



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM  
GOVERNOR

MARIANNE UDOW  
DIRECTOR

January 30, 2007

Richard Echols & Tahatia Miller-Echols  
25701 Ravine Road.  
Southfield, MI 48034

RE: Application #: AS630285885  
Echols Support Services #1  
25971 W. Ten Mile Road  
Southfield, MI 48034

Dear Richard & Tahatia Echols:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license and specialized certification with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5051.

Sincerely,

Edward Ewell, Licensing Consultant  
Office of Children and Adult Licensing  
Suite 358  
41000 Woodward  
Bloomfield Hills, MI 48304  
(248) 975-5089

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
OFFICE OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS630285885
<b>Applicant Name:</b>	Echols, Richard & Miller-Echols, Tahatia
<b>Applicant Address:</b>	25701 Ravine Rd. Southfield, MI 48034
<b>Applicant Telephone #:</b>	(248) 552-5078
<b>Administrator :</b>	Tahatia Echols
<b>Name of Facility:</b>	Echols Support Services #1
<b>Facility Address:</b>	25971 W. Ten Mile Road Southfield, MI 48034
<b>Facility Telephone #:</b>	(248) 245-5252
<b>Application Date:</b>	09/12/2006
<b>Capacity:</b>	6
<b>Program Type:</b>	MENTALLY ILL DEVELOPMENTALLY DISABLED TRAUMATICALLY BRAIN INJURED

## II. METHODOLOGY

09/12/2006	Enrollment
09/18/2006	Application Incomplete Letter Sent
12/19/2006	Application Complete/On-site Needed
01/10/2007	SC-Application Received - Original
01/11/2007	Inspection Completed On-site
01/11/2007	Inspection Completed-BFS Full Compliance
01/24/2007	SC-Certification issued MI and DD

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

The facility is a newly built large six-bedroom two-story home built in 2006. The home contains over 2600 square feet of floor space and has an attached two-car garage. The facility is located on Ten Mile Road just west of M-24 Telegraph Road, Southfield Michigan, in Oakland County. The facility is located near convenient neighborhood shopping outlets that are located along the Telegraph Road Corridor and community services. In addition to the bedrooms, the home has a kitchen, nook great room, study and dining room. Outside of the kitchen, these areas contain 668 square feet of living space to accommodate five residents. Both the furnace and hot water heater are located in the basement with adequate fire safety enclosure. An inch and three quarter, solid core hard wood door with a self closer is located at the top of the stairs leading to the basement. The bedrooms are designated as follows:

- Bedroom #1 contains 182 square feet and will house one resident.
- Bedroom #2 contains 182 square feet and will house one resident.
- Bedroom #3 contains 213 square feet and will house one resident.
- Bedroom #4 contains 208 square feet and will house one resident.
- Bedroom #5 contains 182 square feet and will house one resident.
- Bedroom #6 contains 182square feet and will house one resident.

Base on the square footage of the bedrooms, the facility has adequate floor space to house six (6) residents.

The facility is served by both public water and sewer system thereby negating the need for an Environmental Health Inspection. During the final inspection of 01/11/2007, the water temperature measured 117 degrees Fahrenheit at the kitchen tap.

The consultant conducted a fire safety inspection on 01/11/2007, and found the facility to be in full compliance with applicable fire safety rules and regulations. The home is equipped with an electrically powered interconnected hard-wired smoke detection system that is audible in all sleeping rooms with the doors closed. There are approved fire extinguishers on the ground floor and in the basement.

Zoning approval is not required for this facility as it meets the provisions of the Federal Fair Housing Amendments Acts.

## **B. Program Description**

The facility administrator will be Tahatia Echols. Mrs. Echols has over 15 years of experience in working with the populations that will be served in the facility. Her staff will provide assistance and supervision to the residents who are aged, mentally ill, developmentally disabled and traumatic brain injured. Richard Echols, co-applicant has over 25 years of experience working with the populations being served. Mr. Echols submitted a resume to the department showing that he worked in the mental health field at New Horizons in Oakland County for more than 20 years. He was initially employed as a rehabilitation counselor and promoted to a position as manager of "Community Based Programs" at the agency. Mr. Echols holds a bachelor's degree in psychology and has a master's degree in Counseling and Guidance, both from Oakland University. Mr. Echols has also completed post-graduate classes at Wayne State University. Mr. Echols has worked several years with mentally ill, developmentally disabled, aged, physically handicapped and traumatic brain injured clients. He has worked proficiently in licensed adult foster care facilities since 1997.

The applicant has submitted all of the required documents for licensure including; Program Statement, Admission/Discharge Policy, Organization Chart, Licensing Record Clearance, Medical Clearance, Lease/Rental agreement and all required forms. Tahatia Echols will perform as the licensee designee and administrator. All direct care staff will be qualified with experience, training and certified with CPR and First Aid. Each direct care staff will have an initial physical exam before hiring that will include a negative TB test. The licensee conducts police record checks before hiring to ascertain the good moral character of each direct care staff. All newly hired staff will comply with the Departments Fingerprinting requirements before hiring.

The facility will provide 24-hour supervision, assistance, protection and personal care to the residents once the facility is licensed. Room, board, basic care and

assistance with the resident's activities of daily living will be provided as needed. There will be at least one staff person on duty at all times to care to the residents. All direct care staff will be required to undergo training that is relevant to the services that are needed by each resident. The residents will have the opportunity to enhance their functional capacity and participate in community-based activities.

At the final inspection of 01/11/2007, administrative rule requirements for facility records was discussed. The consultant provided an in-service to the applicant regarding the Department's requirements regarding record keeping in an adult foster care small group home.

At the final inspection of 01/11/2007, the applicant was found to be in compliance with the Department's Administrative Rules and Regulations covering Quality of Care, Environmental Health and Fire Safety Rules.

#### IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home located at 25971 Ten Mile Road, Southfield, Michigan in Oakland County with the capacity of six (6) residents. A temporary license and specialized certification is in effect for a six (6) month period. After the six-month period, a licensing renewal study will take place.



Edward Ewell  
Licensing Consultant

01/29/2007

Date

Approved By:



Barbara Smalley  
Area Manager

01/30/2007

Date