



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

June 29, 2010

Jo Ann Thompson
Golden Years Adult Foster Care Home, Inc.
1900 Hudson Road
Hillsdale, MI 49242

RE: Application #: AM300302646
Golden Years AFC Homes Inc.
1885 S. Osseo Road
Osseo, MI 49266

Dear Ms. Thompson:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 11 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Sincerely,

Dennis R Kaufman, Licensing Consultant
Bureau of Children and Adult Licensing
Suite 3013
1040 S. Winter
Adrian, MI 49221
(517) 264-6326

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AM300302646

Applicant Name: Golden Years Adult Foster Care Home, Inc.

Applicant Address: 1900 Hudson Road
Hillsdale, MI 49242

Applicant Telephone #:

Administrator/Licensee Designee: Jo Ann Thompson, Designee

Name of Facility: Golden Years AFC Homes Inc.

Facility Address: 1885 S. Osseo Road
Osseo, MI 49266

Facility Telephone #: (517) 523-2100

Application Date: 06/01/2009

Capacity: 11

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED
AGED
PHYSICALLY HANDICAPPED

II. METHODOLOGY

06/01/2009	Enrollment
06/03/2009	Inspection Report Requested - Health Inv. #1015834
06/03/2009	Contact - Document Sent Rules & act booklets
06/03/2009	Lic. Unit file referred for criminal history review Address - PSOR
06/08/2009	Contact - Document Sent letter re PSOR
08/11/2009	File Transferred To Field Office Received application packet on this date.
12/01/2009	Application Incomplete Letter Sent
04/20/2010	Inspection Completed-Fire Safety : A
05/03/2010	Inspection Report Requested - Health
05/13/2010	Application Complete/On-site Needed
05/13/2010	Inspection Completed On-site
05/13/2010	Inspection Completed-BCAL Sub. Compliance
05/19/2010	Inspection Completed-Env. Health : A
06/18/2010	Rule Variance/Exemption Granted bedroom space variance

This investigation included a review of the application forms and supporting documents including the admission, discharge, and refund policies, corporate documents, program statement, personnel policies and procedures, job descriptions, employee records, organizational chart, routine and emergency numbers, written emergency plan and emergency repair numbers, processed licensing record and medical clearance, applicant financial reports, and on-site inspections.

It should also be noted that this facility was licensed since 1992 as a 6 bed small group home facility (AS300011089) with Ms. Thompson as the licensee. Ms. Thompson built an addition to the current facility and submitted this corporate license application to now serve 11 residents in this facility.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

1. Environmental:

This facility consists of an older section currently housing 6 residents and the newer section that will house 5 residents. The facility is located on a paved road in a rural setting on several acres of land in Adams Township. The facility is a one level ranch facility with all resident living space on the ground floor. Each section of the facility has a basement with a walk out exit. This facility will not be wheelchair accessible and thus will not be allowed to serve individuals utilizing wheelchairs.

The front door opens to the older section of the facility and enters to a living room. To the right of the living room is a hallway that leads to a full bathroom and three resident bedrooms. It should be noted that one of these bedrooms serving two residents measured 127 sq. ft. which required Ms. Thompson to submit a variance which was reviewed and approved on 6/16/10. Immediately past the living room is a resident activity room. The basement to the older section of the facility is accessed through the resident activity room. The basement houses a meeting room and a staff office as well as a gas fired furnace and hot water heater located in an approved heat plant.

The bedroom locations and dimensions for the older section of the facility are as follows:

Southeast Bedroom:	11' 6" x 13' 4"	= 153 sq. ft. (2 residents)
Southwest Bedroom:	13' 7" x 9' 9"	= 132 sq. ft. (2 residents)
Northwest Bedroom:	10' x 12' 8"	= 127 sq. ft. (variance approved for 2 residents)
Living room:	20' x 12' 6"	= 250 sq. ft.
Resident Activity Room:	21' 10" x 9'	= 225 sq. ft.

