



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING

MARIANNE UDOW
DIRECTOR

July 27, 2005

Nancy Beach
Valley Residential Serv Inc
P O Box 186
St Charles, MI 486550186

RE: Application #: AS060275479
Elm Home
141 Almont St
Standish, MI 48658

Dear Mrs. Beach:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 839-1144.

Sincerely,

Joyce Lixey, Licensing Consultant
Office of Children and Adult Licensing
411 Genesee
P.O. Box 5070
Saginaw, MI 48605
(989) 758-1682

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS060275479
Applicant Name:	Valley Residential Serv Inc
Applicant Address:	300 S Saginaw St. Charles, MI 48655
Applicant Telephone #:	(989) 865-9997
Administrator/Licensee Designee:	Nancy Beach, Designee
Name of Facility:	Elm Home
Facility Address:	141 Almont St Standish, MI 48658
Facility Telephone #:	(989) 846-9700
Application Date:	04/18/2005
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED

II. METHODOLOGY

04/18/2005	Enrollment
05/31/2005	Inspection Completed On-site
06/27/2005	Inspection Completed On-site
07/14/2005	Contact Telephone Call made need designation of administrator
07/19/2005	Contact- Document Received, designation of administrator Application Complete
07/19/2005	Inspection Completed- BFS Full Compliance
07/19/2005	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Elm House is a one story handicap accessible ranch style home located near the down town area of Standish, Michigan. The home has a full basement, attached garage, laundry room, office, kitchen/dining area, sitting room, great room, attached Michigan room, two bathrooms and four bedrooms. Residents at the facility will not utilize the basement. The home has a large fenced in back yard. The home has city water and city sewer.

The home was previously licensed to Saginaw Bay Human Services, Inc. This home was originally built as an intermediate care facility to house developmentally disabled residents. The home was built on the Maschesky floor plan. Bedrooms were constructed under this plan to house a maximum of two residents per bedroom. All bedrooms were measured. Bedrooms one and two are measured at 159 square feet. Bedrooms three and four are measured at 165 square feet. Facility resident living areas were measured at the time of initial licensure to Saginaw Bay Human Services and were found to meet the minimum useable floor space for 6 residents. The only change to the facility structure since the construction of the home in 1996 was the addition of a Michigan room at the back of the home that increased the living space for the six residents.

The facility has a fire detection/alarm system along with a fire suppression sprinkler system (water suppression system) to help control any fire that starts in the home. "Fire Pro Inc." conducted an inspection of the fire alarm system in April 2005. Fire Pro's Inc. tested the fire protection equipment and the equipment was found to be in performance in accordance with NFPA standards and the B.O.C.A. Fire prevention code.

Primary exits out of the home in the event the home has to be evacuated are through the front door off the sitting room and out the side door of the hall/bedroom area.

Program Description

Elm House will be operated by Valley Residential Services, Inc. Valley Residential Services, Inc. submitted an application to operate the facility on April 18, 2004. Articles of Incorporation for Valley Residential services were duly filed with the State of Michigan on September 16, 1986, and the corporation is validly in existence in the State of Michigan. Valley Residential Services Inc. holds contracts with community mental health agencies to operate homes and to provide staffing. Ms. Nancy Beach is the executive director for the corporation. The corporate board members have approved Ms. Beach to act as the licensee designee and administrator on behalf of the corporation in all licensing matters. Ms. Beach has multiple years of experience working with the developmentally disabled, and has completed numerous hours of training to upgrade her skills and expertise in working with the developmentally disabled.

Valley Residential Services goal for Elm Home AFC is to provide a least restrictive quality living environment within the community. The service population for the home will be adults with developmental disabilities and physical impairments. The facility will promote the person center planning process and actively assist in attaining residents desired outcomes. The facility will foster community awareness and community involvement to the degree desired by the resident. The facility will provide transportation to day program/work setting, appointments, social outings etc.

Elm Home AFC will accept both male and female residents with a diagnosis of developmental disability.

Valley Residential Services, Inc. will assure trained staff are in the facility when residents are present in the home. Staffing needs will be determined based on individual resident needs in the home.

Community based doctors, dentists and hospitals will be used to meet the health needs of the residents.

Dialing 911 will access emergency services to the home. Ambulance, police, fire department and Standish Hospital are located within a one-mile radius of the facility.

Recreational opportunities in the community include parks, libraries, a small shopping district and beaches on Lake Huron and other small lakes. Recreational activities provided in the home will be TV, games, puzzles, and opportunities to socialize with friends and families. Additional recreational activities will be identified and developed to meet individual resident needs.

To safeguard resident funds and personal property residents of the facility have the responsibility of managing their own financial affairs and personal property to the limits of their capabilities. Valley Residential Services, Inc. will participate in the management of each resident's personal financial affairs to the extent determined by the Resident Care Agreement, which includes authorization for Valley Residential Services Inc. involvement, its extent and its restriction. A monthly statement of deposits and withdrawals made to each resident's account will be available upon request from the resident or from parents or guardians. The statement will disclose the nature of the goods or services purchased and the amount. Copies of the monthly statement will be filed in the resident's record. An account of cash not to exceed \$200.00 may be kept on hand for residents use as determined by each residents care agreement. Any use of resident funds for other than the individual resident's purpose will be strictly forbidden.

The licensing study has determined the licensee was in substantial compliance with applicable licensing statutes and administrative rules at the time of licensure.

It is recommended that this 6 bed small group home receive a temporary license.

Approved By:

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