



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

MARIANNE UDOW
DIRECTOR

December 28, 2005

Leslie Pugh
Sunset Assisted Living, Inc.
28293 W. Sunset Blvd.
Lathrup Village, MI 48076

RE: Application #: AS630277724
Sunset Assisted Living
28293 W. Sunset Blvd.
Lathrup Village, MI 48076

Dear Ms. Pugh:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 4 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Ruth McMahon, Licensing Consultant
Office of Children and Adult Licensing
Suite 358
41000 Woodward
Bloomfield Hills, MI 48304
(248) 975-5084

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630277724
Applicant Name:	Sunset Assisted Living, Inc.
Applicant Address:	28293 W. Sunset Blvd. Lathrup Village, MI 48076
Applicant Telephone #:	(248) 443-5199
Licensee Designee:	Leslie Pugh, Designee
Administrator	Dencenthia Ruff
Name of Facility:	Sunset Assisted Living
Facility Address:	28293 W. Sunset Blvd. Lathrup Village, MI 48076
Facility Telephone #:	(248) 443-5199 07/29/2005
Application Date:	
Capacity:	4
Program Type:	MENTALLY ILL AGED ALZHEIMERS

II. METHODOLOGY

07/29/2005	Enrollment
08/04/2005	Application Incomplete Letter Sent GMC letter for Leslie
09/12/2005	Comment GMC approved - file returned to licensing unit
09/13/2005	Application Complete/On-site Needed
09/20/2005	Contact - Face to Face with Ms. Pugh licensee designee
10/05/2005	Inspection Completed On-site
10/05/2005	Inspection Completed-BFS Sub. Compliance
10/19/2005	Application Incomplete Letter Sent
11/08/2005	Inspection Completed On-site
11/08/2005	Inspection Completed-BFS Sub. Compliance
11/21/2005	Contact - Document Received
12/21/2005	Comment Documents received were reviewed and found to be in compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Sunset Assisted Living is located in Lathrup Village, Michigan three blocks west of Southfield Road and one half mile North of 696 in Oakland County in the Louise Lathrup's California Bungalow No. 2 Subdivision.. The home was purchased by Ms. Leslie Pugh July 26, 2002 is the owner of record. Sunset Assisted Living Inc. has a lease with Ms. Pugh. A copy of the lease was submitted by Ms. Pugh and is contained in the home file.

The Sunset Assisted Living is a brick, ranch house, which sits on a spacious corner lot The home is part of a well-established subdivision, which features a variety of home styles on large lots. The home is close to a major expressway. The home has an attached garage with parking available in the street as well in the paved driveway. The interior of the home is spacious, comfortable, clean, and well maintained. The home has a basement, which is not approved for residents use. The home cannot

accommodate wheelchairs. The home has two primary means of egress, the front door and the rear door as well as a secondary exit through the office.

The home has a living room, dining room, kitchen, office two full baths, two resident bedrooms, and an activities room. Ms. Pugh will use the basement for her living quarters. The basement has an egress window as required by Lathrup Village this window does not meet the AFC exit requirements for resident occupancy. The laundry room is also located in the basement.

Resident bedrooms were measured at the time of final inspection and were found to be of the following dimensions and accommodation capability:

BEDROOM	DIMENSIONS	SQ. FOOTAGE	OCCUPANCY
Southeast	10'11" x 15'11"	172.4sq feet	2
Northwest	12'4" x 10'10"	133.5 sq feet	2

The living space for the home was measured and is listed below:

The home has a living room that measures 23'4" x 14'10" equals 345.9 square feet, dining area that measures 12'10" x 10'5' equals 133.6 square feet. The activities room measured 9'10" x 12'10" equals 126.1 square feet. The proposed capacity for the home is four. The home has a total of 605.6 sq. feet of living space. Based upon the above measurements, there will be more than the required 35 square feet per resident minimal living space available for the residents of the home.

Ms Pugh has her own living space in the basement.

The Sunset Assisted Living has public water and public sewage services. The laundry facilities are located in the basement of the home. The washer and dryer were properly installed and the dryer vent was made of acceptable non-combustible material.

The building has a hard wired smoke detection system. and has a battery back up system. The home has fire extinguishers.

A gas forced air furnace heats the facility. The furnace and the gas hot water heater are located in the basement of the home. off the laundry room.

Evacuation routes were also posted in the facility, with emergency telephone numbers posted in proximity to the telephone. The home had its emergency preparedness plans posted as required. The home has emergency medical services available through the city of Lathrup Village.

B. Program Description

On July 29, Ms. Pugh, the licensee designee submitted an application on behalf of Sunset Assisted Living Inc. to operate a small group AFC facility at the above

referenced address in Lathrup Village Michigan. The corporation is a domestic profit corporation. The filing endorsement from the Department of Labor and Economic Growth has a filing date of July 25,2005. The corporation does not operate any other adult foster care homes in the State of Michigan.

As part of the application process Ms.Pugh submitted admission and discharge policies, a program statement, a current lease, a floor plan with room use and size specifications, personnel policies, job descriptions, and all required licensing documents. The documents were reviewed and found to be in substantial compliance with licensing rules.

The facility will offer a program for male and female adults who are 18 years or older who are Aged and/or have Alzheimer's disease or a mental illness. The home is not equipped to serve people who require wheelchair use. Ms. Pugh does not intend to contract with any agency, she will accept private pay.

Ms. Pugh does not meet the experience requirements for administrator. The applicant hired Dencentia Ruff to act as the administrator for the facility. Ms. Ruff submitted evidence of her training and a resume with her education and experience.

A current Licensing Medical Clearance form for Ms. Pugh and Ms. Ruff are contained in the record. The form indicates that they are in good physical and emotional health, and there is no reason why they should not be involved in the operation of this facility, and the provision of adult foster care. A current negative TB test is also on file.

A copy of the proposed staffing pattern is contained in the licensing file. The proposed staffing pattern appears to meet the care requirements of the proposed population described in the home's program statement.

Ms. Pugh is aware of the requirements for staff qualifications and training. All staff will be trained as required in rule 204. (3) and Ms. Pugh intends to comply with the rules. The corporation will verify age and checks references before a person is offered employment. Ms. Pugh will conduct criminal background checks as required by Public Act 218 Section 13 and Section 34a. Ms. Pugh will provide an orientation and training related to reporting requirements, emergency procedures, prohibited practices, resident rights, and personal care, protection, and supervision required in adult foster care. Each employee must complete certified training in First Aid and CPR employees through training required by the responsible agency. Evidence of staff training will be maintained in the employee records. for future review.

Ms. Pugh understands the requirements pertaining to resident records, resident rights and prohibited practices and to investigating and reporting.

Ms. Pugh understands the licensing requirements pertaining to incident and accident reports, safeguarding and distributing of prescription medication

