



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING

MARIANNE UDOW
DIRECTOR

March 31, 2005

James Bowe
Trinity Continuing Care Services
P.O. Box 9185
Farmington Hills, MI 48333-9185

RE: Application #: AL810261123
The Village at St. Joseph Mercy #2
2nd Floor
5341 McAuley Dr.
Ypsilanti, MI 48197

Dear Mr. Bowe:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 19 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 780-7159.

Sincerely,

Chuck Wisman, Licensing Consultant
Office of Children and Adult Licensing
301 E. Louis Glick Hwy
Jackson, MI 49201
(517) 780-7548

enclosure

cc: Adult Services, Washtenaw Co. D.H.S.
Josie Hewitt, Administrator, Village at St. Joseph Mercy

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AL810261123

Applicant Name: Trinity Continuing Care Services

Applicant Address: # 400
39500 Orchard Hills Place
Novi, MI 48375

Applicant Telephone #: (248) 305-7910

Administrator/Licensee Designee: James Bowe, Designee
Josie Hewitt, Administrator

Name of Facility: The Village at St. Joseph Mercy #2

Facility Address: 2nd Floor
5341 McAuley Dr.
Ypsilanti, MI 48197

Facility Telephone #: (734) 712-1600

Application Date: 08/30/2003

Capacity: 19

Program Type: AGED
PHYSICALLY HANDICAPPED

II. METHODOLOGY

Licensing for this facility is based upon Public Act 218 and the administrative rules for large group homes effective May 24, 1994.

All required documentation has been received or reviewed including the license application, incorporation documents, corporate financial information, applicant program statement, admission and discharge policies, floor plan, refund policy, personnel policy, licensee and staff competencies, emergency procedures, licensing record and medical clearances, job descriptions, staffing pattern, fire safety inspection report, environmental inspection report and written notices of corrective action. Significant dates of contact and inspections were as follows,

08/30/2003	Enrollment
09/30/2003	Inspection Report Requested - Health
11/03/2004	Contact - Telephone call received Contacted by OFS inspector. No request submitted by Licensing Unit for fire safety inspection.
11/03/2004	Inspection Report Requested - Fire
11/04/2004	Application Incomplete Letter Sent 11/4/04 Confirming letter sent to Jim Bowe requesting documentation/materials that are necessary to process this application.
12/06/2004	Contact - Document Received Facility policies/documentation received
12/21/2004	Inspection Completed-Env. Health : A
01/21/2005	Inspection Completed On-site
01/25/2005	Contact - Face to Face Meeting with licensee designee, corporation attorney and central office staff
02/01/2005	Application Incomplete Letter Sent
02/02/2005	Contact - Document Received Copy of letter from administrator of facility to Office of Fire Safety requesting a final inspection
03/11/2005	Inspection Report Requested - Fire 2nd Request
03/14/2005	Inspection Completed-Fire Safety : A

03/23/2005	Inspection Completed On-site Final inspection with review of certain records and employee records
03/29/2005	Application complete
03/31/2005	Full compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

1. Environmental:

The facility is a large group home contained within a senior living complex. The complex consists of four adjoining wings with each wing having three separate floors. The entire complex is considered independent living with supportive services for seniors, except for the 1st and 2nd floor of the east wings. Those two floors are licensed for adult foster care.

The facility is located on the campus of St. Joseph Mercy Hospital. The complex has been in operation since July 2001, and separate applications for licensure of each of the two floors for adult foster care were submitted in October 2003. These two floors were previously providing room and board to seniors with private contracts for personal care services established by the residents themselves.

The building is constructed of brick to the first floor and from the second floor up, the facility is sided in white.

A main entrance and lobby are located on the 1st floor at the center of the complex. Off this lobby are corridors to the 1st floor licensed facility. The 2nd facility floor facility is reached via an elevator from the lobby and additional sets of stairs located at the midway point of the facility corridor of one wing and a stairway at the end of the corridor of the other wing. Also off the midpoint between the two wings is another corridor through a set of open fire doors. This corridor leads to the senior independent living with private contract services program which is unlicensed.

