STATE OF MICHIGAN

JAMES J. BLANCHARD, Governor

TRANSMITTAL LETTER

# DEPARTMENT OF SOCIAL SERVICES

C. PATRICK BABCOCK, Director

February 9, 1990

Ms. Jeanne McDaniel, Director
Kambly School
1003 North Avenue
Battle Creek, MI 49017

RE: Kambly School
License #LG1300021

Dear Ms. McDaniel:

Attached is the Licensing Study Report for above facility.

Based upon compliance with the Administrative Rules and the Adult Foster Care Licensing Act, a Temporary License will be issued. The terms of your License will enable you to provide a General Program for 20 adults. The effective dates of the License are 021/01/90 through 07/31/90.

Please review all of the documents carefully.

As required by Act 218 (1979), Section 9(2), the Department provides Technical Assistance to assist Homes and Facilities in meeting the requirements of the Licensing Act and the Administrative Rules. The Department also provides consultation, upon written request, to assist Homes and Facilities to improve services to adults.

If you have further questions, please feel free to contact me at: 322 Stockbridge Avenue, Kalamazoo, Michigan 49001 or by phone at (616) 388-6480.

Sincerely,

John Vigants, AFC Licensing Consultant
KALAMAZOO COUNTY DEPARTMENT OF SOCIAL SERVICES

JV:nf-w

Attachment

cc: Central Office File
Calhoun County D.S.S.
Calhoun County C.M.H.
Case File

RECYCLED PAPER

# LICENSING STUDY REPORT

## I. LICENSING DATA

| | |
|---|---|
| Facility Name: | Kambly School |
| Facility Address: | 1003 North Avenue<br>Battle Creek, MI 49017 |
| Facility Telephone: | (616) 965-5539 |
| Facility License Number: | LG1300021 |
| Licensee Name: | The Kambly School for Retarded Children |
| Applicant Name: | McDaniel, Jeanne Kambly, Director |
| Licensee Telephone: | (616) 965-5539 |
| Program Designation: | General |
| Population Served: | Developmentally Disabled |
| Responsible Agencies: | Calhoun Co. CMH<br>Calhoun Co. DSS |
| Zoning Authority: | Bedford Township |
| Zoning Approval Date: | November 9, 1989 |
| Environmental Certification: | January 8, 1990 |
| Fire Safety Certification: | January 17, 1990 |
| Original License Date: | February 1, 1990 |
| Directory Information: | Capacity - 20<br>Age Range - 18 & older<br>Gender - Male & Female<br>Barrier Free - No<br>Smokers - No |
| Purpose of Study: | Original License |
| Date of On-site Inspection: | 09/02/88, 03/15/89, 02/01/90 |
| Licensing Recommendation: | Temporary License |

Directions to Facility: Facility located just south of Morgan Road.

## II. SUMMARY OF FINDINGS

The Study is based upon Act No. 218 of the Public Acts of 1979, as amended, and the Administrative Rules governing operation of Adult Foster Care Facilities. Included in the inspection was a review of policies and practices regarding resident care, resident programming, and Administrative Management as well as Fire and Environmental Safety. The findings of the on-site inspection are as follows:

A. Administrative Structure:

The Kambly School for Retarded Children Corporation is the licensee and owner of the facility. There is an active Board with Mr. Donald Teegarden being President. Ms. Jeanne McDaniel is the Director of the facility and appropriate staff is employed to operate it.

A review of the application and support documents such as the Financial Statement and Medical Information Form indicate substantial compliance with the applicable Rules regarding Administrative Structure and capability of the Licensee.

B. Admission Criteria:

Ms. McDaniel has filed an Admission Policy with the Department. The provider prefers to care for both men and women who are developmentally disabled with social emotional problems. Residents must be ambulatory and 18 years of age or older. Smokers are not accepted. Residents using wheelchairs cannot be accommodated. Private Pay persons and SSI recipients are accepted. Short-term care is not available.

C. Facility Program:

The facility will provide a General Program which includes basic self-care, habilitation training and transportation. In addition to providing supervision and personal care, also available in the facility are arts and crafts, reading, games, radio, television, record player, outside activities, etc. Available in the community are social and religious activities, workshops, adult education, shopping, entertainment, etc.

D. Physical Plant:

1. Physical Description of Facility

The facility is an older three (3) story brick and wood frame structure. The Fire Marshal has prohibited the use of the basement and third floor by residents.

The first floor has a large living room, three (3) dining rooms, two (2) lounges, three (3) baths and two (2) resident bedrooms. Attached is a 28' x 40' gym.

The second floor has three (3) bathrooms, seven (7) bedrooms and the providers bedroom.

2. Fire Safety

On 01/17/90, a Fire Safety Report was completed. The Report indicated this Facility is substantial compliance with Rules pertaining to Fire Safety.

3. Environmental Report

On 01/18/90, an Environmental Report was completed. The Report indicated this Facility is in substantial compliance with Rules pertaining to Environmental Safety.

4. Emergency Procedures

In accordance with Rule 361 a written procedure in case of fire or other emergency is available. Emergency telephone numbers are posted near the telephone. Fire Drills are being held quarterly and recorded on a regular basis.

E. Items of Non-Compliance with the Administrative Rules:

Quality of Care

Unable to determine at this time a complete evaluation will be done at the time of license renewal.

Physical Plant

None

III. RECOMMENDATIONS

Based upon the Licensing Evaluation, I recommend that a Temporary License be issued for six (6) months.

The terms of the License will enable the Licensee to provide a General Program which consists of basic self-care, habilitation training, and transportation for 20 residents.

2/9/90
Date

John Vigants, AEC Licensing Consultant

JV:nf-w