



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING

MARIANNE UDOW
DIRECTOR

March 31, 2005

James Bowe
Trinity Continuing Care Services
P.O. Box 9185
Farmington Hills, MI 48333-9185

RE: Application #: AL810261121
The Village at St. Joseph Mercy #1
1st Floor
5341 McAuley Dr.
Ypsilanti, MI 48197

Dear Mr. Bowe:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 13 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 780-7159.

Sincerely,

Chuck Wisman, Licensing Consultant
Office of Children and Adult Licensing
301 E. Louis Glick Hwy
Jackson, MI 49201
(517) 780-7548

enclosure

cc: Adult Services, Washtenaw Co. D.H.S.
Josie Hewitt, Administrator, Village at St. Joseph Mercy

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AL810261121

Applicant Name: Trinity Continuing Care Services

Applicant Address: # 400
39500 Orchard Hills Place
Novi, MI 48375

Applicant Telephone #: (248) 305-7910

Administrator/Licensee Designee: James Bowe, Designee
Josie Hewitt, Administrator

Name of Facility: The Village at St. Joseph Mercy #1

Facility Address: 1st Floor
5341 McAuley Dr.
Ypsilanti, MI 48197

Facility Telephone #: (734) 712-1600
08/30/2003

Application Date:

Capacity: 13

Program Type: AGED
PHYSICALLY HANDICAPPED

II. METHODOLOGY

Licensing for this facility is based upon Public Act 218 and the administrative rules for large group homes effective May 24, 1994.

All required documentation has been received or reviewed including the license application, incorporation documents, corporate financial information, applicant program statement, admission and discharge policies, floor plan, refund policy, personnel policy, licensee and staff competencies, emergency procedures, licensing record and medical clearances, job descriptions, staffing pattern, fire safety inspection report, environmental inspection report and written notices of corrective action. Significant dates of contact and inspections were as follows,

08/30/2003	Enrollment
09/30/2003	Inspection Report Requested - Health
11/03/2004	Contact - Telephone call received OFS inspector contacted consultant in request for formal fire safety inspection request
11/03/2004	Inspection Report Requested - Fire
11/04/2004	Application Incomplete Letter Sent 11/4/04 Confirming letter sent to Jim Bowe requesting documentation/materials that are necessary to process this application.
11/22/2004	Contact - Document Received Letter from licensee designee. All requested documentation to be submitted by 12/6/04
12/06/2004	Contact - Document Received Facility policies/documentation received
12/21/2004	Inspection Completed-Env. Health : A
01/21/2005	Inspection Completed-BFS Sub. Compliance
01/25/2005	Contact - Face to Face Central office meeting with licensee designee, corporation attorney and central office administration
02/01/2005	Application Incomplete Letter Sent
02/02/2005	Contact - Document Received Copy of letter from administrator of facility to Office of Fire Safety requesting a final inspection

03/11/2005	Inspection Report Requested - Fire 2nd Request. This request is being sent directly to the Farmington Office by Fax
03/14/2005	Inspection Completed-Fire Safety : A
03/23/2005	Inspection Completed On-site Final inspection with review of training records and employee records
03/29/2005	Application complete
03/31/2005	Full compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

1. Environmental:

The facility is a large group home contained within a senior living complex. The complex consists of four adjoining wings with each wing having three separate floors. The entire complex is considered senior independent living with services which also includes independent apartments for seniors, except for the 1st and 2nd floor of the east wings. Those two floors are licensed for adult foster care.

The facility is located on the campus of St. Joseph Mercy Hospital. The complex has been in operation since July 2001, and separate applications for licensure of each of the two floors for adult foster care were submitted in October 2003. These two floors were previously providing room and board to seniors with private contracts for personal care services established by the residents themselves.

The building is constructed of brick to the first floor, and the rest of the facility is sided in white from the second floor up.

A main entrance and lobby are located at the center of the complex at ground level. This lobby opens to corridors to the 1st floor licensed facility. A set of open fire doors off the lobby also demarcates the separation between the licensed and unlicensed sections of the complex. The corridor to the right of the lobby leads to a large commercial style kitchen. This kitchen serves the entire complex. Also adjoining this area is a large dining area measuring approximately 1,300 square feet reserved for residents of the two licensed facilities. (Separate dining space is also established on the 2nd floor for the 2nd floor facility.) The dining area also contains 2 bathrooms.

There are 13 bedrooms located on the 1st floor. They are located off a corridor from the left of the main lobby. Each bedroom is only to have one resident. Each bedroom

contains a full bathroom with a walk-in shower. There are three different floor configurations for the bedrooms/apartments, and they vary significantly in the type of floor configuration and size. The measurements are only approximations since none of the bedrooms are square. They are as follows:

There are three “companion” bedroom/apartments which separately have one entrance from the corridor. This entrance then opens to two enclosed bathrooms and doorways to two single bedrooms. The “companion” bedroom/apartments are targeted primarily to married couples who wish to sleep in separate beds and bedrooms. The “companion” apartments are numbered 125, 126, and 132 and each has two separate bedrooms which measure approximately 10' X 10' = 100 square feet and 10'6" X 10'6" = 110 square feet. Each bedroom can accommodate a maximum of one resident; therefore, the “companion” bedroom/apartments provide for a total of six beds.

There are three single bedroom/apartments which individually consist of a single bedroom with its own entrance, a separate living area, a full bathroom, and kitchenette consisting of a refrigerator, sink, and microwave. The single bedrooms are numbered 127, 130, and 131. The bedrooms measure approximately 10'6" X 10' = 105 square feet. The separate living area measures a total of 172 square feet. These arrangements provide for a total of 3 beds. The licensee has proposed increasing the capacity of these bedrooms to two residents if the residents are married and sleep in one bed together.

