



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

March 2, 2009

Marlene Shaffer
2736 Abes Ln.
Ortonville, MI 48462

RE: Application #: AF630296173
Jolene's Country Home
2736 Abes Ln.
Ortonville, MI 48462

Dear Mr. and Mrs. Schafer:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 1 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Ruth McMahon, Licensing Consultant
Bureau of Children and Adult Licensing
Suite 1000
28 N. Saginaw
Pontiac, MI 48342
(248) 975-5084

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AF630296173

Applicant Name: Marlene Shaffer

Applicant Address: 2736 Abes Ln.
Ortonville, MI 48462

Applicant Telephone #: (248) 793-3115

Administrator/Licensee Designee: N/A

Name of Facility: Jolene's Country Home

Facility Address: 2736 Abes Ln.
Ortonville, MI 48462

Facility Telephone #: (248) 793-3115

Application Date: 05/16/2008

Capacity: 1

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED
AGED
ALZHEIMERS
PHYSICALLY HANDICAPPED

II. METHODOLOGY

05/16/2008	Enrollment
05/21/2008	Inspection Report Requested - Health invoice# 1014231
05/23/2008	Contact - Document Received Licensing file received from Central Office 5/23/08
05/28/2008	Inspection Completed-Env. Health: D
08/01/2008	Application Incomplete Letter Sent
10/31/2008	Inspection Completed-Env. Health: B An inspection was not completed but rating was changed from D to B with a capacity of four people which includes family members.
11/07/2008	Contact – Document Received The Health Department conducted an administrative decision and changed their recommendation from a D rating to a B rating
12/08/2008	Contact - Document Received Variance request received from licensee
12/10/2008	Application Incomplete Letter Sent Sent again never received
12/23/2008	Inspection Completed On-site
12/23/2008	Inspection Completed-BFS Sub. Non-Compliance
12/26/2008	Application Incomplete Letter Sent
01/22/2009	Inspection Completed On-site
01/26/2009	Contact - Document Received
01/26/2009	Inspection Completed-BFS Full Compliance
02/05/2009	Comment The Health Inspection completed approved a total of four occupants including family members, therefore the capacity is one resident.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Jolene's Country Home is a large ranch home located in Ortonville, Brandon Township, Michigan. The home is located about a mile off Perry Lake Road and Seymour Lake Road. The home sits on property, surrounded by trees, in a country setting, that includes farms and existing homes. Jolene's Country Home was built in 1998.

The home has an attached two-car garage, a small front porch, and large deck off the dining area. The home has a large living room, with a fireplace, a large kitchen, an office, three bedrooms, a resident bedroom, a bedroom for Mr. and Mrs. Shaffer (licensees) and one bedroom for their three year old daughter. The home has two full bathrooms on the first floor, one is located in the master bedroom, and the other bathroom is located in the hall by the bedrooms. A half-bath and laundry room are located off the kitchen.

The home has a large unfinished basement. The basement has a storage area and play area for the licensee's daughter. The furnace is also located in the basement.

The home has a private water and sewage system. The Oakland County Health Department conducted an inspection on May 28, 2008 and determined the facility was in substantial non-compliance with the rules. The Health Department determined the engineered septic system was designed for single family residential. The licensees were instructed to contact and discuss options to bring the system into compliance for a licensed DHS facility. The licensees spoke to members of the Health Department in Oakland County and the Department of Environmental Quality (DEQ) on numerous occasions.

On November 7, 2008 I received another Environmental Health Inspection dated 10/31/2008. The recommendation had changed from a D to a B rating with the following information: "Maximum capacity of home 4 people, including family members, due to septic systems current design. During site visit on 5-28-2008 septic system was operating as designed; upon septic system failure-New code system required".

At that time the (DEQ) and the Oakland County Health Department were still working to resolve the issue of capacity. I was asked to wait for a final decision.

