Loon who is also the administrator submitted a medical clearance request with statements from a physician documenting his good health and current TB-tine negative results.

Mr. Kent Vander Loon has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules for the Administrator and Licensee Designee.

The staffing pattern for the original license of this 4 -bed facility is adequate and includes a minimum of 1 staff –to- 2 residents per shift. All staff shall be awake during sleeping hours.

The applicant acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff –to- resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), finger printing by Cogent Solutions, Inc., and the related documents required to be maintained in each employee’s record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee’s file.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

The applicant acknowledges their responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-6).



04/27/2011

Mary T. Fischer Licensing Consultant	Date
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Approved By:



05/01/2011

Deborah L. Clark Area Manager	Date
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