



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

August 29, 2008

John Williams
Progressive Lifestyles Inc
PO Box 870
Royal Oak, MI 48068

RE: Application #: AS630296962
Bigelow-CLF
10539 Bigelow
Davisburg, MI 48350

Dear Mr. Williams:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 3 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Genevieve Lopez, Licensing Consultant
Bureau of Children and Adult Licensing
Suite 1000
28 N. Saginaw
Pontiac, MI 48342
(248) 975-5069

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS630296962

Applicant Name: Progressive Lifestyles Inc

Applicant Address: Suite 12A
6600 Highland rd.
Waterford, MI 48327

Applicant Telephone #: (248) 336-9119

Administrator/Licensee Designee: John Williams

Name of Facility: Bigelow-CLF

Facility Address: 10539 Bigelow
Davisburg, MI 48350

Facility Telephone #: (248) 625-6420

Application Date: 07/01/2008

Capacity: 3

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED

II. METHODOLOGY

07/01/2008	Enrollment
07/15/2008	Application Incomplete Letter Sent rec cl's for justine & john
07/21/2008	Application Incomplete Letter Sent rec cl's for john & justine
07/23/2008	Contact - Document Received rec cl's for john & justine
08/19/2008	Inspection Completed-BFS Full Compliance
08/25/2008	Application Incomplete Letter Sent
08/25/2008	SC-Application Received - Original

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

The following findings are based upon P.A. 218 of the Michigan Public Acts of 1979, as amended, and the administrative rules governing operation of AFC small group homes.

The original licensing process consisted of one onsite inspection and a review of the required supplementary materials.

A. Physical Description of Facility

1. Physical Plant

The facility is a ranch style home that was constructed over 20 years ago as an AIS/MR facility for the placement of developmentally disabled adults who also had medical issues. Since that time two corporations had operated the home until July 2008 when the facility was closed and residents moved.

The facility is located in area of Springfield Township that contains similar single family dwellings. The home contains three bedrooms, two full baths, office, laundry room, and an open kitchen/dining area/family room. The heating plant room is accessed through an outside fire door. There is an attached two-car garage.

The owner of the property is Charles Slack.

The following are the living space measurements:

ROOM/LOCATION	DIMENSIONS	AREA/SQ.FT.
Living Room	15' x 12'	180
Family Room	15'2" x 13	<u>197.2</u> 377.2

A facility must minimally afford 35 square feet of indoor living space per occupant. There will be 3 residents and no live-in staff. The above-referenced measurements indicate that there is 125.7 square feet living space per occupant.

The following are the bedroom measurements:

ROOM/LOC	DIMENSIONS	AREA/SQ.FT.	CAPACITY
B # 1	16'8" x 11	183.2	2
B # 2	17' x 11'3"	191	2
B# 3	16'8" x 11	183.2	2

CAPACITY: 6 (but applicant has requested a capacity of 3)

2. Environmental Sanitation

The facility has private water and sewage systems. A sanitarian from Oakland County Health Department conducted an inspection of the septic system and well on 3/18/08. She determined the facility to be in substantial compliance with applicable rules. Housekeeping standards were in compliance with licensing requirements. Garbage cans with tight fitting lids were observed in the attached garage. The kitchen was properly equipped to prepare meals in terms of large appliances, cookware and dishware.

3. Fire and General Safety

The facility has an automatic, interconnected fire alarm system with battery backup that was installed at the time of the construction of the facility. It is also sprinkled. The sprinkler and alarm systems were inspected by Cintas Fire Protection on 1/10/08. The furnace was inspected on 9/14/07. Fire extinguishers were mounted as required. Emergency procedures had been developed and evacuation routes posted.

A safeguarded area has been identified for the storage of caustics and another for the storage of medications.

B. Program Description

1. Program Statement

The applicant submitted a program statement in accordance with licensing requirements. The applicant's goal is "to provide placement for developmentally disabled adults in the least restrictive living situation." Residents will be placed and monitored by MORC Inc, an OCCMHA core provider. The program statement indicated that a substantial area of programming will be in teaching daily living skills such as proper toileting, dressing, grooming and communication. Non-aversive techniques will be used to assist residents who may experience adjustment problems.

