



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

MARIANNE UDOW
DIRECTOR

March 5, 2007

Judy Swartzell
Portage Bickford Cottage LLC
Suite 301
13795 S. Mur-Len Road
Olathe, KS 66062

RE: Application #: AH390278221
Portage Bickford Cottage
4613 W. Milham Road
Portage, MI 49024

Dear Ms. Swartzell:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 55 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (586) 228-2093.

Sincerely,

Patricia J. Sjo, Licensing Staff
Office of Children and Adult Licensing
39531 Garfield
Clinton Township, MI 48038
(586) 412-6829

Enclosure

cc: I. Verduzco

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AH390278221
Applicant Name:	Portage Bickford Cottage LLC
Applicant Address:	Suite 301 13795 S. Mur-Len Road Olathe, KS 66062
Applicant Telephone #:	(913) 782-3200
Authorized Representative:	Judy Swartzell
Administrator:	Ismael (Smiley) Verduzco
Name of Facility:	Portage Bickford Cottage
Facility Address:	4613 W. Milham Road Portage, MI 49024
Facility Telephone #:	(269) 372-2100
Application Date:	08/22/2005
Capacity:	55
Program Type:	Aged Alzheimers

II. METHODOLOGY

08/22/2005	Enrollment
08/23/2005	File Transferred To Field Office Lansing (B. Montgomery)
08/23/2005	Plan Review Request (AH ONLY)
08/23/2005	Inspection Report Requested - Fire
11/14/2005	Application Incomplete Letter Sent Sent letter to licensee to submit building construction plans to the Bureau of Construction Codes & Fire Safety.
04/12/2006	Construction Permit Received Issued for 4/10/06-4/10/07.
02/13/2007	Inspection Completed-Fire Safety: A Final inspection. Approved.
02/27/2007	Occupancy Approval (AH ONLY) Received from Health Facilities Engineering Section on 3/2/07.
03/02/2007	Application Complete/On-site Needed
03/02/2007	Inspection Completed On-site
03/02/2007	Inspection Completed-BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Portage Bickford Cottage is a one-story, barrier-free home for the aged that is located in the city of Portage. 48 resident beds are in the assisted living area of the building and 7 resident beds are in the secure special care unit for individuals who have a diagnosis of Alzheimer's disease or a related condition.

Each resident room has a private shower and toilet room. The special care unit and assisted living areas each have a living room and dining room. A private dining room is available for a resident to eat with his or her family.

An emergency call system is in each resident room, so a resident can communicate to staff a need for assistance. A security code must be entered on a touch pad to open the facility's exit doors and the door to the special care unit.

The studio apartments in the special care unit are color coded to assist the resident to overcome “forgetfulness” and “getting lost.” The special care unit has a secure outdoor area where residents can go outside while maintaining their safety, even if they have a wandering behavior concern.

B. Program Description

The facility provides 24-hour assistance in personal care, including medication administration, bathing, personal hygiene, dressing, laundry, and housekeeping, to men and women who are over age 60. Three meals and snacks are served daily. Special diets can be provided if ordered by a resident’s physician. The facility provides social, recreational, intellectual, physical, and spiritual activities within the home and trips outside the facility for shopping, to the local senior center, and to points of interest. Transportation is provided to medical appointments and community events. The resident’s care and service needs are identified in his or her individual service plan.

Residents and their visitors may smoke inside the resident’s apartment. Smoking is not permitted elsewhere on the premises.

The facility has a nurse consultant to assist residents with health-related concerns.

Staff-persons are trained on the facility’s philosophy, policy on resident rights and responsibilities, Alzheimer’s disease and related dementias, behavior management, disaster plans, fire safety, resident personal care, resident service plans, reporting requirements and documentation, first aid, cardio-pulmonary resuscitation, medication administration, and infectious disease control. Direct care staff-persons in the special care unit are Certified Nurse Aides who are supervised by a registered nurse.

C. Rule/Statutory Violations

None

IV. RECOMMENDATION

I recommend issuance of a six-month temporary license to this home for the aged.

Patricia J. Sjo

3/5/07

Patricia J. Sjo
Licensing Staff

Date

Approved By:

Betsy Montgomery

3/5/07

Betsy Montgomery
Area Manager

Date