



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

MARIANNE UDOW
DIRECTOR

December 7, 2006

MG & Associates
Mary Gee
24718 Templar St.
Southfield, MI 48075

RE: Application #: AS630285907
Majestic Specialized Homes
24718 Templar St.
Southfield, MI 48075

Dear Ms. Gee:

Attached is the Original Licensing Study Report for the above referenced facility. You have submitted an acceptable written corrective action plan covering the violation cited in the report. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Genevieve Lopez, Licensing Consultant
Office of Children and Adult Licensing
Suite 358
41000 Woodward
Bloomfield Hills, MI 48304
(248) 975-5069

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS630285907

Applicant Name: MG & Associates

Applicant Address: 24718 Templar St.
Southfield, MI 48075

Applicant Telephone #: (248) 745-6957

Administrator/Licensee Designee: Mary Gee

Name of Facility: Majestic Specialized Homes

Facility Address: 24718 Templar St.
Southfield, MI 48075

Facility Telephone #: (248) 552-7581

Application Date: 09/12/2006

Capacity: 6

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED
TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

09/12/2006	Enrollment
09/14/2006	Application Incomplete Letter Sent
09/15/2006	Contact - Document Received Applicant submitted documents such as admission policy and program statement
09/15/2006	Inspection Completed On-site
09/18/2006	Comment File rec'd
11/03/2006	Inspection Completed On-site
11/08/2006	Application Complete/On-site Needed On-site completed- CAP received
12/05/2006	Document Received Revised documents submitted

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

The following findings are based upon P.A. 218 of the Michigan Public Acts of 1979, as amended, and the administrative rules and regulations governing operation of Adult Foster Care small group homes (1-12).

A. Physical Description of Facility

The facility is a single story ranch located in the City of Southfield in a residential community of similar existing single-family dwellings. Recreational, educational and medical resources are located in the surrounding communities of West Bloomfield and Birmingham. The main floor contains two bathrooms, living room activity room, kitchen and dining area and four bedrooms. The basement contains the furnace, water heater and laundry room.

The owner of the property is Mary Gee.

The following are the living space measurements:

<u>ROOM/LOCATION</u>	<u>DIMENSIONS</u>	<u>AREA/SQ. FT.</u>
Living room	21 x 20'10" -8.5 x 9.3	437.4 - 77.9 <u>359.5</u>
Activity room	9'10" x 11'9"	<u>117.2</u> 476.7

The home must minimally afford 35 square feet of indoor living area per occupant. The applicant indicated planned to have six residents and no live in staff. According to the bedroom measurements 6 residents can be accommodated if there are no live in staff. Therefore, living space must measure at least 210 square feet. There is minimally 79.5 square feet per resident, which is more than adequate living space.

The following are the proposed bedroom measurements:

<u>ROOM/LOC.</u>	<u>DIMENSIONS</u>	<u>AREA/SQ. FT.</u>	<u>CAPACITY</u>
B #1	14'3" x 15'3" -4.6 x 10.2	217.3 - 45.8 <u>171.2</u>	2
B #2	9'8" x 9'8"	93.3	1
B #3	9'7" x 9'9"	93.4	1
B #4	13'2" x 11'6" -2.6 x 6.6	151.4 -16.3 <u>135.1</u>	2

NOT TO EXCEED: **6**

The proposed facility has municipal water and sewage systems. The housekeeping standards and furnishings were more than adequate on the day of the final inspection. The kitchen was properly equipped in terms of appliances, cookware and dishware.

A hard wired, interconnected, automatic alarm system has been installed, fire extinguishers mounted on each level and evacuation routes posted. The applicant chose to enclose the heating plant rather than create the floor separation with the installation of a 13/4 of inch solid wood core door and self-closing device. Evacuation routes were posted and emergency procedures developed. Furnace was recently inspected and cleaned.

This area was found to be in substantial compliance.

B. Administration/Program/Resident Care/Records

1. Population to be Served and Admission Criteria

The applicant submitted a three program statements for each of the designated populations and admission/discharge policy that met licensing requirements. The applicant will consider individuals of either gender 18 and over who have a history of mental illness, have a developmental disability or a traumatic brain injury. Exclusionary criteria will include imminent danger to self and others, serious physical impairment resulting in wheelchair dependence and two person transfers, need of restraints and the

home's inability to meet the resident's needs. Discharge criteria were in conformance with licensing requirements.

2. Applicant

The applicant is M G & Associates Inc, a domestic profit corporation incorporated in 5/2/06. The organization chart was submitted and reflects the flow of authority from the board of directors to the direct care staff. The applicant operates no other adult foster care facilities. Personnel policies were submitted and found to include the mandatory items stipulated in R 400.14207 (1).

The applicant submitted the required financial document, annual budget, to demonstrate financial capability.

3. Licensee Designee, Administrator-Qualifications, Experience, Competency & Good Moral Character.

The board designated Mary Gee as the licensee designee and administrator. She graduated from Pontiac Northern High School and received an Associates Degree in Mental Health from Oakland Community College, a BA in Social Work from University of Detroit and a MSW from Wayne State University. She has an extensive work history with the three identified populations obtained while working as a clinical social worker at Grace Hospital, Internal Case Manger at Vencor Hospital and director of social services at the Great Lakes Rehabilitation Hospital. She also operates a transportation service for handicapped persons.

Medial and licensing record clearances were obtained. The information submitted during the licensing process which included resumes, high school diploma, college transcripts and additional training courses demonstrated compliance with the licensing requirements related to Ms. Gee's education, experience with the designated population, competencies and health.

4. Staffing Plan, Proposed Ratios, Staff Training & Competencies

The facility will be operated on a shift rotation basis with the standard three shifts. One staff has already been hired and trained. Ms. Gee is currently interviewing prospective employees.

She has been apprised that staffing ratios must be assessed on an ongoing basis determined by the residents' care needs.

The applicant was provided with technical assistance on the statutory requirements, Section 34 (a) and (b) of P.A. 218, as amended as they pertain to the hiring and/or contracting of person who provide care to residents.

5. Records & Record Keeping

Technical assistance was provided to the applicant on Act and administrative requirement related to home, resident and employee record keeping including the handling and accounting of resident funds. Forms as well as the forms order sheet were provided.

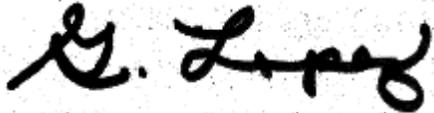
The applicant is found to be in substantial compliance with the licensing act and the administration rules and regulations except for the following:

B. Rule/Statutory Violations

Substantial compliance.

IV. RECOMMENDATION

Based on the findings, it is recommended that a temporary license be issued. The terms of the license will enable the licensee to operate an adult foster care small group home for six residents who have a history of mental illness, have a developmental disability or a traumatic brain injury. The terms of the license will be for a six-month effective



Date: 12/6/2006

Genevieve Lopez
Licensing Consultant

Approved By:



12/08/2006

Barbara Smalley
Area Manager

Date