



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

April 4, 2011

Joseph Mc Illwain & Brandy Vanorder
335 Court Street
Otsego, MI 49078

RE: Application #: AF030311994
River Court AFC
335 Court Street
Otsego, MI 49078

Dear Mr. Mc Illwain & Ms. Vanorder:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Sincerely,

Donna Konopka, Licensing Consultant
Bureau of Children and Adult Licensing
322 E. Stockbridge Ave
Kalamazoo, MI 49001
(269) 337-5241

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AF030311994

Applicant Name: Mc Illwain, Joseph & Vanorder, Brandy

Applicant Address: 335 Court Street
Otsego, MI 49078

Applicant Telephone #: (269) 694-1274

Administrator/Licensee Designee: N/A

Name of Facility: River Court AFC

Facility Address: 335 Court Street
Otsego, MI 49078

Facility Telephone #: (269) 694-1274

Application Date: 01/20/2011

Capacity: 6

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED
PHYSICALLY HANDICAPPED
AGED
ALZHEIMERS
TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

01/20/2011	Enrollment
01/24/2011	PSOR on Address Completed
01/24/2011	Contact - Document Sent Rules & Act booklets
01/24/2011	Application Incomplete Letter Sent Rec cl for Princess, SOS for Joseph & Brandy
01/24/2011	Licensing Unit file referred for criminal history review Joseph
02/07/2011	Contact - Document Received Rec cl for Princess, SOS for Joseph & Brandy - ok
02/15/2011	Application Incomplete Letter Sent
03/25/2011	Inspection Completed On-site
03/30/2011	Contact - Document Received
03/30/2011	Application Complete/On-site Needed
04/04/2011	Inspection Completed On-site

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The house is a single story wood frame building with a walkout basement located in the city of Otsego, MI. The home has 4 resident bedrooms; bedrooms #1 and #2 on the floor plan will be licensed for 2 residents each and bedrooms #3 and #4 will be licensed for single occupancy. Bedroom #4 has the space to be licensed for 2 residents, but the licensees have chosen to license it for only 1 resident. Bedroom measurements are on file. A full bath and a ½ bath are located on the main floor for resident use. The home has an open kitchen/dining room/living floor plan that although small meets the living space requirements for 6 residents. The basement is finished and will be the living quarters of the licensees and their daughter.

A gas forced air furnace and water heater are located in the basement. Langenour Heating & Cooling completed an inspection on 03/24/11 and found the furnace and water heater to be in good operating condition. An inspection of the roof was completed on 03/27/11 and indicated that the shingles were adequate for at least 90 days; the licensees have submitted a statement indicating they will replace the roof within 90 days.

The consultant completed an inspection on 03/25/11 and found the home to be in compliance with applicable fire safety rules. The home has an interconnected hardwired alarm system.

The home is on public water and sewage systems. An inspection completed by the consultant on 03/25/11 found the home to be in substantial compliance with applicable environmental health rules.

B. Program Description

River Court AFC will provide personal care, supervision and protection to male and female residents over the age of 18 years. The program type includes mentally ill, aged, developmentally disabled, Alzheimer's, physically handicapped and traumatic brain injured. SSI and private pay individuals are accepted. The home will follow Department admission/discharge procedures. The licensees will provide local transportation.

Joseph Mc Illwain and Brandy Vanorder are the licensees and Princess Mc Illwain is the Responsible Person. Mr. Mc Illwain and Ms. Vanorder will reside in the home with their 6 year old daughter, Bailey. Mr. Mc Illwain, Ms. Vanorder and Ms. Mc Illwain are currently or have recently worked in the adult foster care field for another licensee in Allegan Co. Mr. Mc Illwain has completed training for specialized programs, although they have not applied for certification to provide specialized programming as of the license issuance date.

Licensing record clearances completed for Mr. Mc Illwain, Ms. Vanorder and Ms. Mc Illwain indicated substantial compliance with applicable rules.

Medical clearances completed for Mr. Mc Illwain, Ms. Vanorder and Ms. Mc Illwain indicated substantial compliance with applicable rules.

Mr. Mc Illwain and Ms. Vanorder have a lease agreement with Dena Harrison who is identified as the property owner on the warranty deed. Ms. Harrison has a mortgage with Carrington Mortgage Services LLC. The lease includes a 30 day notification agreement for discharge of residents from the facility. Mr. Mc Illwain and Ms. Vanorder have indicated they are in substantial compliance with the applicable rules related to financial stability.

Mr. Mc Illwain and Ms. Vanorder were provided all the required forms to permit compliance with the licensing rules. They indicated some familiarity with the forms due to their past experience in adult foster care. Requirements for Responsible Persons in adult foster care family homes were reviewed with them, including the criminal history background checks. Resident Rights statements were provided to the joint licensees and they will be reviewing them with each admission to their home.

IV. RECOMMENDATION

Based on the findings it is recommended that a temporary license be issued. The terms of the license will enable the licensees to operate an Adult Foster Care Family home for 6 residents for a six month period effective 04/04/2011.

Donna Konopka

04/04/11

Donna Konopka
Licensing Consultant

Date

Approved By:

Gregory V. Corrigan

04/04/2011

Gregory V. Corrigan
Area Manager

Date