



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
FAMILY INDEPENDENCE AGENCY
OFFICE OF CHILDREN AND ADULT LICENSING



MARIANNE UDOW
DIRECTOR

May 26, 2004

Rosemary Pierson
Northern Lakes Community Mental Health
527 Cobbs Street
Cadillac, MI 49601

RE: Application #: AS720263278
Evergreen Home
110 Charlene Drive
Roscommon, MI 48653

Dear Mrs. Pierson:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 773-6770.

Sincerely,

Ronald Verhelle, Licensing Consultant
Office of Children and Adult Licensing
310 W. Michigan
Mt. Pleasant, MI 48858
(989) 773-6771

enclosure

**MICHIGAN FAMILY INDEPENDENCE AGENCY
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS720263278

Applicant Name: Northern Lakes Community Mental Health

Applicant Address: Suite A
105 Hall Street
Traverse City, MI 49684

Applicant Telephone #: (989) 348-0014

Administrator/Licensee Designee: Richard Reeves, Administrator
Rosemary Pierson, Designated Licensee

Name of Facility: Evergreen Home

Facility Address: 110 Charlene Drive
Roscommon, MI 48653

Facility Telephone #: (989) 821-8533
12/01/2003

Application Date:

Capacity: 6

Program Type: DEVELOPMENTALLY DISABLED
PHYSICALLY HANDICAPPED

II. METHODOLOGY

12/01/2003	Enrollment
12/10/2003	Inspection Report Requested - Health
01/05/2004	Inspection Completed - On-site Full Compliance
01/05/2004	Inspection Completed-BFS Full Compliance
02/11/2004	Inspection Completed-Environmental Health: B
04/02/2004	Inspection Completed-Environmental Health: A
04/29/2004	Inspection Completed – On-site Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The property at 110 Charlene Drive, Roscommon, Michigan 48653 is owned by Richard Gahn and leased to Northern Lakes Community Mental Health. Northern Lakes Community Mental Health is an established provider of adult foster care services in northern Michigan. North Central Community Mental Health completed a merger with Great Lakes Community Mental Health on October 1, 2003, and became Northern Lakes Community Mental Health. The Evergreen Home was licensed to North Central Community Mental Health prior to the merger.

The premises at 110 Charlene Drive, Roscommon MI is located in Gerrish Township outside the city of Roscommon. It is situated on a gravel road on the east side of Higgins Lake and is within walking distance to the lake. The Evergreen Home is a modern single story unit built on a cement slab. The capacity of the home will enable six residents to utilize two private and two semi-private bedrooms.

The Evergreen Home features vinyl and brick siding. Off-road parking is adequate. A natural gas furnace heats the physical plant. The interior of the home consists of a combination dining room and family room, a living room, kitchen, utility room, office, two bathrooms and four bedrooms. The home has an attached garage.

Bedrooms number one, two, and three measure 14 feet and one half inch by 11 feet or 154.45 square feet of space each. Bedroom number four measures 14 feet one quarter inch by 11 feet or 154.23 square feet of space. The square feet of bedroom space per resident is more than adequate. The combination dining and family room contains 451.25 square feet of space. The living room contains 192.50 square feet of space. Six

residents will occupy this home and this equates to 107.29 square feet of space per resident.

This licensing consultant determined the Evergreen Home to be in full compliance with the Maintenance of Premises Rules for Adult Foster Care Small Group Homes on January 5, 2004 and April 29, 2004.

The Evergreen Home utilizes private sewage and water systems. This facility was determined to be in full compliance with Environmental Health Rules for Adult Foster Care Small Group Homes on April 2, 2004, by the Central Michigan District Health Department.

This licensing consultant determined the Evergreen Home to be in full compliance with the Fire Safety Rules for Adult Foster Care Small Group Homes on January 5, 2004 and April 29, 2004. The home's smoke detection system is hard wired to the building's electrical system with battery back up. Simplex Grinnell an inspection of the smoke detection devices on January 16, 2004, and all tested devices functioned properly. Peninsula Fire Protection conducted an automatic sprinkler system inspection on May 30, 2003, and all tested devices functioned properly. The Evergreen Home has fire extinguishers and posted evacuation routes.

Emergency medical and social services are abundantly available within the City of Roscommon or the surrounding Higgins and Houghton Lake area. This would include mental health services, community education and recreational programs, a sheltered workshop, an aging commission, clinics and a hospital.

B. Program Description

This office provided Rosemary Pierson, Designated Licensee for Northern Lakes Community Mental Health and Virginia Galvani, Administrator for the Evergreen Home, with a comprehensive overview of the administrative record keeping requirements for responsible persons and residents. Application processing included a review of Rosemary Pierson's and Virginia Galvani's general health appraisals and criminal history clearances. Northern Lakes Community Mental Health's financial statements and home budget were reviewed. It was determined that the results of the above inquires met substantial compliance with statutory and administrative rule requirements for adult foster care.

Other items necessary to complete the application process have been reviewed by this office. House rules have been developed and they do not conflict with the licensing rules. Rosemary Pierson possesses an MSW and Virginia Galvani possesses a high school diploma. They both have several years of experience providing adult foster care services to developmentally disabled and physically handicapped adults. Rosemary Pierson completed the North Central Community Mental Health group home training

curriculum on February 12, 2003. Virginia Galvani completed the North Central Community Mental Health group home training curriculum on September 12, 2003.

The population of the Evergreen Home will be developmentally disabled and physically handicapped adults. This home is barrier free and wheel chair users will be accepted. The goal of the Evergreen Home is to provide long term habilitation services through person centered planning in a community setting to individuals with developmental disabilities and accompanying physical handicaps. The mission of the Evergreen Home is to promote the health of developmentally disabled individuals through efficient management and delivery of behavioral health services.

IV. RECOMMENDATION

Based on the findings of this licensing investigation and the submission of all required documents through the pre licensing process, it is my recommendation to issue Northern Lakes Community Mental Health a temporary license to operate a small group home. The terms of the license will enable Northern Lakes Community Mental Health to provide male and female adults with developmental disabilities and physical handicaps with personal care, supervision, and protection to a maximum total of six (6) residents at 110 Charlene Drive, Roscommon, MI 48653. The duration of the license will be for a six-month period effective June 1, 2004.

Ronald Verhelle
Licensing Consultant

Date

Approved By:

Jack R. Failla
Area Manager

Date