On December 3, 2008 I received the final resolution in an e-mail from Liz Braddock the Chief Environmental Health Services, Oakland County Health Division. She stated the B rating was given with temporary approval for four people as stated on October 31, 2008.

In a letter received December 8, 2008, Mr. and Mrs. Shaffer agreed to the following if they were granted a license on a B rating from the Health Department:

- A. They will annually have the system tested and inspected.
- B. They will have the septic tank cleaned and emptied annually.
- C. They will have a sewage meter attached in the future to prove the GPD estimate discrepancy
- D. In the event the system failed, they would make arrangement to have current residents to be placed in one of their family owned homes and/or to have a plan for temporary housing at their expense.

Bedrooms were measured at the time of the preliminary inspection and were found to be of the following dimensions and capacity:

ROOM/ LOCATION	DIMENSION	SQ.FT.	CAPACITY
Bedroom 1	12' x 12'	144	1
Bedroom 2	12'8" x 11'9"	150.9	daughter's room
Bedroom 3	not measured	licensees room	

The living room measured 20' x 22' equals 440 square feet. The dining area measures 12 x 14 equals 168 square feet. The total living space equals 608 square feet of indoor living space.

Based upon the above information, it is concluded that the facility has the required 35 square feet of indoor living space for one resident, the two licensees and their daughter

On May 16, 2008 the department received a license application from Joseph and Marlene Shaffer to operate an Adult Foster Care Family Home at the above referenced address, in Ortonville, Michigan. The applicants are seeking to operate a program of care for six residents who are mentally ill, aged, developmentally disabled, physically handicapped and Alzheimer's. The home will accept both male and female residents, who are private pay. The home is not equipped to accept residents in wheelchairs.

The following is a report of the findings of the pre-licensing evaluation for the Shaffer's. The evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the administrative rules governing operation of the Adult Foster Care Family Homes, with an approved capacity of one to six residents, licensed or proposed to be licensed after March 27, 1980.

1. Fire Safety evaluation and approval, by the assigned consultant.
2. On-site inspections by the assigned consultant.
3. Review of all application materials submitted.
4. Review of environmental sanitation requirements by the assigned consultant.

At the time of the final inspection the facility was found to be in substantial compliance with departmental requirements relating to physical plant.

At the time of the final inspection, the home was found to be in compliance with all smoke detection units and fire extinguishers.

An evacuation plan and written procedures to be followed in case of fire, medical and severe emergency was posted, as required. Required emergency phone numbers were observed posted by the telephone. Mr. Shaffer and Mrs. Shaffer indicated it is their intent to conduct a minimum of four fire drills per year, with two of the four required drills conducted during sleeping hours. A record of the drills will be kept in the home.

A 1¾ solid wood door, with an automatic closure is located at the top of the basement steps and is used to separate the heat producing equipment located in the basement from the rest of the home. The door will be locked to prevent residents from entering the basement.

1. Administrative structure and staff capabilities

Ms. Shaffer and Mrs. Shaffer will be the primary caregivers for the residents of the adult foster care and the maintenance of the records.

Medical Clearance Forms have been submitted for Joseph and Maureen Shaffer and indicate that they are in good physical and mental health and have no limitations for work with or around adult foster care residents. Negative tuberculin tests have also been submitted for Mr. Shaffer and Mrs. Shaffer.

At the time of application, Mr. Shaffer and Mrs. Shaffer submitted Licensing Record Clearance Request. The clearance records results did not indicate anything that posed an obstacle to a determination of Good Moral Character for the applicants.

Mr. Raymond Shaffer has been identified as the responsible person, in the event Mrs. Shaffer will be away from the home for longer than 72 hours. Medical and Record Clearances have been submitted and indicate Mr. Shaffer is in good health and moral character to work with adult foster care residents.

At the final inspection, technical assistance was provided to the licensee in completing required forms and documentation.

At final inspection, the facility was determined to be in compliance with all applicable rules.