There are two double bedroom apartments that each consist of two separate bedrooms, a common living area, two full bathrooms, and a common kitchenette. The bedrooms each measure 10'10" X 9'10" = 106 square feet. These arrangements provide for a total of 4 beds.

Each bedroom controls its own heat and cooling temperature.

2. Sanitation:

The facility is served by public water and sewer. An environmental inspection of the facility was conducted on December 21, 2004 by the Washtenaw County Health Department. This inspection “determined the facility to be in substantial compliance with applicable rules.” A few minor rule violations were cited in the report, and the administrator reported all of those violations were corrected.

The facility provides laundry service to all residents for laundering of bedding and personal items. Individual washing machines are also available to residents to launder their personal items if they so wish.

As noted above, the very large commercial kitchen located on the 1st floor serves the entire complex.

The 1st floor dining area can also easily accommodate both of the licensed floors at once, including a number of residents from the adjoining unlicensed senior living area.

Garbage service is provided weekly by Great Lakes Waste Management.

3. Fire Safety:

The facility is protected by a sprinkler system and hard-wired interconnected smoke alarm system. The exterior doors are locked at all times for entrance to the building, but they are not locked for egress from the building. Evacuation routes are posted throughout the facility. The licensee has been informed that exiting into the unlicensed portion of the building from the licensed portion in case of emergency or fire drills is not an approved exiting plan.

When the fire alarm is triggered anywhere in the complex, the fire alarm system sounds throughout the complex. This is no demarcation between licensed and unlicensed regarding the sounding of the fire alarm.

The facility does not have an emergency generator.

The Office of Fire Safety provided a fire safety certification for full compliance on March 14, 2005.

4. Zoning:

Zoning approval was provided by the Charter Township of Superior in Washtenaw County on September 18, 2003.

B. Program Description

1. Administrative structure & capability:

The name of the corporation/licensee is Trinity Continuing Care Services. The corporation has undergone a number of name changes since its original incorporation on October 9, 1984. According to the latest Articles of Incorporation, the purposes for which the corporation is organized (in part) are as follows,

1. To provide services for older persons and their families, including without limitation, direct, referral, housing and consultations services.
2. To provide health care services, including without limitation, home care and hospice services.
3. To coordinate non-acute health care services for the benefit of older persons and others.
4. To acquire, establish, construct, develop, operate and maintain long-term care, home for the aged, assisted living and other facilities...

The corporation currently operates the following licensed facilities in Michigan:

- The Village of Woodland in Brighton, Michigan (two sets of twin-twenties)
- The Village at the Oaks in Muskegon, Michigan
- The Village at Mercy Center in Fort Gratiot, Michigan

Each adult foster care setting has an appointed administrator. The current administrator for this facility is Josie Hewitt. Her training person and assistant is a registered nurse who is on the staff of the facility.

2. Qualifications and competencies:

According to his resume, Jim Bove, licensee designee, has a Bachelor degree in Journalism and had an early career in journalism for a variety of publishing entities. From there he began a career in communications for health care and senior housing entities. He then began employment for Trinity Continuing Care Services in 1998.

According to her resume, Josephine "Josie" Hewitt has had extensive experience in geriatric services beginning in 1995. At one point, she was a group home manager of a licensed small group providing care to a population of medically fragile developmentally disabled men. She has a Bachelor of Science degree in gerontology from Madonna University.

The facility utilizes trained direct care staff, licensed practical nurses, and registered nurses in the provision of supervision, protection and personal care to residents. The registered and licensed practical nurses will primarily provide assessments and medication monitoring/supervision.

3. Program Information:

According to the admission policy for the facility, a

"Resident must be at least 55 years of age or older, and be experiencing physical and/or mental deterioration, associated with the aging process, which require that the individual be provided with assistance in their personal care and activities of daily living.

Resident must be able to adapt to The Village environment by displaying the ability to interact with staff and other residents appropriately. The resident may display confusion or short-term memory loss, providing that the resident is capable of accepting direction from the staff."

The Program Statement for the facility is extensive in its description of goals and available services. The preface contained in the Program Statement states the following,

“Activity and service intensity will be determined by the interest, abilities, and functional limitations of the identified resident’s needs. An individualized assistance/service plan will be developed for each resident, using a team approach with resident, family, and staff participation.”

The facility does accept persons with memory loss, but not with significant Alzheimer’s disease. This particular facility does not represent to the public that it provides inpatient or residential care to person with Alzheimer’s disease.

A monthly activity calendar is created and distributed which describes daily scheduled activities throughout the complex. There are three to four activities scheduled throughout the day in two separate categories and calendars. The two areas are “Enrichment Through Mind & Soul” and Enrichment Through Hands & Body.” These activities are supervised by two activity directors who are full-time employees. One has a Bachelor degree in gerontology, and the other has a gerontology certification.

4. Facility and employee records:

All employee and resident records are stored on the first floor of the facility. Employee records are secured, and resident records are available to all direct care staff.

5. Resident rights:

The facility has been supplied with resident rights pamphlets to provide to residents and/or designated representatives. Josie Hewitt has also signed an agreement to respect and provide a copy of those resident rights to residents/designated representatives as delineated in R400.14304(1)(2). Those resident rights will be reviewed with each individual resident and/or designated representative. A copy of the signed agreement is contained in the licensing record.

6. Conclusion:

Compliance with the physical plant rules has been determined. All items cited for correction have been verified as corrected in writing or by inspection. Compliance with Quality of Care rules will be assessed during the period of temporary licensing via an interim inspection.

