



STATE OF MICHIGAN  
DEPARTMENT OF CONSUMER & INDUSTRY SERVICES  
LANSING

JOHN ENGLER  
GOVERNOR

NOELLE A. CLARK  
DIRECTOR

October 28, 2002

John Williams  
Progressive Lifestyles Inc  
P O Box 9  
Davisburg, MI 48350

RE: Application #: AS630250479  
Michael Court  
1570 Michael Court  
Milford, MI 48381

Dear Mr. Williams:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a license with a maximum capacity of 4 is issued effective 10/28/2002.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available, please feel free to contact Barbara Smalley, Area Manager, at (248) 975-5080.

Sincerely,

Geraldine Lewis, Licensing Consultant  
Bureau of Family Services  
Suite 358  
41000 Woodward  
Bloomfield Hills, MI 48304  
(248) 975-5090

enclosure  
cc; OCACP  
OCORR

**MICHIGAN DEPT. OF CONSUMER & INDUSTRY SERVICES  
BUREAU OF FAMILY SERVICES  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS630250479
<b>Applicant Name:</b>	Progressive Lifestyles Inc
<b>Applicant Address:</b>	11085 Clark Rd. Davisburg, MI 48350
<b>Applicant Telephone #:</b>	(248) 620-1837
<b>Administrator/Licensee Designee:</b>	John Williams, Designee
<b>Name of Facility:</b>	Michael Court
<b>Facility Address:</b>	1570 Michael Court Milford, MI 48381
<b>Facility Telephone #:</b>	(248) 676 8186
<b>Application Date:</b>	07/25/2002
<b>Capacity:</b>	4
<b>Program Type:</b>	DEVELOPMENTALLY DISABLED PHYSICALLY HANDICAPPED

## II. METHODOLOGY

07/25/2002	Enrollment
07/25/2002	Inspection Report Requested - Health
08/09/2002	Preliminary/Final Inspection.
09/19/2002	Receipt of Environmental Report.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

The Michael Court facility is a home built within the requirements and specifications of the former AIS/MR program. The building is of wood frame construction with exterior brick veneer, reverse board and siding. The facility is a one-story home with attached garage located in a residential area of Milford Michigan. The first floor consists of a large entry foyer with living room, family room, kitchen with attached dinette, two full bathrooms, first floor laundry, staff office, and three resident bedrooms. The furnace is located in a room that is attached to the rear of the facility with a separate entrance.

The living space of the home was measured at final inspection and the front room dimensions are, 15'. 2" x 15' and measures 367'. 5", and the family/dining room dimensions are, 15'. 2" x 15' and measures 228'. The total living space in the facility is 595'. 5" and is more than adequate for four (4) residents.

Bedrooms were measured at the preliminary inspection and were found to be of the following dimensions: South East bedroom dimensions are 16'. 6" x 11'. 1" and measures 182.82 sq. ft. and is licensed for two (2); The North East bedroom dimensions are 16'.10" x 11'.3" and measures 189.33 sq. ft. and is licensed for one (1); The North West bedroom dimensions are 16'.11" x 11'3" and measures 190.35 sq. ft. and is licensed for one resident.

Wayne A. Brosseau and Charlotte A. Brosseau are the owners of this property, and they have entered into a lease agreement with Community Living Services Inc.

### 2. Sanitation

This facility utilizes a private water and sewage systems. An environmental health inspection was conducted at the facility on 09/24/02 and they received an A rating.

At the time of final inspection, the facility was observed to be clean and well maintained. The facility was observed to be equipped with the required furnishings, recreational equipment, food preparation and storage equipment as well as eating utensils and the necessary supplies. The facility was determined to be in substantial compliance with applicable rules and regulations.

### 3. Fire Safety and Other Factors

The fire safety inspection was completed on this facility by the assigned consultant. It is noted that the smoke detection system consists of hardwired-integrated smoke detectors located in the kitchen, hallway of the bedrooms and living room. Units were tested using the test buttons and all functioned as required. At the time of the final inspection, the facility was noted to be in substantial compliance with all fire safety rules and regulations.

## **B. Program Description**

The Administrator, John Williams filed an application on behalf of Progressive Lifestyles Inc. to provide adult foster care services to the residents of the facility known as Michael Court AFC Home. This home was previously licensed under New Outlook Inc. It closed, and has been renovated and now, Mr. Williams is opening this facility, and moving residents from the Curtis facility to Michael Court facility.

