



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
DIRECTOR

November 24, 2025

Kristine Levering  
07900 51 1/2 St.  
Grand Junction, MI 49056

RE: License #: AM800009712  
Investigation #: 2026A1031007  
Special Acres

Dear Ms. Levering:

Attached is the Special Investigation Report for the above referenced facility. Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days. Failure to submit an acceptable corrective action plan will result in disciplinary action.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0100.

Sincerely,

A handwritten signature in blue ink that reads "KDuda".

Kristy Duda, Licensing Consultant  
Bureau of Community and Health Systems  
350 Ottawa, N.W. Unit 13, 7th Floor  
Grand Rapids, MI 49503

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
SPECIAL INVESTIGATION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AM800009712
<b>Investigation #:</b>	2026A1031007
<b>Complaint Receipt Date:</b>	11/03/2025
<b>Investigation Initiation Date:</b>	11/07/2025
<b>Report Due Date:</b>	01/02/2026
<b>Licensee Name:</b>	Kristine Levering
<b>Licensee Address:</b>	07900 51 1/2 St. Grand Junction, MI 49056
<b>Licensee Telephone #:</b>	(269) 434-6704
<b>Administrator:</b>	N/A
<b>Name of Facility:</b>	Special Acres
<b>Facility Address:</b>	07900 5150 St Grand Junction, MI 49056
<b>Facility Telephone #:</b>	(269) 434-6704
<b>Original Issuance Date:</b>	02/16/1985
<b>License Status:</b>	REGULAR
<b>Effective Date:</b>	11/23/2024
<b>Expiration Date:</b>	11/22/2026
<b>Capacity:</b>	11
<b>Program Type:</b>	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED MENTALLY ILL AGED

**II. ALLEGATION(S)**

	<b>Violation Established?</b>
The facility is mismanaging funds.	No
Additional Findings	Yes

**III. METHODOLOGY**

11/03/2025	Special Investigation Intake 2026A1031007
11/07/2025	Special Investigation Initiated - On Site
11/07/2025	Contact - Face to Face Interview with Kristine Levering, Jason Levering, and Resident A.
11/07/2025	Contact - Document Received Receipts.
11/14/2025	Contact - Telephone Interview with Kasey Melnik, Susan Butler, and Jody Clouser.
11/20/2025	Contact - Telephone Interview with Candice Kinzler.

**ALLEGATION:**

**The facility is mismanaging funds.**

**INVESTIGATION:**

On 11/3/25, I received an online complaint alleging that the facility is purchasing personal items for Resident A but is not providing personalized receipts as items for all residents are purchased as one transaction. There was a concern noted that Resident A's money is being spent on other residents.

On 11/7/25, I conducted an unannounced visit to the facility and interviewed licensee Kristine Levering, household member Jason Levering, and Resident A.

Ms. Levering reported she was confused about the allegations as they purchase all of Resident A's items with the facility credit card and have Resident A pay them back

as he manages his own funds. Ms. Levering reported the facility receives a check for his room and board and they provide him with the additional cash to spend as he would like. Ms. Levering reported Mr. Levering writes a list of wanted items from the residents and goes shopping for them. Mr. Levering does purchase all the residents' items, and they have one receipt and then calculates the amount each resident spent, and they repay him with cash. Ms. Levering reported they do not keep track of Resident A's personal funds as he manages his own money after it is provided to him. Ms. Levering reported Resident A's guardian has requested Resident A to utilize a debit card rather than cash, but she feels it is easier to exchange cash as Mr. Levering buys Resident A's requested items when he shops for all the residents. Ms. Levering reported Resident A also said that he would rather pay them back with cash than use his debit card.

Mr. Levering reported Resident A's personal funds are only used on him and not other residents. Mr. Levering reported he does go shopping for all the residents' needs at one time. Mr. Levering reported he does not document Resident A's funds due to him managing his own money that is provided to him. Mr. Levering reported he went shopping recently and provided a copy of the shopping list and receipts. Mr. Levering had a list for all the residents and their requests for personal snacks and drinks. Mr. Levering provided two receipts that showed all purchased food items on one receipt and drinks on another receipt. Mr. Levering showed me how he calculates the residents' individual costs compared to the shopping list. Mr. Levering reported it is easier to purchase all items at one time due to the number of residents in the facility which would require all individual transactions. Mr. Levering reported all residents in the facility can manage their own funds and they are used to the system they have in place when it comes to shopping for personal items.

