



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

March 17, 2008

Able Manor LLC
5221 Westview
Clarkston, MI 48346

RE: Application #: AS630288437
Able Manor LLC
5221 Westview
Clarkston, MI 48346

Dear Mrs. McCowan:

Attached is the Original Licensing Study Report for the above referenced facility. You have submitted an acceptable written corrective action plan covering the violations cited in the report. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Ruth McMahon, Licensing Consultant
Bureau of Children and Adult Licensing
Suite 1000
28 N. Saginaw
Pontiac, MI 48342
(248) 975-5084

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630288437
Applicant Name:	Able Manor LLC
Applicant Address:	5221 Westview Clarkston, MI 48346
Applicant Telephone #:	(248) 673-5747
Administrator/Licensee Designee:	N/A
Name of Facility:	Able Manor LLC
Facility Address:	5221 Westview Clarkston, MI 48346
Facility Telephone #:	(248) 673-5747 02/08/2007
Application Date:	
Capacity:	6
Program Type:	AGED ALZHEIMERS

II METHODOLOGY

02/08/2007	Enrollment
02/12/2007	Application Incomplete Letter Sent re: rec. cl. for Cathy
02/12/2007	Inspection Report Requested - Health
03/08/2007	Application Incomplete Letter Sent
04/19/2007	Inspection Completed-Env. Health : A
08/20/2007	Inspection Completed On-site
08/20/2007	Inspection Completed-BFS Sub. Compliance
10/24/2007	Contact - Document Received
02/08/2008	Inspection Completed On-site
02/08/2008	Inspection Completed-BFS Sub. Compliance
03/10/2008	Inspection Completed On-site
03/13/2008	Comment the bits entries made were lost during the two moves. Re- entered today
3/14/2008	Inspection completed Full Compliance
3/14/2008	Recommend License Issuance

II. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The Able Manor is located at 5221 Westview, Clarkston MI 48346 in Independence Township. Westview Road is located off Maybee Rd between Sashabaw Rd. and Clintonville Rd. in Clarkston Michigan, in Oakland County. Cathy and Jimmie McCowan are the owners of record. Able Manor LLC does not have a lease with the McCowan's at this time.

The Able Manor is a single story home, with aluminum siding, which sits on a large lot. An addition was added to the home of the McCowans in order to provide a separate adult foster care facility. The home does not have a garage. Parking is available in the paved driveway. The interior of the home is spacious, comfortable, clean, and well maintained. The home does not have a basement. The home is separated into two parts, the owner s quarters and the adult foster care. The home has two decks, one located off the living room and one located off the kitchen. The decks are equipped with ramps.

The adult foster care side is made up of a combination living room/ dining room area, kitchen and one full bath and one half bath.

The adult foster care section contains four bedrooms Two are private rooms and two are double rooms.

The bedrooms were measured at the initial inspection

Northeast	11'7" x 13'4"	154.6	sq feet	2
Southeast	13'11"x 10'1"	140.3	sq feet ...	2
South(middle)	9'7" x 10'2"	97.4	sq ft.....	1
Southwest	10'2" x 8'6".	88	sq ft.....	1

Total Occupancy: 6

The owners side contains a dining area, a kitchen, a living room, one full bathroom, one half - bath, three bedrooms, an office, a laundry room and a furnace room. The owner's side has two separate means of egress. Residents will be allowed into the owner's quarters. Mrs. McCowan will be the only owner living in the facility.

The mechanical room is in the adult foster care section of the facility. The mechanical room contains a brand new furnace, water heater, and water softener.

The Able Manor has private water and private sewage services.

The Oakland County Health Department conducted an inspection of the water supply and sewage disposal system on February 23, 2007. The Health Division recommended that the facility was in substantial compliance with applicable rules with a limit of three residents. Temporary approval was given to February 23, 2009.

On April 19, 2007 the corporation made an application to the Health Department for additional lineal footage. The applicant added to the septic filed that had been installed in 2006. A letter dated May 31, 2007 from the Oakland County Health Department determined the system was now in compliance with the Health Department and was approved for a six -bed adult foster care home.

The home has a living room that measures 9'7" x 13'8" for an area of 130 sq feet and a dining area that measures 10' x 9.11" for an area of 99.7 sq feet, yielding a total living space of 229.7 square feet. The proposed capacity for the home is six. Based upon the above measurements, there will be more than the required 35 square feet per resident minimal living space available for the residents of the home.

The bedrooms were properly furnished, clean, and neat. Each bedroom has an easily operable window with screen, a mirror for grooming and a chair. The bedrooms all have adequate closet space for the storage of clothing and personal belongings. The bedrooms also have adequate lighting to provide for the needs of the staff and residents. Residents will be allowed to bring their own furniture as long as it is in good condition.

