



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

September 16, 2008

Roger Finta, Program Director
Bay Arenac Behavioral Health Authority
201 Mulholland, Third Floor
Bay City, MI 48708

RE: Application #: AS090297031
Horizon Home
1717 Horizon Dr.
Essexville, MI 48732

Dear Mr. Finta:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 758-1754.

Sincerely,

Mary T. Fischer, Licensing Consultant
Bureau of Children and Adult Licensing
1509 Washington, Ste A
P.O. Box 1609
Midland, MI 48641
(989) 835-7739

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS090297031

Applicant Name: Bay Arenac Behavioral Health Authority

Applicant Address: 201 Mulholland, Third Floor
Bay City, MI 48708

Applicant Telephone #: (989) 895-2348

Administrator/Licensee Designee: Roger Finta, Designee/ Administrator

Name of Facility: Horizon Home

Facility Address: 1717 Horizon Dr.
Essexville, MI 48732

Facility Telephone #: (989) 895-2307

Application Date: 06/17/2008

Capacity: 6

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED

II. METHODOLOGY

06/17/2008	Enrollment
06/19/2008	Application Incomplete Letter Sent
07/18/2008	Contact - Document Received Record Clearance for Roger Finta.
07/24/2008	Application Complete/On-site Needed
07/30/2008	Inspection Completed On-site
09/11/2008	Inspection Completed On-site
09/11/2008	Inspection Completed-Environmental Health : A
09/11/2008	Inspection Completed-Fire Safety : A
09/11/2008	Inspection Completed BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The property located at 1717 Horizon Drive in Essexville, Michigan is located in Hampton Township. The facility is a wood framed, vinyl sided, ranch style home. The home was built in 1995 by Bay Regional Medical Hospital and was originally operated as a Hospice home. The home has a living room, family room, dining room, kitchen, three bathrooms, and six bedrooms. There is a large wood deck and gazebo in the back yard of the home. There were no physical plant non-compliances at the time of licensing. The home has a partial basement. The facility uses city water and city sewer. This Consultant completed an Environmental inspection as well as the Fire Safety inspection on 9/11/08 and found the facility in full compliance.

The furnace and hot water heater are located in the basement with a 1-3/4 inch solid core door equipped with an automatic self-closing device and positive latching hardware located at bottom of stairs. The facility is equipped with interconnected, hardwire smoke detection system, with battery back up, which was installed by a licensed electrician and is fully operational. The facility is also equipped with carbon monoxide detectors throughout the home.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	12.6' x 10.10'	127.3	one

2	10.10' x 9.2'	92.9	one
3	10.11' x 9.2'	93	one
4	11.6' x 9.2'	106.7	one
5	10.8' x 8.5'	91.8	one
6	11.9' x 13.3'	158.3	one

The living, dining, and sitting room areas measure a total of 654 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

Based on the above information, it is concluded that this facility can accommodate **six (6)** residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection and personal care to **six (6)** male or female ambulatory adults whose diagnosis is developmentally disabled or mentally impaired, in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. Residents will be referred from Bay Arenac Behavioral Health.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant, Bay Arenac Behavioral Health Authority is a non-profit governmental Agency that has sufficient financial resources to provide for the adequate care of the residents as evidenced by a review of the applicant's Cash Flow projection, financial statement of income and Statement of Financial Accountability.

The Board of Directors of Bay Arenac Behavioral Health Authority has submitted documentation appointing Roger Finta as Licensee Designee and Administrator for this facility.

A licensing record clearance request was completed with no lein convictions recorded for Mr. Roger Finta, who is the licensee designee and administrator. Mr. Finta has submitted a medical clearance request with statements from a physician documenting his good health and current TB-tine negative results.

Mr. Roger Finta has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this 6 -bed facility is adequate and includes a minimum of 2 staff –to- 6 residents per shift. All staff shall be awake during sleeping hours.

The applicant acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff –to- resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), L-1 Identity Solutions™ (formerly Identix ®), and the related documents required to be maintained in each employees record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee’s file.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct

an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

The applicant acknowledges their responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. Required Licensing forms include: *Resident Care Agreement, AFC Licensing Division – Incident / Accident Report, Health Care Appraisal, Resident Funds Part I and Resident Funds Part II*. In addition, the applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

The applicant acknowledges their responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

VI. RECOMMENDATION

I recommend issuance of a temporary license to this adult foster care small group home (capacity 1-6).

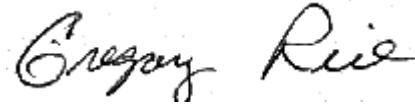


9/16/2008

Mary T. Fischer
Licensing Consultant

Date

Approved By:



9/17/2008

Gregory Rice
Area Manager

Date