



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

MARIANNE UDOW
DIRECTOR

March 22, 2006

Debra Arnold
Starr's Watchful Eye, Inc.
21350 Berg Rd.
Southfield, MI 48034

RE: Application #: AS630274676
Starr's Watchful Eye
21350 Berg Rd.
Southfield, MI 48034

Dear Ms. Arnold:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Genevieve Lopez, Licensing Consultant
Office of Children and Adult Licensing
Suite 358
41000 Woodward
Bloomfield Hills, MI 48304
(248) 975-5069

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630274676
Applicant Name:	Starr's Watchful Eye, Inc.
Applicant Address:	21350 Berg Rd. Southfield, MI 48034
Applicant Telephone #:	(313) 549 0426 (cell)
Administrator/Licensee Designee:	Debra Arnold, Designee
Name of Facility:	Starr's Watchful Eye
Facility Address:	21350 Berg Rd. Southfield, MI 48034
Facility Telephone #:	(248) 352-9836 03/31/2005
Application Date:	
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED PHYSICALLY HANDICAPPED

II. METHODOLOGY

03/31/2005	Enrollment
04/14/2005	Inspection Report Requested - Health
04/19/2005	Application Incomplete Letter Sent
05/19/2005	Inspection Completed On-site
07/28/2005	Contact – Document Received
08/17/2005	Confirming Letter Sent
12/29/2005	Contact – Document Received Required documents for licensing process received
03/02/2006	Inspection Completed – BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules and Regulations applicable to the licensure of small group facilities (1-6), licensed or proposed to be licensed after 5/24/1994.

The licensing process consisted of several on-site inspections and a review of the supplementary documentation required for licensure.

A. Physical Description of Facility

The facility is a two-story structure located in a residential area of Southfield surrounded by similar single-family dwellings. Recreational, educational and medical resources are located in the surrounding communities of Birmingham and West Bloomfield. The proposed facility contains a basement with the heating plant, the main floor has two single bedrooms, kitchen/eating area, office, full bath, dining room, living room and the second floor has two bathrooms and two bedrooms of double occupancy each. Ramps were built from the front and back egress.

The owner of the home is Debra B. Arnold and it is being leased to the corporation.

The following are the living space measurements:

<u>ROOM/LOCATION</u>	<u>DIMENSIONS</u>	<u>AREA/SQ.FT.</u>
Living room	15'4" x 15'1"	230
Dining/activity	15'3" x 12'8"	193.1 423.1

The area is large enough to accommodate 6 residents as proposed on the application.

The following are the bedroom measurements obtained by another consultant:

<u>ROOM/LOC.</u>	<u>DIMENSIONS</u>	<u>SQ.FT.</u>	<u>CAPACITY</u>
B #1 (1 st fl)	12'10" x 9'6"	121.8	1
B #2 (1 st fl)	10'10" x 9'3"	100.2	
	- 4" x 2'5"	<u>- 9.7</u>	
		90.5	1
B #3 (2 nd fl)	16'7" x 11'10"	196	2
B #4 (2 nd fl)	12'6" x 11'10"	147.8	<u>2</u>

TOTAL CAPACITY= 6

The applicant has installed a hard wired automatic smoke detection system. A floor separation was created between the first floor and the basement with the required steel door and an automatic self-closing device. Fire extinguishers were mounted on each level. A furnace inspection was recently conducted.

The facility has municipal water and sewage systems. Housekeeping standards and furnishings were more than adequate.

B. Program Description

1. Population to be Served and Admission Criteria

The applicant submitted an admission/discharge policy and program statement that was in accordance with the licensing requirements.

The admission policy and program statement indicate that the applicant wishes to provide care to developmentally disabled that may also be physically handicapped. Two bedrooms are being provided on the main floor with a barrier free full bathroom. Ramps have been constructed from both means of egress. The applicant will consider for placement anyone over 18 of either gender that is developmentally disabled.

The applicant plans to contract with one of the community mental health agencies. A special certification application is being provided to the licensee designee.

2. Applicant

The applicant, Starr's Watchful Eye, Inc, is a domestic nonprofit corporation incorporated on 2/10/05. It operates no other facilities.

The applicant's financial capability was demonstrated by the submission of such financial documents as the proposed budget.

3. Licensee Designee/ Administrator

Debra Billups Arnold is both the licensee designee and the administrator. She is a high school graduate and received a BA in psychology from Wayne State University. She completed MORC training in 2005 and has CPR and first aid training. She also received a medical therapist/medical assistant certificate in 1994. She has worked as a certified nurse assistant and from 1998 to 2005 doing case management services to the designated population via Health Partners. Medical and licensing record clearances were submitted.

The information submitted during the licensing process demonstrated the licensee designee/administrator's compliance with the licensing requirements related to education, experience with the designated population, competencies and health.

4. Staffing Plan, Proposed Ratios, Staff Training and Competencies

The facility will be operated on a shift rotation basis. The licensee designee/administrator intends to begin with providing the care herself until her capacity increases. She indicated that she was in the process of interviewing prospective staff that were experienced and trained. She also indicated that she would be training her husband to assist in the providing direct care to the male resident. The licensing requirements in regards to staff training and competencies were reviewed with the licensee designee/administrator.

The applicant was provided technical assistance on the statutory requirements (Section 34a of P.A. 218), pertaining to the hiring or contracting of persons who provide care to residents.

Technical assistance was provided to the applicant on Act and administrative rule requirements related to assessing the good moral character of all staff of this facility. The applicant provided a description of their process to determine good moral character.

5. Records & Record Keeping

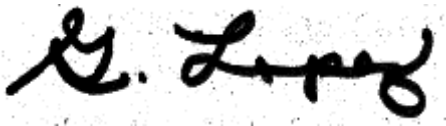
Corporate, facility and staff records were reviewed including emergency/fire procedures and evacuation plan, personnel policies, program statement, admission/discharge policy, refund policy, house rules and staff training.

Technical assistance was provided on Act and administrative rule requirements related to home, resident and employee record keeping including the handling and accounting of resident funds. Several forms were provided.

The applicant was found to be in substantial compliance with the licensing act and applicable administrative rules.

IV. RECOMMENDATION

Based on the findings of the licensing investigation, it is recommended that a temporary license be issued. The terms of the license will enable Staff's Watchful Eye, Inc to operate an adult foster care small group home (1-6) for six residents of both genders who are developmentally disabled and handicapped. The temporary license will be for a six-month period effective 3/22/2006.



Genevieve Lopez
Licensing Consultant

Date: 3/22/2006

Approved By:



Barbara Smalley
Area Manager

Date: 3/22/2006