### 1. Administrative Structure and Staff Capabilities

The administrative structure consists of the applicant, Progressive Lifestyles Inc. for whom John Williams is the administrator and licensee designee. The applicant, a nonprofit, non-stock organization whose primary purpose is to organize and maintain foster care homes filed an original application on 06/28/2002 to operate Michael Court AFC, an adult Foster care small group home for up to three (3) residents. The corporation operates ten (10) other licensed facilities, with the following license numbers (AS630084341, AS630012665, AS630012777, AS630012593, AS630067505, AS630012724, AS630078498, AS630012392 AS630064520 and AS630078578. The applicant submitted the necessary corporate information.

Mr. Williams is employed by the nonprofit corporation to act as executive director /administrator, where he is responsible for the overall management of ten (10) Macomb Oakland Regional Center (MORC) group home. The home manager will carry out supervision and daily operation of Michael Court. The licensee designee and administrator, has been an administrator and provided adult foster care services since 1979. Mr. Williams has extensive experience with the designated population. The Administrator's references, medical and license record clearances have been submitted, and it has been determined that he is competent in all of the areas stipulated by R 400.1402 (3). Mr. Williams is aware of the need to obtain annually 16 hours of department approved training that pertains to the licensee's admission policy and program statement.

The applicant submitted a staffing pattern of budgeted 11.75 FTE's. The Licensee submitted information that the staffing for the facility is as follows; during hours

residents are awake and in the facility there are four staff for four residents, and during sleeping hours, there are two staff persons for three residents.

Mr. Williams is aware that staff must be competent in the areas stipulated in R 400.14204 (3) prior to performing assigned tasks. It is the responsibility of the licensee to assure the competency of their employees and maintain verification of their training in each person's personnel file. The administrator indicated that he has a methodology in place to determine the good moral character of staff.

Financial information has been submitted and indicates financial stability and capability on the part of the licensee for the provision of adult foster care services. The applicant has submitted a balance sheet, statement of income and a cash flow projection statement. This corporation operates ten (10) other facilities without any reported financial difficulties.

## 2. Admission/Discharge Policy

The admission/discharge policy has been submitted for review. It indicates that the home will provide adult foster care services to persons who are developmentally disabled/and physically disabled. No one who requires continuous nursing care will be admitted. Discharges will be done in compliance with applicable rules.

There are four female residents, with a diagnosis of developmentally disabled living in this facility.

## 3. Programming

The program statement has been submitted for review and indicates that the Michael Court AFC residence will provide specialize residential services to persons with developmental disabilities. The program will specifically serve individuals with documented behavioral and/or emotional issues. The program will be designed to, at a minimum, maintain the resident's basic daily living skills while encouraging and supporting skill enhancement, as deemed by the resident's support team.

The facility will provide in and out of the home recreational and socialization activities and assure transportation to said activities. It is the intent of the facility to utilize local community resources including, workshops, shopping and recreational facilities, to provide an environment for the facility's residents, which will permit them to achieve, continued skill development and enjoy the maximum benefits of residential placement.

The applicant doesn't have any house rules at this time.

The residents presently residing in the home are clients of Macomb Oakland Regional Center (MORC), and MORC has contracted with Progressive Lifestyles

Inc. to provide adult foster care services for these residents. A copy of the contract is on file.

4. Record keeping

The applicant is aware of departmental requirements pertaining to records. All records will be evaluated prior to the expiration of the temporary license.

The applicant is in compliance with rule requirements pertaining to posting menus, prepare in advance and recording substitutions. Special diets must be prescribed by the resident's physician and be provided as prescribed. Separate special diet menus should be maintained. Daily work schedules must be maintained for ninety days. The license must also be posted.

**IV. RECOMMENDATION**

Based on the above findings, It is concluded that the Applicant, Progressive Lifestyles, Inc. John Williams, Administrator, is in substantial compliance with all licensing administrative rules and statutory requirements. It is therefore recommended that a temporary license be issued to the Applicant to operate a Specialized program at 1570 Michael Court, Milford Mich. 48381, for up to four (4) Developmentally Disabled female adults.

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Geraldine Lewis  
Licensing Consultant

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Date

Approved By:

\_\_\_\_\_  
Barbara Smalley  
Area Manager

\_\_\_\_\_  
Date