



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

MARIANNE UDOW
DIRECTOR

January 24, 2007

New Haven Pines Inc.
29400 27 Mile Rd.
Lenox Twp., MI 48048

RE: Application #: AS500285142
New Haven Pines
29400 27 Mile Rd.
Lenox Twp., MI 48048

Dear Mr. Garvan:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5051.

Sincerely,

Karen LaForest, Licensing Consultant
Office of Children and Adult Licensing
39531 Garfield
Clinton Township, MI 48038
(586) 412-6835

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS500285142

Applicant Name: New Haven Pines Inc.

Applicant Address: 29400 Twenty-Seven (27) Mile Rd.
Lenox Twp., MI 48048

Applicant Telephone #: (586) 749-7942

Administrator/Licensee Designee: Jason Garvan

Name of Facility: New Haven Pines

Facility Address: 29400 27 Mile Rd.
Lenox Twp., MI 48048

Facility Telephone #: (586) 749-7942

Application Date: 08/03/2006

Capacity: 6

Program Type: AGED
ALZHEIMERS

II. METHODOLOGY

08/03/2006	Enrollment
08/04/2006	Application Incomplete Letter Sent Items 35 and 37 on applicaiton
08/04/2006	Inspection Report Requested - Health
08/16/2006	Application Complete/On-site Needed
08/18/2006	Contact - Document Received complete application
08/21/2006	Inspection Completed-Env. Health : A
08/22/2006	Application Incomplete Letter Sent
11/13/2006	Contact - Document Received Received licensing `documents from applicant-sending confirming letter of items still needed.
11/16/2006	Application Incomplete Letter Sent
01/11/2007	Inspection Completed On-site Preliminary Inspection completed.
01/18/2007	Inspection Completed On-site Final Inspection completed
01/18/2007	Inspection Completed-BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

New Haven Pines is a ranch style vinyl sided home, located in a rural area on 29400 Twenty-seven Mile Road in Lenox, MI. The home contains a formal dining area, breakfast nook, kitchen, laundry room, spacious family/TV area, 5 bedrooms and two full bathrooms. There is a basement that will accommodate a live in staff. Mr. Garvan obtained permission from Lenox Township for occupancy in writing. The home has private water and sewage and an environmental health inspection was completed on August 26, 2006 that gave full compliance.

The consultant conducted two inspections, a preliminary inspection on January 11, 2007 and a final inspection on January 18, 2007. The facility was noted to be in full compliance with regards to licensing rules and regulations for small group homes.

Mr. Garvan, licensee designee, was present for both inspections. He indicated that bedrooms will be utilized for residents as follows:

Bedroom	Square Feet	Number of Residents
Southwest (east side)	128.77	1
Southeast (east side)	122.52	1
Northeast (east side)	203.85	2
Northwest (west side)	117.35	1
Northeast (west side)	122.20	1

The facility can accommodate six residents in accordance with Rule 400.14409 (2) (3).

The dining room, family/TV room and breakfast nook measured a total of 840.88 square feet (227.88, 499.21, and 113.79 respectively). This meets the rule requirement of Rule 400.14405 (1) or 245 square feet, 6 residents and one live-in staff.

The home is nicely furnished and well maintained. There is sufficient furnishings including a very large dining room table, small kitchenette table, couches and chairs in the family room with a large screen television, and bedrooms with mirrors, closets, dressers, beds, etc. The kitchen was well equipped with cookware, dishes, glassware, serving utensils, pots and pans, and silverware. The kitchen also contained small appliances and a thermometer was located in the freezer and refrigerator. Hand towels and soap were located in the kitchen and bathrooms. The kitchen had a waste receptacle with a lid. Poisons and caustics are located away from food preparation areas and secured per licensee designee. Bathrooms contained handrails and nonskid strips on tub/shower surfaces. There were adequate linens, blankets, and bath towels, hand towels and washcloths for residents. Medications are locked and separated by internals and externals for each resident.

A fire safety inspection was conducted by the consultant at the preliminary and final inspections. When the smoke detection system was activated, it was audible in all areas of the home. All door locking hardware was single motion, non-locking against egress on the primary and secondary exits. Bedroom windows opened easily. Interior finish is drywall. Fire extinguishers were mounted on the walls on both levels. The home had written emergency procedures for severe weather, fire, and emergency medical and the schematic fire evacuation floor plan with designated exits in red was posted by the door. Emergency telephone numbers are posted by the telephone. An electrical inspection

was completed on October 18, 2006 by IEMS that indicated everything was working properly. A heating and cooling inspection was done on October 26, 2006 that indicated the boiler was working properly at this time.

B. Program Description

New Haven Pines, Inc. submitted licensing application materials on August 3, 2006 for original license issuance. The application states that the corporation will accept both males and/or females who are elderly, ambulatory or non-ambulatory, also Alzheimer's. The proposed capacity is six residents. This is a change of licensee and category from family to small group home.

The following corporate documents have been submitted to licensing: Organizational chart, corporate board of directors, corporate by laws, articles of incorporation, ID number 22156E, financial documents, and personnel policies and procedures accompanied by job descriptions.

Mr. Jason Garvan is the licensee designee authorized to conduct business and make decisions on behalf of the corporation. The corporate administrator is also Mr. Garvan. Mr. Garvan has over a year experience working with the elderly. Mr. Garvan provided evidence he is in good mental and physical health via medical clearance dated October 13, 2006. Mr. Garvan had a negative tuberculin test dated October 20, 2006. A criminal history check was completed on August 4, 2006 confirming Mr. Garvan is of good moral character. Mr. Garvan submitted evidence of high school graduation and verification of training materials in compliance with Rule 400.14201 (3) and (6).

During the final inspection, Mr. Garvan was present and made available the following facility records: Facility Program statement; Admission and Discharge Policies; Personnel policies and procedures; staff training plan; staffing schedule; Written Emergency Preparedness Plans; Standard and Routine Procedure; Floor Plan with Measurements; Job Descriptions; Furnace and Electrical Inspections; Designated Person in the absence of the administrator; Refund Policy; house rules; proposed menus; statement of taxes on the property indicating ownership; and financial documents including income statement and budget.

There are three employees, one which includes Mr. Garvan. The employee files were reviewed and are in compliance including a completed and signed application, two reference checks, driver's license (which verifies age), work experience and education, signed job descriptions and receipt of personnel policies, signed long term background workforce agreement, and all training including CPR, First Aid, nutrition, medication administration, resident rights, reporting requirements, personal care, protection and supervision, fire safety, and prevention and containment of communicable diseases.

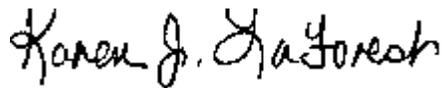
The consultant also reviewed with Mr. Garvan the necessary resident records required for licensing. The following documents were reviewed and provided: Resident Identification and Information Record; Resident Care Agreement; Resident Assessment Plan; Resident Weight Record; Resident Medication Record; Resident Incident and Accident Reports; Resident Health Care Appraisal; Resident Health Care Chronologicals; Resident Fund Records Part I and Part II; Fire Drills; Resident Register; and Resident Grievance Procedures. Prior to the expiration of the temporary license, the consultant will review resident records to ensure compliance with Rule 400.14316 pertaining to resident records.

C. Rule/Statutory Violations

There were no rule violations noted.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home for six residents.



1/22/07

Karen LaForest
Licensing Consultant

Date

Approved By:



01/24/2007

Barbara Smalley
Area Manager

Date