2. Admission/Discharge Policy

The admission/discharge policy was submitted for review. The admission policy indicated that the population of the home will consist of three (3) males ranging from 18 to 70. Their functioning level will range from severe to moderate developmental impairment. Residents may have serious behavioral issues. Two residents have already been identified. One is in an institutional setting and the other is in another group home operated by the applicant.

3. Corporate Structure

The applicant is Progressive Lifestyles Inc, a nonprofit domestic corporation that operates 14 licensed and several unlicensed residential programs. The Articles of Incorporation were filed with the State of Michigan on March 29, 1983. The incorporators were as follows:

John Williams
Pam Ison
Connie King

The organizational chart indicated the following corporate structure:

Board of Directors
Licensee Designee/Administrators (Assistant Directors)
Program Manager
Home Managers
Direct Care Staff

Financial Information was submitted to demonstrate financial stability and capability. The applicant has a contract with MORC Inc.

4. Qualifications and Competencies of Licensee Designee/Administrator.

John Williams is licensee designee and Justin Bishop is administrator. Ms. Bishop is also an assistant director. She has extensive experience in the field of adult foster care

in capacities of direct care worker, home manager and director. She is the designated responsible person for John Williams.

John Williams, the founder of the corporation, also has a lengthy history in the field of adult foster care and the delivery of services to the developmentally disabled. He began in the field working for another corporation in the late 70s and early 80s and then formed Progressive Lifestyles Inc in 1983. He has demonstrated competency in the areas required by R 400.14201. He has a BA in psychology from Oakland University and has continued to obtain ongoing training in the provision of care to disabled adults. He is known not to shrink from admitting residents with serious behavioral issues and works diligently to modify their behavior through gentle teaching and non-aversive techniques.

A Licensing Record Clearance and Licensing Medical Clearance were obtained on Mr. Williams as well as Ms. Bishop in accordance with statutory and administrative rule requirements. Compliance with the statutory and administrative rules regarding good moral character, health and competency was demonstrated by Mr. Williams and Ms. Bishop.

5. Staffing

Staffing in the facility will be the shift rotation model with four direct care staff and home manager identified and fully trained. A 2:3 staffing ratio will be minimally maintained at all times. The applicant is aware that staffing ratios are determined by resident care needs.

The applicant has been provided with technical assistance on the statutory requirements (Section 734b of PA 218) pertaining to the hiring or contracting of persons who provide direct care to residents.

6. Record Keeping

The area of record keeping will be evaluated at the renewal investigation within six months. However, staff records were reviewed at the final inspection and found to be in substantial compliance. Facility and resident records will be reviewed at the renewal investigation.

7. Resident Care, Services and Rights

The area of resident care and services will be evaluated at the renewal investigation within six months. The applicant is well aware that residents and/or their designated representatives have a right to file a grievance or complaint and to receive assistance from the applicant's staff to do so.

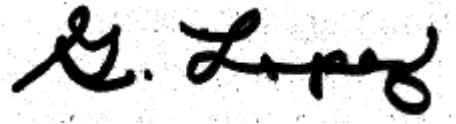
There are no house rules that conflict with the licensing requirements. The applicant is aware that licensing must approve rules prior to implementation.

C. Rule/Statutory Violations

There were no rule or statutory violations. The applicant demonstrated compliance in the areas of the physical plant and quality of care.

IV. RECOMMENDATION

This consultant recommends that a temporary license be issued to Progressive Lifestyles, Inc. to provide a developmentally disabled program to three (3) male residents. A temporary license is valid for six (6) months.

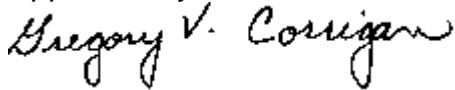


08/27/08

Genevieve Lopez
Licensing Consultant

Date

Approved By:



08/29/2008

Gregory V. Corrigan
Area Manager

Date