



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

MARIANNE UDOW
DIRECTOR

March 9, 2006

Mr. J. Joseph Pilot
Saginaw Bay Human Services, Inc.
PO Box 741
Standish, MI 48658

RE: Application #: AM730268783
Cambridge CLF
3363 Hospital Road
Saginaw, MI 48603

Dear Mr. Pilot:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 8 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 241-2758.

Sincerely,

A handwritten signature in cursive script that reads "James Zalba".

James Zalba, Licensing Consultant
Office of Children and Adult Licensing
(517) 373-8805

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AM730268783
Applicant Name:	Saginaw Bay Human Services, Inc.
Applicant Address:	125 S. Forest St. Standish, MI 48658
Applicant Telephone #:	(989) 846-9631
Licensee Designee:	James Pilot
Name of Facility:	Cambridge CLF
Facility Address:	3363 Hospital Road Saginaw, MI 48603
Facility Telephone #:	(989) 792-4278
Application Date:	11/12/2003
Capacity:	8
Program Type:	CLF/MI DEVELOPMENTALLY DISABLED

II. METHODOLOGY

11/12/2003	Enrollment
07/27/2004	Inspection Report Requested - Fire
11/08/2004	Inspection Report Requested - Fire Informed by Lee Wilber that plans have been approved and BCCFS is awaiting the 1712 inspection request.
12/09/2004	Inspection Completed-Fire Safety : D Disapproved
03/17/2005	Contact - Telephone call made This consultant telephoned the home mgr. to set up a date for the initial inspection.
03/31/2005	Inspection Completed On-site
03/31/2005	Application Incomplete Letter Sent
04/20/2005	Application Complete/OFS Needed
10/10/2005	Contact - Telephone call made This consultant interviewed M. Briggs at Saginaw Co. CMH regarding progress of fire safety.
10/11/2005	Inspection Completed On-site
02/17/2006	Inspection Completed-Fire Safety : A
03/07/2006	Inspection Completed-Environmental Health: A
03/08/2006	Inspection Completed-BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This facility is a single-story ranch house set in a semi-rural area in Saginaw Township. The building consists of :

1. A kitchen,
2. A laundry room,
3. An office,
4. An attached two-car garage,

5. A dining room (measuring 144 square feet),
6. A living room (measuring 335 square feet),
7. A family room (measuring 217 square feet),
8. Two full bathrooms, and
9. Four bedrooms:
 - a. Bedroom #1 measured 178 square feet (2 residents),
 - b. Bedroom #2 measured 168 square feet (2 residents),
 - c. Bedroom #3 measured 167 square feet (2 residents),
 - d. Bedroom #4 measured 164 square feet (2 residents).

The total living space measured 696 square feet, which is more than adequate for eight occupants. The hot water heater and the furnace are located in the full basement. A copy of an electrical inspection was completed by Van Herwig Electric, Inc. on March 3, 2005 and found to be in good working order. A furnace inspection was completed by Paul's Plumbing & Heating, Inc. on September 22, 2005 and the report indicates the furnace is in good working order.

On October 21, 2003 a letter was drafted by the Saginaw Charter Township, which stated that the Township has no authority over this adult foster care facility and there are no zoning restrictions.

This facility is currently a six-bed adult foster care facility, which was first licensed in 1996.

The Office of Fire Safety of the Department of Labor and Economic Growth gave the facility an "A" rating on February 17, 2006, which indicates that the facility has met all applicable codes and regulations for fire safety, including smoke detectors and sprinkling system.

The facility utilizes the Saginaw Township municipal water supply and sewer system. The Saginaw County Department of Public Health issued an "A" rating for this facility on March 7, 2006, which determined that the facility was in substantial compliance with all applicable rules.

This consultant inspected the facility on 3/31/2005 and 10/11/2005 and found it to be in substantial compliance with all applicable rules and regulations under the Adult Foster Care Licensing Act.

The facility is owned by the County of Saginaw Building Authority and is leased to the County of Saginaw Mental Health Board. A copy of the lease is in the file record.

B. Program Description

Cambridge CLF is operated by Saginaw Bay Human Services, Inc. a non-profit corporation that was incorporated in 1980. This licensee has a contract with the Saginaw County Mental Health Board.

The board of Saginaw Bay Human Services, Inc. has appointed J. Joseph Pilot to serve as licensee designee. Mr. Pilot presently serves as licensee designee for over 20 adult foster care facilities in the state and is well-qualified for the position. Mr. Pilot has received an acceptable licensing record clearance, current medical certification, and current TB status report.

Lynnette Begres is the administrator for the facility. Ms. Begres meets the experience criteria to be an administrator and has an acceptable licensing record clearance, current medical certification, and current TB status report.

The facility will serve a population of developmentally disabled and/or mentally ill adults. They "...will provide care that will improve a consumers physical and intellectual functioning and independence. "

The provider is well aware of all facility, resident, and employee record-keeping requirements.

C. Rule/Statutory Violations

As of October 11, 2005 this facility was in substantial compliance with all applicable rules and regulations for adult foster care small group homes (12 or less).

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult medium group home with a maximum capacity of eight residents.

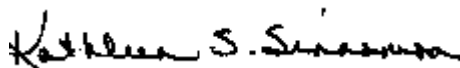


James Zalba
Licensing Consultant

March 09, 2006

Date

Approved By:



03/09/06

Kathleen S. Sinnamon
Area Manager

Date