There are 19 bedrooms currently located on the 2nd floor. They are contained on two wings of the facility. At the midpoint of the two wings is a large corridor to the facility dining room and beauty salon.

The living space for this facility consists of the dining area, beauty salon, and the individual bedroom living areas. Each bedroom is only to have one resident. Each bedroom contains a full bathroom with a walk-in shower. There are five different floor configurations for the bedrooms/apartments, and they vary significantly in the type of

floor layout and size. The measurements are only approximations since none of the bedrooms are square. The primary configurations are as follows:

There are 5 “efficiency” apartments/bedrooms which contain a bed and adjoining living area. As noted above, they each contain a full bathroom and a kitchenette consisting of a refrigerator, sink, and microwave. They are numbered 217, 222, 223, 224, and 232. They measure approximately 9’6” X 9’6” (bedroom area) + 14’ X 10’ (living area) = 232 square feet. This configuration provides for a total of 5 beds.

There are seven single apartments which consist individually of a single bedroom with it’s own entrance, a separate living area, a full bathroom, and kitchenette consisting of a refrigerator, sink, and microwave. The single bedrooms are numbered 218, 219, 225, 226, 227, 230, and 231. The bedrooms measure 10’6” X 10’ = 105 square feet. The separate living areas measure approximately 172 square feet per apartment. This configuration provides for a total of 7 beds. The licensee has proposed increasing the capacity of these bedrooms to two residents, if the residents are married and sleep in a bed together.

There are four double bedroom apartments consisting of two separate bedrooms, a separate common living area, two full bathrooms, and a common kitchenette. These double bedroom apartments numbered 220, 221, 228, and 229. The bedrooms each measure approximately 10’4” X 10’4” = 107square feet. The separate living area in each double bedroom apartment measures 9’10” X 20 = 197 square feet. This configuration normally provides for a total of 8 beds; however, a single resident of a double bedroom has removed the doors from one of the bedrooms, and during her residence this double bedroom apartment has a capacity of only one resident. This reduces the total capacity of the four double bedroom apartments to 7 beds.

Each bedroom controls its own heating and cooling temperature.

Since all bedrooms of this facility are located on the 2nd floor of this facility, no one with impaired mobility can be admitted to this facility or remain in this facility.

The 2nd floor dining area can easily accommodate the current licensed capacity of this facility (19).

2. Sanitation:

The facility is served by public water and sewer. An environmental inspection of the facility was conducted on December 21, 2004 by the Washtenaw County Health Department. This inspection “determined the facility to be in substantial compliance with applicable rules.” A few minor rule violations were cited in the report, and the administrator reported all of those violations were corrected.

The facility provides laundry service to all residents for laundering of bedding and resident personal clothing, towels, etc. Individual washing machines are also available to residents to launder their personal items if they so wish.

As noted above, the very large commercial kitchen located on the 1st floor serves the entire complex.

The 1st floor dining area can also easily accommodate both of the licensed floors at once, including a number of residents from the adjoining unlicensed senior living area.

Garbage service is provided weekly by Great Lakes Waste Management.

3. Fire Safety:

The facility is protected by a sprinkler system and hard-wired interconnected smoke alarm system. The exterior doors are locked at all times for entrance to the building, but they are not locked for egress from the building. Evacuation routes are posted throughout the facility. The licensee has been informed that exiting into the unlicensed portion of the building from the licensed portion in case of emergency or fire drills is not an approved exiting plan.

When the fire alarm is triggered anywhere in the complex, the fire alarm system sounds throughout the complex. This is no demarcation between licensed and unlicensed regarding the sounding of the fire alarm.

The facility does not have an emergency generator.

The Office of Fire Safety provided a fire safety certification for full compliance on March 14, 2005.