Continuing through the living room is a large activity room and through this room is a hallway that leads to the new section of the facility. In the hallway is the second full bathroom and immediately past this are the full kitchen and storage room, a half bath with washer and dryer, large dining room, and three resident bedrooms. The basement to the new section is located immediately off the dining room; the basement is unfinished and houses the gas fired furnace and hot water heater for the new section.

The bedroom locations and dimensions for the newer addition are as follows:

Northeast Bedroom:	12' x 12'	=144 sq. ft. (2 residents)
Southeast Bedroom:	12' x 12'	=144 sq. ft. (2 residents)
Southwest Bedroom:	12' x 10' 5"	=126 sq. ft. (1 resident)
Dining room:	12' x 20'	=240 sq. ft.

The combined area of the dining room, living room and resident activity room significantly exceeds the minimum required space for resident activity for 11 residents. The facility is equipped with central air conditioning.

2. Sanitation:

The facility is serviced by a new private septic system and has a private water system. The Hillsdale Public Health Department conducted a full inspection of the facility and gave approval on 5/19/10.

Garbage service is provided by a private vendor and is picked up once a week.

3. Fire Safety:

The Bureau of Fire Services reviewed and approved the plans for construction of the new section. Various inspections of the facility took place and full approval for the facility by the Bureau of Fire Services was granted on 4/20/10. The facility has a hard wire interconnected smoke detector system as well as being fully sprinkled.

B. Program Description

1. Administrative Structure & Capability:

The applicant is a Domestic Profit Corporation being fully incorporated on 4/7/1999 and is located at 1900 Hudson Road, Hillsdale. All required corporate documentation has been provided and reviewed. Ms. Thompson is the President and Treasurer of the Corporation while Kristie Winchell serves as the Vice President and Secretary of the Corporation. Ms. Thompson has been appointed as the Corporation's Licensee Designee and Administrator. A criminal record clearance has been completed on Ms. Thompson.

2. Qualifications and Competencies:

Ms. Thompson meets all qualifications and competencies to serve as the licensee designee and administrator due to the fact that she has been the licensee of a small group home (AS300011089) since 1992 and during that time has proven she has the ability to run a facility and meet required standards.

3. Program Information:

The facility will provide personal care, supervision, and protection, in addition to room and board to individuals with mental illness, developmentally disabled, aged, and physically handicapped. The facility is not fully wheelchair accessible, therefore is not capable of serving adults in wheelchairs. Ms. Thompson will be submitting an application to request to be certified to provide specialized residential services under contract with LifeWays as she provided this service under the previous license.

Resident medications are stored and locked in a cabinet.

Emergency medical services will be provided by local hospitals, and emergency transportation services will be provided by local township ambulance services.

4. Facility and Employee Records:

The applicant has supplied copies of personnel policies, job descriptions, and standard procedures. A staff schedule was provided, documenting there would be three shifts of staff per day, and the number of staff per shift will be dependent upon the needs of the residents.

Emergency plans for medical emergencies, fire, facility repairs, and severe weather have been submitted, reviewed, and found acceptable.

Current employee records were reviewed and all required documentation was present. Ms. Thompson assures the “good moral character” of each employee by conducting the required record clearance by having each employee submit their fingerprints for processing within 10 days of hire.

The applicant has demonstrated an awareness of the administrative rules regarding the licensee’s handling of resident funds and will comply with those requirements. Ms. Thompson is aware of the requirements as contained within the licensing rulebook for Small Group Homes as well as Public Act 218.

5. Resident Rights:


The facility has a resident rights policy and will supply this information to individuals being referred for admission.

6. Conclusion:

Compliance with the physical plant rules has been determined. Compliance with Quality of Care rules will be assessed during the period of temporary licensing via an interim inspection.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult medium group home for a capacity of 11 residents.

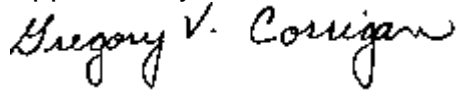


6/29/10

Dennis R Kaufman
Licensing Consultant

Date

Approved By:



06/29/2010

Gregory V. Corrigan
Area Manager

Date