



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

September 24, 2010

Stacey Stoddard
2376 S Long Lake Rd
Fenton, MI 48430

RE: Application #: AF250306261
A Touch of Home
2376 S Long Lake Rd
Fenton, MI 48430

Dear Mrs. Stoddard:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 2 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (810) 787-7031.

Sincerely,

Crecendra Brown, Licensing Consultant
Bureau of Children and Adult Licensing
Suite 110
1388 W. Bristol Rd.
Flint, MI 48507
(810) 787-7035

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AF250306261
Applicant Name:	Stacey Stoddard
Applicant Address:	2376 S Long Lake Rd Fenton, MI 48430
Applicant Telephone #:	(810) 750-8273
Administrator/Licensee Designee:	N/A
Name of Facility:	A Touch of Home
Facility Address:	2376 S Long Lake Rd Fenton, MI 48430
Facility Telephone #:	(810) 750-8273 01/04/2010
Application Date:	
Capacity:	2
Program Type:	AGED

II. METHODOLOGY

01/04/2010	Enrollment
01/05/2010	Inspection Report Requested - Health inv 1016844
01/08/2010	Application Incomplete Letter Sent
01/21/2010	Inspection Completed-Env. Health : A
06/09/2010	Inspection Completed On-site
09/10/2010	Inspection Completed On-site
09/23/2010	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The proposed facility is two level family home in a quiet wooded setting. It is situated in a suburban residential neighborhood on easily accessible road. It is near a main road and is within a few miles from social, recreational, cultural and other community-based facilities.

The facility has a nice size front yard and a big private backyard. There is a two car detached garage. The partial concrete driveway provides adequate parking for staff and visitors. The entire yard is nicely situated with shade trees. The main level consists of the living room, the dining room, the kitchen, resident bedrooms and 1 full bathroom. The upper level consists of the licensee bedroom, licensee children bedrooms and 1 full bathroom. The furnace is on the upper level of the house and the hot water heater is located on the main level. The facility is equipped with smoke detectors on both floors and the furnace was inspected by a Licensed Master Electrician. The smoke detectors are audible in all sleeping rooms with the doors closed. Fire extinguishers are installed in the home.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	11'3" x 12'5"	141	1
2	13'1" x 14'1"	185	1

The living room contains 307 square feet of indoor living space and this exceeds the requirements for seven (7) occupants.

The facility utilizes a private water supply system and a public sewage disposal system. The facility has been determined to be in substantial compliance from their inspection conducted on January 21, 2010 by the Genesee County Health Department.

B. Program Description

On 01/08/2010, Stacey Stoddard submitted an application for a license to provide foster care services for up to six aged adults. Ms. Stoddard submitted all required documentation, including license record clearance, medical clearance, verification of experience, verification of education, verification of qualifications, and financial information.

The goal of A Touch of Home is to provide a clean, safe, and caring environment for aged adults. The licensee will provide basic self-care, habilitation training and transportation. Community-based resources will be utilized in order to provide the least restrictive environment for the residents.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, or the responsible person.

In addition to the above program elements, it is the intent of the applicant to utilize local community resources including the public schools and library, local museums, and shopping centers. These resources provide an environment to enhance the quality of life and increase the independence of each resident.

The applicant was provided technical assistance regarding the statutory requirements (Section 400.734b of Public Act 218), pertaining to the hiring or contracting of persons who provide direct services to the residents.

Technical assistance was provided to the applicant regarding administrative rules related to the facility, resident, and employee record keeping, including the handling and accounting of resident funds and valuables.

C. Applicant and Responsible Person Qualifications

A licensing record clearance request was completed with no LEIN convictions recorded for the applicant (s). The applicant and responsible person submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

The applicant(s) have sufficient financial resources to provide for the adequate care of the residents as evidenced by the projected income from caring for AFC residents along with outside employment.

The applicant acknowledges the understanding of the requirement of an adult foster care family home is that the licensee resides in the home in order to maintain this category type of adult foster care license.

The supervision of residents in this family home licensed for (2) residents will be the responsibility of the family home applicant 24 hours a day / 7 days a week with the responsible person on call to provide supervision in relief.

The applicant acknowledges an understanding of the qualification requirements for the responsible person or volunteers providing care to residents in the home.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, "direct access" to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), L-1 Identity Solutions™ (formerly Identix®), and the related documents required to be maintained in each employees record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to the responsible person and volunteers or staff working directly with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, responsible person, or volunteer or staff, and the retention schedule for all of the documents contained within each employee's file.

The applicant acknowledges an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

The applicant acknowledges an understanding of the administrative rules regarding the discharge criteria and procedural requirements for issuing a 30-Day discharge written notice to a resident as well as when a resident can be discharged before the issuance of a 30-Day written discharge notice.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of accidents and incidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

The applicant acknowledges their responsibility to obtain the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

D. Rule/Statutory Violations

The applicant is found to be in substantial compliance with the licensing act and applicable administrative rules.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult family home (capacity 1-2).

Crecendra Brown

09/28/2010

Crecendra Brown
Licensing Consultant

Date

Approved By:

Gregory Rice

09/23/2010

Gregory Rice
Area Manager

Date