4. Zoning:

Zoning approval was provided by the Charter Township of Superior in Washtenaw County on September 18, 2003.

B. Program Description

1. Administrative structure & capability:

The name of the corporation/licensee is Trinity Continuing Care Services. The corporation has undergone a number of name changes since its original incorporation on October 9, 1984. According to the latest Articles of Incorporation, the purposes for which the corporation is organized (in part) are as follows,

1. To provide services for older persons and their families, including without limitation, direct, referral, housing and consultations services.

2. To provide health care services, including without limitation, home care and hospice services.
3. To coordinate non-acute health care services for the benefit of older persons and others.
4. To acquire, establish, construct, develop, operate and maintain long-term care, home for the aged, assisted living and other facilities...

The corporation currently operates the following licensed facilities in Michigan:

- The Village of Woodland in Brighton, Michigan (two sets of twin-twenties)
- The Village at the Oaks in Muskegon, Michigan
- The Village at Mercy Center in Fort Gratiot, Michigan

Each adult foster care setting has an appointed administrator. The current administrator for this facility is Josie Hewitt. Her training person and assistant is a registered nurse who is on the staff of the facility.

2. Qualifications and competencies:

According to his resume, Jim Bove, licensee designee, has a Bachelor degree in Journalism and had an early career in journalism for a variety of publishing entities. From there he began a career in communications for health care and senior housing entities. He then began employment for Trinity Continuing Care Services in 1998.

According to her resume, Josephine "Josie" Hewitt has had extensive experience in geriatric services beginning in 1995. At one point, she was a group home manager of a licensed small group providing care to a population of medically fragile developmentally disabled men. She has a Bachelor of Science degree in gerontology from Madonna University.

The facility utilizes trained direct care staff, licensed practical nurses, and registered nurses in the provision of supervision, protection and personal care to residents. The registered and licensed practical nurses will primarily provide assessments and medication monitoring/supervision.

3. Program Information:

According to the admission policy for the facility, a

"Resident must be at least 55 years of age or older, and be experiencing physical and/or mental deterioration, associated with the aging process, which require that the individual be provided with assistance in their personal care and activities of daily living.

Resident must be able to adapt to The Village environment by displaying the ability to interact with staff and other residents appropriately. The resident may

display confusion or short-term memory loss, providing that the resident is capable of accepting direction from the staff.”

The Program Statement for the facility is extensive in its description of goals and available services. The preface contained in the Program Statement states the following,

“Activity and service intensity will be determined by the interest, abilities, and functional limitations of the identified resident’s needs. An individualized assistance/service plan will be developed for each resident, using a team approach with resident, family, and staff participation.”

The facility does accept persons with memory loss, but not with significant Alzheimer’s disease. This particular facility does not represent to the public that it provides inpatient or residential care to person with Alzheimer’s disease.

A monthly activity calendar is created and distributed which describes daily scheduled activities throughout the complex. There are three to four activities scheduled throughout the day in two separate categories and calendars. The two areas are “Enrichment Through Mind & Soul” and Enrichment Through Hands & Body.” These activities are supervised by two activity directors who are full-time employees. One has a Bachelor degree in gerontology, and the other has a gerontology certification.

Since this facility is located on the 2nd floor, persons with impaired mobility cannot be admitted to or retained at the facility.

4. Facility and employee records:

All employee and original resident records are stored on the first floor of the facility. Employee records are secured, and resident records are available to all direct care staff. Copies of resident records will be maintained on the 2nd floor for the use of direct care staff.

5. Resident rights:

The facility has been supplied with resident rights pamphlets to provide to residents and/or designated representatives. Josie Hewitt has also signed an agreement to respect and provide a copy of those resident rights to residents/designated representatives as delineated in R400.14304(1)(2). Those resident rights will be reviewed with each individual resident and/or designated representative. A copy of the signed agreement is contained in the licensing record.