The home has one half bath and one full bath. The bathroom is handicapped accessible. The bathroom areas are equipped with required non-skid surfacing and handrails to assure resident safety in the maintenance of personal hygiene. The bathrooms were equipped with soap and paper towels for hand washing. I also observed that the facility was equipped with all required furnishings, linens, cooking and eating utensils.

I reviewed the facility's emergency procedures, which contain written instructions to be followed in case of fire, and medical emergency. Evacuation routes were also posted in the facility, with emergency telephone numbers posted in proximity to the telephone. The home had its emergency preparedness plans posted as required. The home has emergency medical services available through the City of Clarkston. Fire drill records will be maintained. Mrs. McCowan has indicated that it is their intent to conduct fire drills during the day, afternoon, and sleep hours on a quarterly basis, as well as to maintain a record of these fire drills, and resident performance during such drills.

Based upon the above observations and information, I found this facility to be in substantial compliance with administrative rules pertaining to emergency preparedness and fire safety.

B. Program Description

1) Program Statement

Mrs. McCowan submitted a copy of the program statement for review and inclusion in the licensing record. The document is acceptable as written. The facility will offer a program for six aged and Alzheimer's female or male adults who are 50 years or older and who require 24 hour supervision. The home is equipped to serve people who require wheelchair use. According to the program statement, the objectives of program and support services provided to the residents of Able Manor, Inc. are:

1. To provide dignity and privacy to each resident in all area of supervision and care.
- 2 To guarantee a free choice in religious beliefs and an opportunity to practice religious beliefs.
3. To facilitate family relationships and personal friendships.
4. To provide protection from moral, social and financial exploitation.

2) Required Information

On February 8, 2007, a license application and application fee was received from Ms. Cathy McCowan, acting on behalf of Able Manor LLC, to operate a small group AFC facility at the above referenced address in Clarkston, Michigan.

The filing endorsement from the Department of Labor and Economic Growth has a filing date of 7-19-2006. The applicant corporation is seeking to operate a program for adult women and men who are Aged, and Alzheimer's.

As part of the application process the applicant submitted admission and discharge policies for the Able Manor LLC. The documents are acceptable as written. Also included is a proposed staffing pattern, a floor plan with room use and size for the adult foster care home and the owner's quarters. A current budget has been submitted. As part of the licensing process, the Applicant presented the corporate personnel policies, routine procedures, and job descriptions for review. The documents are kept in the home and are available for review.

Cathy McCowan who is the licensee designee for Able Manor LLC. A Records Clearance Request has been processed for Ms. McCowan.

Ms. Jamie Ranae Davis has been hired to act as administrator. Based upon her background, experience, and the Record Clearance Report, I find that she is of good moral character, sound judgment, and is suitable to provide care to dependent adults. Ms. Davis has one year of experience working with the population. A current Licensing Medical Clearance form for Mrs. Davis is contained in the record. The form indicates that she is in good physical and emotional health, and there is no reason why she should not be involved in the operation of this facility or the provision of adult foster care. A current negative TB test is also on file with the Bureau.

All staff will have a medical clearance within thirty days of hire, and a TB tine test will be administered prior to the staff working in the facility. The results of the test are obtained before employment begins. Mrs. McCowan will process all clearances as required by law and assure all staff meets the criteria of good moral character as required by law. Able Manor LLC will verify age and checks references before a person is offered employment. Mrs. McCowan and Ms. Davis will provide training relating to reporting requirements, emergency procedures, prohibited practices, resident rights, personal care, protection, and supervision required in adult foster care. Each employee will

complete certified training in First Aid and CPR, training in safety and fire prevention, and prevention and containment of communicable diseases. Each staff will have knowledge of Public Act 218 and the Adult Foster Care Licensing Rules. Evidence of staff training will be maintained in the employee records for future review.

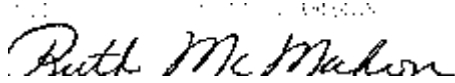
5) Resident Care, Services, and Records

Mrs. McCowan understands requirements pertaining to resident records, resident rights, prohibited practices, incident and accident reports, safeguarding and distributing of prescription medication, investigating and reporting, and emergency transportation.

Mrs. McCowan is aware of the rules relating to resident recreation and intends to comply through an activity schedule for the home, which will expose the residents to a variety of community based recreation and leisure time activities.

III. RECOMMENDATION

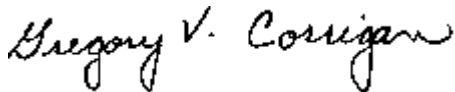
I recommend a temporary license be issued to this adult foster home, capacity 6



Ruth McMahon
Licensing Consultant

3/17/2008
Date

Approved By:



Gregory V. Corrigan
Area Manager

03/17/2008
Date