



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
FAMILY INDEPENDENCE AGENCY
OFFICE OF CHILDREN AND ADULT LICENSING



MARIANNE UDOW
DIRECTOR

July 20, 2004

Ted DeVantier
Macomb Residential Opportunities Inc.
Suite #302
2 Crocker
Mt Clemens, MI 48043

RE: Application #: AS500265416
James St. Group Home
38421 James
Clinton Twp., MI 48036

Dear Mr. DeVantier:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (586) 412-6802.

Sincerely,

Karen LaForest, Licensing Consultant
Office of Children and Adult Licensing
Suite 301
16000 Hall Road
Clinton Township, MI 48038
(586) 412-6835

enclosure

**MICHIGAN FAMILY INDEPENDENCE AGENCY
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS500265416

Applicant Name: Macomb Residential Opportunities Inc.

Applicant Address: Suite #302
2 Crocker
Mt Clemens, MI 48043

Applicant Telephone #: (586) 469-4480

Administrator/Licensee Designee: Ted DeVantier, Designee

Name of Facility: James St. Group Home

Facility Address: 38421 James
Clinton Twp., MI 48036

Facility Telephone #: (586) 465-9644

Application Date: 03/12/2004

Capacity: 6

Program Type: MENTALLY ILL
PHYSICALLY HANDICAPPED

II. METHODOLOGY

03/12/2004	Enrollment
04/20/2004	Inspection Completed On-site Preliminary inspection completed. Confirming letter sent.
07/20/2004	Inspection Completed Onsite Final inspection completed. Followed up on all physical plant violations and employee records from 4/20/04 inspection.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The James Street Home is a brick with vinyl trim ranch style home located at 38421 James Street in Clinton Twp., MI. The home is approximately 2984 square feet and consists of a spacious kitchen, dining room, great room leading to a foyer, laundry, attached garage, full basement, two full bathrooms and a half bathroom, an office and four bedrooms. The home was built in 2003 and was operated by another corporation who is no longer involved. This is a change of licensee.

A preliminary onsite inspection was done April 20, 2004. At that time the consultant reviewed all employee records and conducted a fire safety and physical plant inspection (refer to April 21, 2004 letter citing rule violations). The final inspection was conducted on July 20, 2004 and all rule violations and deficiencies have been corrected.

The consultant measured bedrooms and living space areas on April 20, 2004. The following measurements were obtained:

Bedroom	Measurement	Square Feet	Residents
Northwest	12'4" x12'10"	158.19 sq. ft.	1
Northeast	12' x 12'	144 sq. ft.	1
Southeast	10'10 1/2" x 13'	141.31 sq. ft.	2
Central	12'1" x 12' 1"	145.93 sq. ft.	2

Based upon the square footage calculations, the facility is able to accommodate six (6) mentally ill ambulatory residents and the facility is in compliance with Rule 400.14409 (3) or the minimum of the required 130 square feet for the bedroom for two residents.

Measurements were also taken of the living room which was 22'5" x 18' 10 1/2" or 423.07 square feet, the dining room which measured 14' x 9' or 126 square feet totaling 539.07 square feet, meeting the requirements of Rule 400. 14405 (1) of the required minimum of 210 square feet for six (6) residents.

The home contained all the necessary furnishings and decorative items in the living room area, the dining room table with six chairs, kitchen appliances, dishes, bake ware, utensils, drinking glasses, washer and dryer, chairs, mirrors, dressers, lamps, and decorative wall hangings in the bedrooms. The facility had adequate linens and bath towels and washcloths.

The facility has a new van for transportation purposes, which includes a first aid kit for emergencies.

Medications are locked and externals and internals will be separated for each resident. Poisonous and caustic materials will also be locked and away from non-food preparation areas. Hand towels and soap are located in the kitchen and bathrooms. Thermometers are in the refrigerator and freezers. Handrails and nonskid surfacing are located in the shower and bathtub surfaces. The home has a rubbish container with a lid.

The consultant conducted a fire safety inspection and noted that all smoke detectors were operable and audible in sleeping areas, the great room and basement. The smoke detectors are interconnected to the electrical system. All door locks are single motion, non-locking against egress. Windows in bedrooms open easily. Fire extinguishers were mounted on the main floor and basement. The home has two separate means of egress located off the rear of the home and front of the home, which are ramped. The backyard slopes down and has some large trees, which gives the property the feel of a country setting.

B. Program Description

Macomb Residential Opportunities, Inc. submitted licensing application materials on March 24, 2004 for an original license issuance. The application indicates the facility will accept male residents who have a diagnosis of mental illness and can be physically handicapped, who are 18 years or older. The proposed capacity is six residents. This is a change of licensee.

The following documents have been submitted to licensing: List of Board of Directors, Licensee Designee appointed to act on behalf of the corporation in writing, financial statements for the corporation, articles of incorporation and certificate of incorporation, and bylaws. The organizational chart, personnel policies, and job descriptions are also on file.

Mr. Ted Devantier is the licensee designee authorized to conduct business and make decisions on behalf of the corporation. Ms. Kim Howe is the appointed facility administrator. At the final inspection, Ms. Howe is qualified to act as the administrator for individuals with mental illness. Ms. Howe provided evidence that she is in good physical and mental health and had a negative tuberculin test dated April 12, 2004. Ms.

Howe has experience working the population to be serviced. Ms. Howe also had a criminal history check completed on March 15, 2004 that verified she is of good moral character. Mr. Devantier, licensee designee is qualified to act in behalf of the corporation. Mr. DeVantier provided evidence that he is in good mental and physical health and had a negative tuberculin test dated June 17, 2003. Mr. DeVantier also had a criminal history check completed on March 15, 2004 that verified he is of good moral character. The home demonstrated rule compliance with regards to qualifications of administrator, licensee Rule 400.14201, Administrator qualifications, Rule 400.14202, and health of licensee, administrator, Rule 400.14205.

The corporation provided the consultant with the following facility documents: an admission and discharge policy; home's program statement; proposed staffing schedule; emergency procedures including written procedures for fire, emergency medical and severe weather; posted evacuation plan; floor plan with measurements; emergency repair list; sample menus; resident register to be used; personnel policies and procedures; medication procedures; standard and routine procedures; job descriptions; designated person in the absence of the administrator; house rules; contract with Macomb Community Mental Health; lease agreement with the landlord; and financial documents, including budget for the facility. The home demonstrated full rule compliance with regards to home records, Rule 400.14209.

The consultant reviewed employee records at the preliminary and final inspections. The facility has eight employees and all files contacted completed applications with education and experience, reference checks, copies of driver's licenses verifying age, signature of job descriptions and personnel policies by the employees, criminal history checks through the Michigan State Police verifying good moral character, medical documentation including a physical signed by a physician, and tuberculosis testing with results, and all training as outlined in Rule 400.14204 (3)(a)-(g) including in-home and through Macomb County Community Mental Health and other approved training curriculums (MORC, Wayne County, etc). The home demonstrated full rule compliance with regards to employee records, Rule 400.14208.

At the final inspection, the consultant reviewed with the administrator resident records required for licensing and provided the necessary forms. The following documents were reviewed: resident care agreements, resident assessment plans, resident weight records, resident medication records, resident health care appraisals, resident incident and accident reports, physician contact logs (health care chronological), resident funds and valuables Part I and Part II, resident identification and information forms, resident fire drills and resident grievance and complaint procedures. The administrator stated they would comply with completion of resident records and the consultant will review resident records prior to the expiration of the temporary license date to ensure compliance.

