



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

MARIANNE UDOW
DIRECTOR

September 14, 2006

Sherman Taylor
Taylor's Special Care Services, Inc.
23800 West Ten Mile Rd
Southfield, MI 48034

RE: Application #: AS630276023
Bond Home
31555 Bond
Farmington Hills, MI 48334

Dear Mr. Taylor:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 4 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5051.

Sincerely,

Genevieve Lopez, Licensing Consultant
Office of Children and Adult Licensing
Suite 358
41000 Woodward
Bloomfield Hills, MI 48304
(248) 975-5069

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS630276023

Applicant Name: Taylor's Special Care Services, Inc.

Applicant Address: 23800 West Ten Mile Rd
Southfield, MI 48034

Applicant Telephone #: (248) 350-0357

Administrator/Licensee Designee: Sherman Taylor

Name of Facility: Bond Home

Facility Address: 31555 Bond
Farmington Hills, MI 48334

Facility Telephone #: (248) 427-0753

Application Date: 05/19/2005

Capacity: 4

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED

II. METHODOLOGY

| | |
|------------|---|
| 05/19/2005 | Enrollment |
| 06/01/2005 | Application Incomplete Letter Sent |
| 06/17/2005 | Contact - Face to Face Conferenced with Area Manager B. Smalley re: pending application. Advised to re-assign to J. Lopez. |
| 06/28/2005 | Contact - Telephone call received Called applicant in response to a recorded he left earlier this date. Referred him to newly assigned consultant |
| 03/23/2006 | Inspection Completed On-site Conducted preliminary inspection |
| 08/08/2006 | Inspection Completed On-site |
| 08/30/2006 | Inspection Completed-BFS Full Compliance |

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

The following findings are based upon P.A. 218 of the Michigan Public Acts of 1979, as amended, and the administrative rules governing operation of AFC small group homes.

A. Physical Description of Facility

The facility is a single-story ranch structure located in a residential area of Farmington Hills. Recreational, educational and medical resources are located in the surrounding communities of West Bloomfield and Southfield. The facility has three bedrooms, two full bathrooms, kitchen/dining area, living room, family room and laundry room. The heating plant and water heater are located in the basement as well as storage areas and the office. There is an attached garage. The owner of the property is Sherman Taylor.

The following are the living space measurements:

| <u>ROOM/LOCATION</u> | <u>DIMENSIONS</u> | <u>AREA/SQ. FT.</u> |
|----------------------|-------------------|---------------------|
| Living room | 21.7 x 15.2 | 327.4 |
| Family room | 11.9 x 14.11 | $\frac{175}{502.4}$ |

An adult foster care group home must minimally afford 35 square feet of indoor living area per occupant. According to the application, the proposed population is four and no live in staff. Therefore, living space must measure at least 140 square feet. Based on the above-referenced measurements, there is 113.8 square feet per resident, which is more than adequate living space.

The following are the bedroom measurements:

| <u>ROOM/LOC.</u> | <u>DIMENSIONS</u> | <u>AREA/SQ. FT.</u> | <u>CAPACITY</u> |
|------------------|-------------------|---------------------|-----------------|
| B # 1 | 11'10" x 10'10" | 128.1 | 1 |
| B #2 | 10'8" x 10'10" | 115.4 | 1 |
| B #3 | 13'4" x 15'9" | 209.9 | 2 |

NOT TO EXCEED: **4**

The facility has municipal water and sewage systems. The housekeeping standards were adequate on the day of the final inspection. The kitchen was properly equipped in terms of appliances, cookware and dishware.

A hardwired, interconnected, automatic alarm system has been installed, fire extinguishers mounted on each floor and evacuation routes posted. A floor separation was created between the first floor and the basement by the installation of a 13/4 inch solid wood core door with an automatic, self closing device.

B. Program Description

1. Population to be Served & Admission Criteria

The applicant submitted a detailed program statement and admission policy that met licensing requirements. The applicant has indicated that services will be provided to adults from 18-60 who may have a history of mental illness or be developmentally disabled.

The Bond program statement reflects the applicant's goal to prepare residents to transition into independent living. Therefore, programmatic elements include development of skills needed for daily living in the personal, educational and occupational areas of each individual's life. There is emphasis and assistance in budgeting and money management, job seeking and employment, housekeeping and appropriate social behavior.

As a result of an investigation that substantiated that adult foster care services were being provided without a license, Sherman Taylor filed an application for licensure in May 2005. There were and are currently four male residents in their twenties who were placed by an Oakland County Community Mental Health Authority core provider, Community Network Services.

2. Applicant

The applicant is Taylor's Special Care Services Inc (TSCS), a domestic profit corporation incorporated May 25, 2004. The organizational chart was submitted and

reflects the flow of authority and responsibility beginning with the president, licensee designee and administrator, Sherman Taylor. At this time, the applicant is operating several residential programs under the auspices of Oakland County Community Health Authority's core agencies such as Community Network Services (CNS), Easter Seals and MORC Inc. The applicant operates one adult foster care facility, has a pending application for another and provides other services in the Supported Income Program (SIP) at various locations.

The applicant submitted the required financial documents to demonstrate financial capability and stability.

3. Licensee Designee, Administrator –Qualifications, Experience, Competency, & Good Moral Character

The licensee designee and administrator is Sherman Taylor. He and his wife operated an adult foster care family home from 1999 until 2006. Mr. Taylor has been involved for the last three years providing services to young adults who are transitioning from children's programs under contract to Community Network Services. In regards to training, Mr. Taylor obtained direct care worker training in 1999 followed by recent updated training through TTI (Training & Treatment Innovations Inc) in CPR, First Aid, Recipient Rights, medication administration and nutrition.

Medical and licensing records clearances were obtained. The information submitted during the licensing process demonstrated compliance with the licensing requirements related to Mr. Taylor's education, experience with the designated population, competencies and health.

4. Staffing Plan, Proposed Ratios, Staff Training & Competencies

The facility will be operated on a shift rotation basis with three shifts. The staffing ratio will be 1:4. However, Mr. Taylor was apprised that this is the minimal staffing ratio. Should resident needs increase, then the level of supervision is also expected to increase.

Since the home has been operating, staff are in place and have been trained. The applicant was provided with technical assistance on the statutory requirements, Section 34 (a) and (b) of P.A. 218, as amended as it pertains to the hiring and/or contracting of persons who provide care to residents.

5. Records & Record Keeping

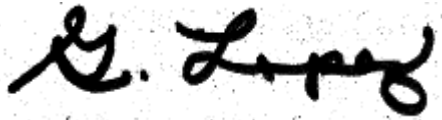
The applicant was provided technical assistance on the statutory requirements (Section 400.734b of PA 218) pertaining to the hiring or contracting of persons who provide direct services to residents.

Technical assistance was provided to the applicant on Act and administrative rule requirements related to home, resident and employee record keeping including the handling and accounting of resident funds. Forms were provided.

The applicant is found to be in substantial compliance with the licensing act and applicable administrative rules.

IV. RECOMMENDATION

Based on the findings, it is recommended that a temporary license be issued. The terms of the license will enable the licensee, Taylor's Specialized Care Services, Inc to operate an adult foster care small group home for 4 residents who are mentally ill, or developmentally disabled. The term of the license will be for a six month period effective 9/15/2006.



Genevieve Lopez
Licensing Consultant

Date: 9/13/2006

Approved By:



Barbara Smalley
Area Manager

09/15/2006
Date