



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
FAMILY INDEPENDENCE AGENCY  
OFFICE OF CHILDREN AND ADULT LICENSING



MARIANNE UDOW  
DIRECTOR

January 19, 2005

Jessica Liboon  
Michigan Outreach Corporation  
2000 Crabtree Drive  
Troy, MI 48083

RE: Application #: AS630269688  
Crabtree Lane  
2000 Crabtree Drive  
Troy, MI 48083

Dear Ms Liboon:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Edward Ewell, Licensing Consultant  
Office of Children and Adult Licensing  
Suite 358  
41000 Woodward  
Bloomfield Hills, MI 48304  
(248) 975-5089

Enclosure

**MICHIGAN FAMILY INDEPENDENCE AGENCY  
OFFICE OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AS630269688

**Applicant Name:** Michigan Outreach Corporation

**Applicant Address:** 2000 Crabtree Drive  
Troy, MI 48083

**Applicant Telephone #:** (248) 689-0094

**Administrator/Licensee Designee:** Jessica K. Liboon

**Name of Facility:** Crabtree Lane

**Facility Address:** 2000 Crabtree Drive  
Troy, MI 48083

**Facility Telephone #:** (248) 689-0094

**Application Date:** 08/31/2004

**Capacity:** 6

**Program Type:** DEVELOPMENTALLY DISABLED  
AGED  
ALZHEIMERS  
TRAUMATICALLY BRAIN INJURED

## II. METHODOLOGY

08/31/2004	Enrollment
09/02/2004	File Transferred To Field Office Bloomfield Hills
09/07/2004	Comment Original app received from Lansing
09/10/2004	Contact - Telephone call made Consultant made initial onsite inspection appointment for 9/22/04
09/27/2004	Inspection Completed-BFS Sub. Compliance
09/27/2004	Inspection Completed On-site
12/17/2004	Inspection Completed-BFS Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

The facility is a single story ranch home located in the City of Troy Michigan, Oakland County. The neighborhood is characterized with single-family homes and there is a park located directly in back of the facility. The facility is located within one mile of the Oakland Mall complex and there are several convenient neighborhood-shopping outlets that are close to the home. The home has three bedrooms, three bathrooms and a full basement that is not designated for resident activities. In addition to the bedrooms, the facility has a kitchen, living room and a dining room. Outside of the kitchen, these areas contain 450 square feet of floor space to accommodate six residents. Both the furnace and hot water heater are located in the basement with adequate fire safety enclosure. There is an inch and three quarter solid core, hard wood door with a self closer located at the top of the stairs leading to the basement.

The resident bedrooms are designated as follows:

Bedroom #1 contains 137 square feet and will accommodate two residents.

Bedroom #2 contains 136 square feet and will accommodate two residents.

Bedroom #3 contains 195 square feet and will accommodate two residents.

The facility is served by both public water and sewer systems thereby negating the need for an Environmental Health Inspection that would have been conducted by the Oakland County Health Department. During the inspection of 9/27/2004, the water temperature measured 115 degrees Fahrenheit at the kitchen tap.

The consultant conducted a fire safety inspection on 12/17/2004 and found the facility to be in full compliance with Fire Safety Rules and Regulations. The home is equipped with an electrically powered interconnected hard-wired smoke detection system that is audible throughout the home and in the sleeping areas with the door closed. There are approved fire extinguishers on the ground floor and in the basement.

Zoning approval is not required for this facility as it meets the provisions of the Federal Fair Housing Amendment's Acts.

## **B. Program Description**

The facility licensee will be the Michigan Outreach Corporation. Their staff will provide assistance and supervision to the resident's who are Developmentally Disabled, Aged, Alzheimer's and Traumatic Brain Injured. The applicant has submitted all of the required documents for licensure including; Program Statement, Admission Policy, Discharge Policy, Articles of Incorporation, Organizational Chart, Licensing Record Clearance, Medical Clearance, Administrator Qualifications Refund Policy, Job Descriptions, Personnel Policy Evacuation Plan, House Rules, proof of ownership and all required forms. The corporate Administrator and Licensee Designee is Jessica Liboon, RN who is experienced in providing care to the populations to be served in the facility. All direct care staff will be qualified with experience, training and certified with CPR and First Aid. Each direct care staff will have an initial physical examination before hiring that will include a negative TB test. The corporation makes police record checks on employees before hiring to ascertain the good moral character of each direct care staff.

The facility will provide 24-hour supervision, assistance, protection and personal care to the residents once the facility is issued a license to operate. Room, board, basic care and assistance with the resident's activities of daily living will be provided as needed. There will be at least one staff person on duty at all times to provide care to the residents. The residents will have the opportunities to participate in community based recreational activities.

At the final inspection of 12/17/2004, administrative rule requirements for facility records and employee records was discussed. The consultant provided an in-service to the applicant regarding the Department's requirements for record keeping in an adult foster care small group home.

At the final inspection of 12/17/2004, the applicant had completed the rule violations that were cited on 9/27/2004. The facility was found to be in compliance with the Department's Administrative Rules and Regulation covering the Quality of Care, Environmental Health and Fire Safety Rules.

