



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

MARIANNE UDOW
DIRECTOR

July 11, 2007

Mr. W. Michael Conner
Renaissance Community Homes Inc
P.O. Box 166
Milan, MI 48160

RE: Application #: AS470288279
Burkhart Road Home
56 S. Burkhart Road
Howell, MI 48843

Dear Mr. Conner:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 241-2585.

Sincerely,

James Zalba, Licensing Consultant
Office of Children and Adult Licensing
P.O. Box 30650
Lansing, MI 48909
(517) 373-8805

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS470288279
Applicant Name:	Renaissance Community Homes Inc
Applicant Address:	25 E Main Street Milan, MI 48160
Applicant Telephone #:	(734) 439-0464
Licensee Designee:	W. Michael Conner
Administrator:	Angela Byard
Name of Facility:	Burkhart Road Home
Facility Address:	56 S. Burkhart Road Howell, MI 48843
Facility Telephone #:	
Application Date:	01/24/2007
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED

II. METHODOLOGY

01/24/2007	Enrollment
01/29/2007	Application Incomplete Letter Sent 1326 sent for Michael Conner.
02/02/2007	Contact - Document Received 1326 for Michael Conner.
02/07/2007	Application Complete/On-site Needed
02/07/2007	File Transferred To Field Office Lansing
02/15/2007	Application Incomplete Letter Sent
06/05/2007	Inspection Completed On-site
07/10/2007	Inspection Completed On-site
07/10/2007	Contact - Document Received Certificate of Occupancy received.
07/10/2007	Inspection Completed-BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This one-story facility is a newly constructed building, based on the state model for group homes for developmentally disabled residents. The facility is in the Township of Marion, on the outskirts of Howell, and is in a suburban neighborhood.

This facility was built to serve the residents who presently reside in the Tanager Home in Howell since the Livingston County Community Mental Health (CMH) Agency decided not to renew the lease on the Tanager Home.

There is a large living-family room, dining area, kitchen, a laundry room, an office, two full bathrooms, four bedrooms, and a two-car garage with storage space. This consultant completed measurements, which are:

1. The living-family room, which measured 518 square feet,
2. The dining area, which measured 88 square feet, and

3. Four bedrooms:

- a. Bedroom #1 measured 158 square feet (two residents),
- b. Bedroom #2 measured 161 square feet (one resident),
- c. Bedroom #3 measured 163 square feet (two residents), and
- d. Bedroom #4 measured 169 square feet (one resident).

The total living space is 606 square feet, which is more than adequate for six occupants.

The water and sewage systems are part of the city of Howell and as such do not require an environmental health report.

The smoke detectors are all hard-wired to the structure's electrical system and were found to be in good-working order by this consultant on 7/10/2007.

No special use permit is required for this type of facility. Since this is a new construction, a Certificate Of Occupancy was issued on 7/05/2007 by the Livingston County Building & Safety Engineering Department.

The hot water heater and the furnace are located in an enclosed room off the garage.

The facility is owned by the Livingston County Community Mental Health (CMH) Agency, which has a contract with the licensee. Copies of these documents are in the case file.

B. Administration / Program / Resident Care / Records

Population of Facility & Admission Criteria

The licensee will move the residents from the Tanager Home after the license is issued and when all the minor details are completed in the new facility. The six men and women who will live there, some of whom have physical disabilities, are developmentally disabled.

According to the licensee's program description, "...staff will be responsible for all direct care services in the home and all in-home programming....Normalization will be the goal of all activities carried out in the program. A van will be provided for transporting clients to activities and appointments in the community."

Applicant

The applicant is Renaissance Community Homes, Inc., which was incorporated in 1987, and presently has 21 group homes in the state. This consultant received an acceptable financial statement and corporation paperwork.

Licensee Designee & Administrator – Qualifications, Experience, Competency, and Good Moral Character

Mr. W. Michael Conner, the executive director of corporation, has been named the licensee designee by the board of the corporation. Mr. Conner has served in this capacity since the inception of the corporation. Mr. Conner has supplied an acceptable physician's statement and current TB status report. An acceptable licensing record clearance was also obtained for Mr. Conner.

Ms. Angela Byard has been named the administrator for this facility and will be the home manager. Ms. Byard is presently the home manager for Tanager Home and has been employed by the applicant since 2000. Ms. Byard is well qualified for the position of administrator. She has supplied an acceptable physician's statement and current TB status report. An acceptable licensing record clearance was also obtained for Ms. Byard.

Staffing Plan / Proposed Ratios / Staff Training & Competencies

All staff will be transferred from Tanager Home to the new facility at the same time the residents are transferred. Staffing will occur on three shifts per 24-hour day with three staff on during first and second shifts, and two staff on during the midnight shift. All staff are trained by the local CMH agency and receive training in CPR and first aid through the Red Cross agency.

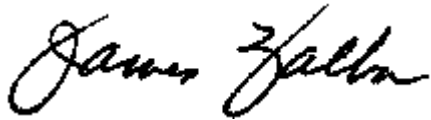
Records & Record Keeping

The licensee has provided this consultant with personal policies and job descriptions. Ms. Byard, the administrator, is well versed in the statutory and rule requirements related to facility, resident, and employee record-keeping, including the handling and accounting of residents' funds.

As of July 10, 2007 the applicant was found to be in substantial compliance with the AFC licensing act and applicable administrative rules.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home for a maximum capacity of six residents.



July 11, 2007

James Zalba
Licensing Consultant

Date

Approved By:



7/11/07

Betsy Montgomery
Area Manager

Date