



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

August 30, 2010

James Saintz
Agnus Dei AFC Home Inc.
1307 42nd St.
Allegan, MI 49010

RE: Application #: AS030308931
Agnus Dei AFC Home II
1292 42nd Street
Allegan, MI 49010

Dear Mr. Saintz:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 5 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Sincerely,

Donna Konopka, Licensing Consultant
Bureau of Children and Adult Licensing
322 E. Stockbridge Ave
Kalamazoo, MI 49001
(269) 337-5241

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS030308931

Applicant Name: Agnus Dei AFC Home Inc.

Applicant Address: 1307 42nd St.
Allegan, MI 49010

Applicant Telephone #: (269) 686-8212

Administrator/Licensee Designee: James Saintz

Name of Facility: Agnus Dei AFC Home II

Facility Address: 1292 42nd Street
Allegan, MI 49010

Facility Telephone #: (269) 673-6941

Application Date: 06/14/2010

Capacity: 5

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED
PHYSICALLY HANDICAPPED
TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

06/14/2010	Enrollment
06/16/2010	Contact - Document Sent Rules & Act booklets
06/16/2010	Inspection Report Requested - Health Inv. #1017515
06/29/2010	Application Incomplete Letter Sent
07/23/2010	Contact - Document Received
07/30/2010	Inspection Completed-Environmental Health : A
08/20/2010	Inspection Completed On-site
08/26/2010	Application Complete/On-site Needed
08/26/2010	Inspection Completed – BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The facility is a single story modular house with a crawl space located in a rural area at 1292 42nd Street in Allegan, MI. The facility has 4 bedrooms, which are all designated for resident use. Bedroom #1 also has its own private bath facility. Bedroom #1 has adequate space for 2 occupants and Bedrooms #2, #3 and #4 will have single occupancy. A 2nd full bathroom is located in the area of Bedrooms #2, #3 and #4 and will be used by the residents of those bedrooms. Bedroom measurements are on file. The facility provides over 266 square feet of living space in the living room, which does not include the living space available in the dining room.

The home uses propane gas for heating. The furnace and water heater are located on the main floor of the facility inside a fire enclosure. The licensing consultant conducted the initial fire safety inspection on 08/20/10. Verification of compliance with applicable fire safety rules was completed on 08/26/10. Furnace and water heater inspections were completed on 07/08/10 by Double D Heating & Cooling. They were found to be in good operating condition. An inspection of the electrical system and smoke detection system was conducted by Ed Taylor Electric on 06/18/10 and all systems were considered to be safe and operating as per code.

The facility has private water and septic. The Environmental Health Inspection Report from the Allegan Co. Health Department gave the home an "A" rating on 07/23/10. An

“A” rating indicates substantial compliance with applicable environmental health safety rules.

B. Program Description

Agnus Dei Home II will provide personal care, supervision and protection to male and female residents between the ages of 18 - 65 years. The program type includes mentally ill, developmental disabilities, physically handicapped and traumatic brain injured. The facility is wheelchair accessible as it has 2 wheelchair ramps, one in the front of the facility and the other exits from the back of the facility. Smoking is not permitted in the facility. SSI and private pay residents are accepted. The facility has submitted admission and discharge policies to the Department and they will follow these policies.

Agnus Dei AFC Home, Inc. is a for profit corporation that was incorporated 09/22/06. James Saintz is listed as the sole member of the corporation. Mr. Saintz has designated himself as the Licensee Designee and Administrator of the facility. John Saintz has been identified as the Home Manager for the facility. Shift staff will provide for the care of residents. There will be at least 1 direct care staff on duty at all times when there are residents are present.

Elizabeth VanOrder is identified as the owner of the property. Ms. VanOrder has submitted a statement allowing for use of the property as an adult foster care home and for inspections to occur. Lisa Saintz has entered into a Land Contract with Ms. VanOrder to purchase the property. The Land Contract commenced on 12/15/07 and ends on 12/15/12, when the total purchase price of the property is due. A subsequent contract between Saintz Properties LLC and Agnus Dei AFC Homes Inc addressed the use of the adult foster care facility. Lisa and James Saintz are married and are the 2 signatures on the lease agreement. Financial documents submitted by Agnus Dei AFC Homes, Inc indicate substantial compliance with rules related to financial stability.

James Saintz has submitted documentation demonstrating that he meets the qualifications to be the Licensee Designee and Administrator of Agnus Dei AFC Home II. Mr. Saintz has served in these positions at Agnus Dei AFC Home, Inc since January of 2007, when he opened his first adult foster care group home. John Saintz, Home Manager, has submitted evidence of training in the required areas for direct care staff. Licensing Record Clearances for James and John Saintz indicate substantial compliance with the applicable rules. The Licensing Medical Clearances for James and John Saintz indicated substantial compliance with the applicable rules.

Technical assistance was provided to Mr. Saintz regarding the Act and administrative rule requirements related to the facility, resident and employee record keeping, including the handling and accounting of resident funds. Resident Rights statements were given to Mr. Saintz and they will be reviewed with each admission to the facility. Mr. Saintz was advised that background checks must be done on all employees of the

facility. Mr. Saintz indicated he was familiar with the forms and procedures as he has been operating an adult foster care small group home in 2007.

IV. RECOMMENDATION

Based on the findings it is recommended that a temporary license be issued. The terms of the license will enable the licensee to operate an AFC small group home for 5 residents who are mentally ill, developmentally disabled, physically handicapped or with traumatic brain injury. The term of the license will be for a six-month period effective 08/30/10

Donna Konopka

08/30/10

Donna Konopka
Licensing Consultant

Date

Approved By:

Gregory V. Corrigan

08/30/2010

Gregory V. Corrigan
Area Manager

Date