Resident A reported the facility purchases all of his requested items. Resident A reported he pays Mr. Levering with his personal cash for purchased items. Resident A reported he did not feel that his money was being used on other residents. Resident A reported he did not want to use the debit card provided but did not provide a reason why.

On 11/14/25, I interviewed Resident A's case manager Kasey Melnik and Susan Butler through Van Buren Community Mental Health via telephone. They both reported Resident A's guardian expressed concerns about Resident A's funds as the facility purchases everything at one time and there is only one receipt for all residents. They both reported the facility meets all of Resident A's needs and they treat the residents great. They were not concerned that funds were being misused, only that it was confusing on how funds used were being documented.

On 11/14/25, I interviewed Resident A's guardian via telephone. Guardian 1 reported Resident A was issued a debit card to use to purchase personal items, and the facility has chosen not to use the debit card as they prefer cash exchanges. Guardian 1 reported it is preferred that personal items are purchased on the debit card as it is easier to track where Resident A's funds are being spent. Guardian 1

reported she was not necessarily concerned that funds were being misused, but that everything purchased for every resident was included on one receipt instead of individualized receipts.

<b>APPLICABLE RULE</b>	
<b>R 400.635</b>	<b>Fiscal ability and competence</b>
	<b>(3) A licensee shall have the financial and administrative capability to operate a facility to provide the level of care and program stipulated in the program statement.</b>
<b>ANALYSIS:</b>	Based on interviews, there was no evidence found to support the fact that the facility is using Resident A's funds on other residents. There appears to be a concern with how funds are documented as the facility does not have individualized receipts for purchases made for the resident on the facility credit card. The licensee was encouraged to develop a new system to document cash transactions to justify cash given to the facility by residents for purchased personal items/snacks.
<b>CONCLUSION:</b>	<b>VIOLATION NOT ESTABLISHED</b>

**ADDITIONAL FINDINGS:**

**INVESTIGATION:**

I requested from Mr. Levering a copy of a resident funds form to review the amount received each month for payment of services to determine whether the extra money available to Resident A. Mr. Levering could not provide a copy of the residents' funds transaction form.

<b>APPLICABLE RULE</b>	
<b>R 400.637</b>	<b>Handling of resident funds and valuables.</b>
	<b>(4) A licensee shall record in the resident record a resident funds and itemized transactions including payment for services provided for each resident.</b>

<b>ANALYSIS:</b>	Mr. Levering was not able to provide a resident funds transaction form to document payments received for services/AFC payments.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

A copy of Resident A's AFC assessment was requested to review money management skills/needs. The facility did not have an updated copy of the assessment for my review.

<b>APPLICABLE RULE</b>	
<b>R 400.685</b>	<b>Resident admission; resident assessment plan</b>
	<b>(4) A written assessment plan must be completed with and signed by the resident or the resident's designated representative, responsible agency if applicable, and the licensee at the time of admission and annually thereafter. A licensee shall maintain a copy of the resident's most recent assessment plan on file at the facility for up to 2 years after discharge.</b>
<b>ANALYSIS:</b>	The facility did not have an AFC assessment that was completed annually for review.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

**INVESTIGATION:**

The facility could not provide a copy of Resident A's resident care agreement upon request. The document was requested to review how funds are managed for Resident A within the facility.

<b>APPLICABLE RULE</b>	
<b>R 400.685</b>	<b>Resident admission; resident care agreement</b>
	<b>(9) A licensee shall review the written resident care agreement with the resident, resident's designated representative, or responsible agency at least annually or more often if necessary. Any changes to the resident care agreement must be re-signed by all applicable parties. If the annual review results in no changes to the resident care agreement the resident care agreement does not need to be re-signed but the licensee shall document that all</b>

	<b>applicable parties were contacted and agreed that no changes were necessary.</b>
<b>ANALYSIS:</b>	The facility did not have a resident care agreement available for review.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, it is recommended that the status of the license remain unchanged.

1/13/26

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Kristy Duda  
Licensing Consultant

Date

Approved By:

12/23/25

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Russell B. Misiak  
Area Manager

Date