



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM  
GOVERNOR

ISMAEL AHMED  
DIRECTOR

December 9, 2009

Kathy Wilkes  
Moore Apt Non-Profit Housing Corp.  
401 W Jolly  
Lansing, MI 48910

RE: License #: AS620301609  
The Masters Home  
240 N. Webster  
White Cloud, MI 49349

Dear Ms. Wilkes:

Attached is the Renewal Certification Study Report for the above referenced facility. The study has determined substantial compliance with applicable certification statutes and administrative rules. Therefore, regular certification is issued effective December 9, 2009, to serve persons with developmental disabilities and mental illness.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 758-2717.

Sincerely,

Ronald R. Verhelle, Licensing Consultant  
Bureau of Children and Adult Licensing  
1919 Parkland Drive  
Mt. Pleasant, MI 48858-8010  
(989) 772-8474

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
ADULT FOSTER CARE LICENSING DIVISION  
CERTIFICATION STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS620301609
<b>Licensee Name:</b>	Moore Apartment Non-Profit Housing Corporation
<b>Licensee Address:</b>	401 W. Jolly Road Lansing, MI 48910
<b>Licensee Telephone #:</b>	(231) 398-0708
<b>Administrator/Licensee Designee:</b>	Kathy Wilkes
<b>Name of Facility:</b>	The Masters Home
<b>Facility Address:</b>	240 N. Webster White Cloud, MI 49349
<b>Facility Telephone #:</b>	(231) 689-0022
<b>Application Date:</b>	April 3, 2009
<b>Proposed Capacity:</b>	6
<b>Program Type:</b>	MENTALLY ILL DEVELOPMENTALLY DISABLED

## **II. METHODOLOGY**

This certification was conducted under the authority of Public Act 218 of 1979, as amended, and Public Act 258 of 1974, as amended, and the Administrative Rules for Certification of Specialized Programs.

On October 16, 2009, a compliance letter from Newaygo County Mental Health was reviewed.

On November 3, 2009, this licensing consultant completed an on-site inspection. This inspection included announced arrival at the facility, review of appropriate records, and interviews with the direct care staff, the home manager, and residents.

## **III. DESCRIPTION OF FINDINGS**

### **A. Physical Plant**

The Masters Home is new construction and features ranch styling with vinyl siding and wains coating. The home contains a large living and dining area, four seasons room, two large bathrooms, four bedrooms, staff observation room, medication room, and full basement. The capacity of the home enables six residents to occupy two private and two semi-private bedrooms. The home is barrier free and wheelchair uses may be accepted for admission with assurances of appropriate staffing.

### **B. Program Description and Summary of Findings**

The Masters Home provides twenty-four hour supervision, protection, and supervision to male and female ambulatory and non-ambulatory residents with developmental disabilities and mental illness. The program includes social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan has been developed for each resident to meet their social and developmental needs. If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan.

On October 16, 2009, Newaygo County Mental Health indicated in writing that The Masters Home was in compliance with written policies and procedures for protecting resident rights.

Written plans of service for each resident were reviewed. These plans of service were current and followed.

Staffing levels were reviewed and determined sufficient. At least two staff is on duty during the day and one staff during sleeping hours.

All lead staff has been trained in an approved community mental health group home curriculum. Staff that have not been trained in the above referenced curriculum work with trained staff only.

The Masters Home is equipped with an interconnected multi-station smoke detection system which is powered by the home's electrical service and shall be inspected annually by a licensed individual or firm.

The Masters Home has conducted fire drills at least once during daytime, evening, and sleeping hours every three month period.

The Masters Home has successfully conducted evacuation assessments scoring within acceptable ranges.

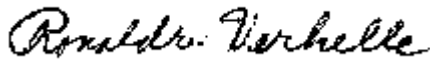
Common use areas of The Masters Home are assessable to all clients in residents. The home is capable of meeting the transportation needs of all the residents accepted for service.

#### **IV. CONCLUSIONS**

This home has been determined in compliance with Public Act 258 of 1974, as amended, and the rules governing receipt of special certification.

#### **V. RECOMMENDATION**

I recommend issuance of regular certification.



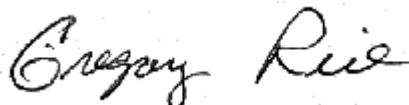
December 9, 2009

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Ronald R. Verhelle  
Licensing Consultant

Date

Approved By:



December 9, 2009

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Gregory Rice  
Area Manager

Date