



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
DIRECTOR

February 24, 2026

Sandra Montgomery  
Montgomery Management Services Inc.  
4900 Vacationland  
Gaylord, MI 49735

RE: License #: AS690420111  
Aspen House  
143 Fallow Rd  
Gaylord, MI 49735

Dear Ms. Montgomery:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0100.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matthew Soderquist".

Matthew Soderquist, Licensing Consultant  
Bureau of Community and Health Systems  
350 Ottawa Ave NW Unit #13  
Grand Rapids, MI 49503  
(989) 370-8320

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS690420111
<b>Licensee Name:</b>	Montgomery Management Services Inc.
<b>Licensee Address:</b>	4900 Vacationland Gaylord, MI 49735
<b>Licensee Telephone #:</b>	(989) 732-0536
<b>Administrator/Licensee Designee:</b>	Sandra Montgomery, Designee
<b>Name of Facility:</b>	Aspen House
<b>Facility Address:</b>	143 Fallow Rd Gaylord, MI 49735
<b>Facility Telephone #:</b>	(989) 370-6546
<b>Capacity:</b>	4
<b>Program Type:</b>	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED MENTALLY ILL AGED

**II. Purpose of Addendum**

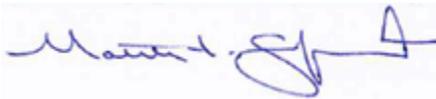
A request was made by the licensee to modify the sleeping hours staffing requirement documented in the original licensing inspection report to reflect that staff are allowed to sleep during sleeping hours.

**III. Methodology**

On 2/24/2026, I received a call from Ms. Montgomery requesting that the original license report be modified from stating that staff shall be awake during sleeping hours to staff shall be allowed to sleep during sleeping hours.

**IV. Recommendation**

I recommend that the facility license remain unchanged and that staff shall be allowed to sleep during sleeping hours.

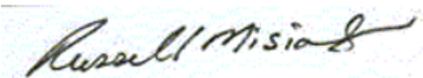


2/24/26

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Matthew Soderquist  
Licensing Consultant

Date



2/24/26

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Russ Misiak  
Area Manager

Date