



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

September 21, 2010

Denice Wilson
Wilson Residential Care Services, Inc.
6450 Barnes Rd.
Millington, MI 48746

RE: Application #: AS790308206
Charryett House
6450 Barnes Rd.
Millington, MI 48746

Dear Ms. Wilson:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 758-2717.

Sincerely,

Ronald R. Verhelle, Licensing Consultant
Bureau of Children and Adult Licensing
1919 Parkland Drive
Mt. Pleasant, MI 48858-8010
(989) 772-8474

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS790308206

Applicant Name: Wilson Residential Care Services, Inc.

Applicant Address: 6450 Barnes Road
Millington, MI 48746

Applicant Telephone #: (989) 871-4758

Administrator/Licensee Designee: Denice Wilson

Name of Facility: Charryett House

Facility Address: 6450 Barnes Road
Millington, MI 48746

Facility Telephone #: (989) 871-5090

Application Date: 05/11/2010

Capacity: 6

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED
PHYSICALLY HANDICAPPED

II. METHODOLOGY

05/11/2010	Enrollment
05/24/2010	Inspection Completed-Environmental Health: A
06/17/2010	Inspection Completed - Bureau of Children and Adult Services Substantial Compliance
09/21/2010	Inspection Completed - Bureau of Children and Adult Services Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Charryett House (AS790092181) was originally licensed to Denice Wilson on April 26, 2000, and has since operated under this license. Wilson Residential Services, Inc. submitted an application for corporate licensure of Charryett House on April 12, 2010, with Ms. Wilson as the licensee designee and administrator.

The property located at 6450 Barnes Rd., Millington, MI 48746 is owned by Larry and Denice Wilson and leased to Wilson Residential Care Services, Inc. The premises located at the above address is approximately four miles west of Millington, ten miles east Birch Run and Vassar, fifteen miles from southeast of Frankenmuth, and twenty-five miles from Saginaw.

Charryett House is a tri-level ranch styled home that has bedrooms on each level. Charryett House has a large living room, dining room, kitchen, two full bathrooms, utility room, furnace room, pantry, and six private bedrooms. Charryett House is heated with propane and is cooled with window air-conditioning system. Charryett House has a private well and septic system. Charryett House is barrier-free and wheelchair users may be accepted for admission.

Charryett House two full bathrooms located on the upper and main level of the home. Charryett House is considered in compliance with Rule 407(5) in regard to having a full bath on each floor that has resident bedrooms despite lacking a bathroom on the lower level. Our guidance to Rule 507(4) indicates that in the case of a tri-level home, two different levels will be considered one story if the difference in elevation between the two levels does not exceed four (4) feet. The elevation between the lower level and the main level at Charryett House does not exceed four (4) feet.

Charryett House's furnace is located in the utility room and is equipped with a metal door equivalent of a 1-3/4 inch solid core wood door with an automatic closing devise and positive latching door hardware. The furnace was inspected by Northwest Energy on March 30, 2010, and is in good working condition. Charryett House is equipped with an interconnected hard-wired smoke detection system with battery back-up which was inspected by Holloway Fire Protection, Inc. on June 2, 2010, and is fully operational.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	8' 10"x9'6"&1'x3'	82.14	1
2	8'11" x 9'11"	88.41	1
3	9' 6" x 9' 2"	87.02	1
4	10' 11" x 13' 6"	147.36	1
5	8' 2" x 15' 8"	127.88	1
6	7' x 15' 8"	94.50	1

The living and dining room areas measure a total of 787.82 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

Based on the above information, it is concluded that this facility can accommodate six (6) residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

The Saginaw County Department of Public Health determined Charryett House to be in full compliance with the *Environmental Health Rules for Adult Foster Care Small Group Homes* on May 24, 2010.

This licensing consultant determined Charryett House to be in full compliance with the *Fire Safety Rules and Maintenance of Premises Rules for Adult Foster Care Small Group Homes* on September 21, 2010.

Emergency Medical, social, educational, and recreational services are available within a twenty-five mile radius of the home. This would include hospitals, mental health clinics, aging services, community education programs, and educational programs.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. Wilson Residential Services, Inc. intends to provide 24-hour supervision, protection and personal care to six (6) male or female ambulatory adults whose diagnosis is developmentally disabled, mentally impaired or physically handicapped in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. Residents will be referred from numerous community mental health agencies throughout the central Michigan area.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is **Wilson Residential Services**, Inc., which is a “For Profit Corporation” was established in Michigan on June 12, 2004, Wilson residential Services, Inc. submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility

The Board of Directors of **Wilson Residential Services, Inc.** has submitted documentation appointing **Denice Wilson** as licensee designee and administrator for this facility.

A licensing record clearance request was completed with no lein convictions recorded for Denice Wilson, the licensee designee and administrator. Denice Wilson has submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

Denice Wilson has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this six-bed facility is adequate and includes a minimum of one staff to six residents per shift. All staff shall be awake during sleeping hours.

Denice Wilson acknowledged an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff –to- resident ratio.

Denice Wilson acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), and the related documents required to be maintained in each employee’s record to demonstrate compliance.

Denice Wilson acknowledged an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, Ms. Wilson has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Denice Wilson acknowledged their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, Ms. Wilson acknowledged her responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

Denice Wilson acknowledged an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. Ms. Wilson indicated that it is her intent to achieve and maintain compliance with these requirements.

Denice Wilson acknowledged an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. Ms. Wilson has indicated her intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

Denice Wilson acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

Denice Wilson acknowledged her responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, Ms Wilson acknowledged her responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

Denice Wilson acknowledged her responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

Wilson Residential Services Inc. was in compliance with the licensing act and applicable administrative rules at the time of licensure.

VI. RECOMMENDATION

I recommend issuance of a temporary license to this adult foster care small group home (capacity 6).

Ronald D. Verhelle

September 21, 2010

Date

Licensing Consultant

Approved By

Gregory Rice

September 21, 2010

Date

Gregory Rice
Area Manager