



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
FAMILY INDEPENDENCE AGENCY
OFFICE OF CHILDREN AND ADULT LICENSING



MARIANNE UDOW
DIRECTOR

May 10, 2004

Rosemary Pierson
Northern Lakes Community Mental Health
527 Cobbs St.
Cadillac, MI 49601

RE: Application #: AS720263284
Woodland AFC Home
3374 E Houghton Lake Drive
Houghton Lake, MI 48629

Dear Mrs. Pierson:

Attached is the Original Licensing Study Report for the above referenced facility. You have submitted an acceptable written corrective action plan covering the violations cited in the report. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 773-6770.

Sincerely,

Ronald Verhelle, Licensing Consultant
Office of Children and Adult Licensing
310 W. Michigan
Mt. Pleasant, MI 48858
(989) 773-6771

enclosure

**MICHIGAN FAMILY INDEPENDENCE AGENCY
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS720263284

Applicant Name: Northern Lakes Community Mental Health

Applicant Address: Suite A
105 Hall Street
Traverse City, MI 49684

Applicant Telephone #: (989) 348-0014

Administrator/Licensee Designee: Rosemary Pierson, Designated Licensee
Carol Sluck, Administrator

Name of Facility: Woodland AFC Home

Facility Address: 3374 E Houghton Lake Dr.
Houghton Lake, MI 48629

Facility Telephone #: (989) 366-6335

Application Date: 12/01/2003

Capacity: 6

Program Type: DEVELOPMENTALLY DISABLED
PHYSICALLY HANDICAPPED

II. METHODOLOGY

12/01/2003	Enrollment
12/10/2003	Inspection Report Requested - Health
12/30/2003	Inspection Completed On-site Substantial Compliance
01/13/2004	Inspection Completed-Environmental Health Full Compliance
04/29/2004	Inspection Completed-On-site Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The property at 3374 E. Houghton Lake Drive, Houghton Lake, Michigan 48629 is owned by Richard Gahn and leased to Northern Lakes Community Mental Health. Northern Lakes Community Mental Health is an established provider of adult foster care services in northern Michigan. North Central Community Mental Health completed a merger with Great Lakes Community Mental Health on October 1, 2003, and became Northern Lakes Community Mental Health. Woodland AFC Home was licensed to North Central Community Mental Health prior to the merger.

The premises located at 3374 E. Houghton Lake Drive, Houghton Lake, MI is located on west side of Houghton Lake on the east side of the road. The street is paved and the lake is within walking distance. The home is a modern single story unit built on a cement slab. The capacity of the home will enable six residents to utilize two private and two semi-private bedrooms.

Woodland AFC Home features vinyl and brick siding. Off-street parking is adequate. A natural gas furnace heats the physical plant. The interior of the home consists of a combination dining room and family room, a living room, kitchen, utility room, office, two bathrooms, and four bedrooms. The home has an attached garage.

Bedrooms number one, two, three, and three measure 14 feet and one half inch by eleven feet or 154.45 square feet of space each. Bedroom number four measures 14 feet one quarter inch by 11 feet or 154.23 square feet of space. The square feet of bedroom space per resident is more than adequate. The combination dining and family room contains 451.25 square feet of space. The living room contains 192.50 square feet of space. Six residents will occupy this home and this equates to 107.29 square feet of common space per resident.

This licensing consultant determined Woodland AFC Home to be in full compliance with the Maintenance of Premises Rules for Adult Foster Care Small Group Homes on April 29, 2004.

Woodland AFC Home utilizes private sewage and water systems. This facility was determined to be in full compliance with Environmental Health Rules for Adult Foster Care Small Group Homes on January 13, 2004, by the Central Michigan District Health Department.

This licensing consultant determined Woodland AFC Home to be in full compliance with the Fire Safety Rules for Adult Foster care Small Group Homes on April 29, 2004. The home's smoke detection system is hard wired to the building's electrical system with battery back up. Simplex-Grinnell conducted on January 16, 2004, and all tested devices functioned properly. The Office Of Fire Safety conducted an annual inspection on November 20, 2003, and determined Woodland AFC Home to be in full compliance with a slow evacuation difficulty rating. Peninsula Fire Protection conducted an automatic sprinkler system inspection on May 30, 2003, and all tested devices functioned properly. Woodland AFC Home has fire extinguishers and posted evacuation routes.

Emergency medical and social services are abundantly available within the City of Houghton Lake or the surrounding area. This would include mental health services, community education and recreational programs, a sheltered workshop, an aging commission and a hospital.

B. Program Description

This office provided Rosemary Pierson, Designated Licensee for Northern Lakes Community Mental Health and Carol Sluck, Administrator for Woodland AFC Home, with a comprehensive overview of the administrative record keeping requirements for responsible persons and residents. Application processing included a review of Rosemary Pierson's and Carol Sluck's general health appraisals and criminal history clearances. Northern Lakes Community Mental Health's financial statements and home budget were reviewed. It was determined that the results of the above inquires met substantial compliance with statutory and administrative rule requirements for adult foster care.

Other items necessary to complete the application process have been reviewed by this office. House rules have been developed and they do not conflict with the licensing rules. Rosemary Pierson possesses an MSW degree and Carol Sluck possesses a high school diploma. They both have several years of experience providing adult foster care services to developmentally disabled and physically handicapped adults. Rosemary Pierson completed the North Central Community Mental Health group home training curriculum on February 12, 2003. Carol Sluck completed the North Central Community Mental Health group home training curriculum on September 12, 2003.

