



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
DIRECTOR

January 20, 2026

Kory Feetham  
Reed City Fields Assisted Living II  
219 Church St  
Auburn, MI 48611

RE: License #: AL670384778  
Investigation #: 2026A0009007  
Reed City Fields Assisted Living II

Dear Mr. Feetham:

Attached is the Special Investigation Report for the above-referenced facility. Due to the violation identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with the rule will be achieved.
- Who is directly responsible for implementing the corrective action for the violation.
- A specific time frame for the violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you desire technical assistance in addressing these issues, please contact me. In any event, the corrective action plan is due within 15 days. Failure to submit an acceptable corrective action plan will result in disciplinary action.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0100.

Sincerely,

A handwritten signature in cursive script that reads "Adam Robarge".

Adam Robarge, Licensing Consultant  
Bureau of Community and Health Systems  
Suite 11  
701 S. Elmwood  
Traverse City, MI 49684  
(231) 350-0939

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
SPECIAL INVESTIGATION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AL670384778
<b>Investigation #:</b>	2026A0009007
<b>Complaint Receipt Date:</b>	12/26/2025
<b>Investigation Initiation Date:</b>	12/26/2025
<b>Report Due Date:</b>	01/25/2026
<b>Licensee Name:</b>	Reed City Fields Assisted Living II
<b>Licensee Address:</b>	22109 Professional Dr. Reed City, MI 49677
<b>Licensee Telephone #:</b>	(231) 465-4371
<b>Administrator:</b>	Kory Feetham
<b>Licensee Designee:</b>	Kory Feetham
<b>Name of Facility:</b>	Reed City Fields Assisted Living II
<b>Facility Address:</b>	22109 Professional Dr. Reed City, MI 49677
<b>Facility Telephone #:</b>	(231) 465-4371
<b>Original Issuance Date:</b>	10/13/2017
<b>License Status:</b>	REGULAR
<b>Expiration Date:</b>	04/12/2026
<b>Capacity:</b>	20
<b>Program Type:</b>	PHYSICALLY HANDICAPPED AGED & ALZHEIMERS

**II. ALLEGATION(S)**

	<b>Violation Established?</b>
The home has been over its licensed capacity.	Yes
There are unsafe staffing ratios for high-care residents.	No

**III. METHODOLOGY**

12/26/2025	Special Investigation Intake 2026A0009007
12/26/2025	Special Investigation Initiated – Document (email) sent to adult protective services supervisor Samuel Talaske
12/26/2025	Contact - Document (email) received from adult protective services supervisor Samuel Talaske
01/02/2026	Inspection Completed On-site Interview of home manager Kristina Holmes Observation of residents and facility
01/15/2026	Contact – Telephone call made to home manager Kristina Holmes
01/16/2026	Inspection Completed On-site Interview with direct care workers Heather McAllaster, Renaly Landos and Andrea Bensen, Observation of residents and facility
01/20/2026	Exit conference with licensee designee Kory Feetham

**ALLEGATION: The home has been over its licensed capacity.**

**INVESTIGATION:** On December 26, 2025, I contacted adult protective services supervisor Samuel Talaske by email. I asked him if they had received any concerns regarding the Reed City Fields adult foster care facility. Mr. Talaske replied that they had not received any complaints in recent history.

I conducted an unannounced site visit at the Reed City Fields II adult foster care facility on January 2, 2026. The home manager, Kristina Holmes, was present at that time. I asked her about the report of the facility being over its licensed capacity. She said that she did accept a resident on December 19, 2025 who caused her to be over-capacity for three days. Ms. Holmes explained that it had been an emergency placement and the family had been desperate to find a place for the resident. The hospital said that his Medicaid reimbursement had run out and he had

to leave there. There was nowhere else for him to go. They did have 21 residents at the facility for those three days until another resident moved out. There are 20 residents currently at the facility.

Ms. Holmes said that she believed it was okay to allow someone to move into the facility if another resident was at an extended stay in the hospital or with a family member as long as there were not more than 20 residents in the facility at any one time. I told her that each resident reserves a spot in the facility until they are discharged. It does not matter if they are in the hospital or visiting someone away from the facility.

I asked for the Resident Register for Reed City Fields II. This is the document which tracks the ongoing census. I noted that there were 20 residents currently living at facility according to the Resident Register. Ms. Holmes also provided their Patient Admit/Discharge Log for Reed City Comfort Care. She showed me that there was a ten-day period, December 19 to December 28, 2025, when there would have been 21 residents living in the facility although they were not all there at the same time due to hospital stays and extended holiday visits with family.

Ms. Holmes shared that it was a difficult stretch of time for her since she had been working midnight shifts herself because of “short staffing” and that she had also had a family emergency that took her away from her duties during that time. She said she was confident that the residents were all well-cared for during that time. Ms. Holmes said that she started rearranging the room assignments between the two facilities as soon as she got back from the family emergency so there were only 20 residents in each of two 20-capacity attached facilities.

I spoke with home manager Kristina Holmes by telephone on January 15, 2026. She reported that a resident had passed away since the time of my initial visit.

I conducted a site visit at the Reed City Fields Assisted Living Facility on January 16, 2026. I spoke with direct care worker Heather McAllaster while I was there. Ms. McAllaster and I went through the facility and confirmed there were 19 residents at the time of the visit. Another direct care worker, Renaly Landos, also confirmed with us that she knew there were 19 residents living there at that time.

<b>APPLICABLE RULE</b>	
<b>R 400.613</b>	<b>Licensed capacity, occupants.</b>
	(1) The number of residents and number of resident beds must not be greater than the capacity authorized on the license.
<b>ANALYSIS:</b>	It was confirmed through this investigation that the facility was over its licensed capacity in December of 2025. There was a period of ten days during that time when 21 residents were living at the facility although they were not all present in the facility at

	that time. There were three days, December 19 <sup>th</sup> through December 21 <sup>st</sup> when there were 21 residents on-site and present in the facility.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

**ALLEGATION: There are unsafe staffing ratios for high-care residents.**

**INVESTIGATION:** During my site visit at the facility on January 2, 2026, I asked home manager Ms. Holmes about the report that there are “unsafe” staffing ratios for the high-care residents there. She said that there are at least two staff working at all times in Phase 1 (Reed City Fields II). There are almost always more than two during the day shift. In addition to the two workers who are assigned as care staff, there are also “shower aids” who are direct care staff who work specific shifts to shower and provide other care needs for each resident. There are also “floating” direct care staff who go between the two attached facilities and provide care when and where it is needed. They also have a medication technician who passes medication to the residents at appointed times and who works between the two facilities. An extra staff person comes in at 6:00 p.m. to assist the residents with dinner. This is in addition to the kitchen staff who are preparing the dinner itself.

Ms. Holmes and her administrative assistant are both trained as direct care staff and will jump in throughout the day to care for residents when needed. Ms. Holmes said that she has also been working extra shifts herself to ensure that there are always enough staff. This was due to several staff quitting at the same time. She has since hired several new staff to fill in all the needed shifts. Ms. Holmes said that there is sufficient staff for the care of the current residents in the facility. They do have some residents who have significant care needs but others are independent.

Ms. Holmes provided me with the “Schedule at Reed City Fields” for several weeks from November of 2025 until the day of my visit. I reviewed this documentation to ensure that there was sufficient staffing. I saw that there were at least two staff working at the facility at all times along with the aforementioned “shower aids”, floating staff and kitchen staff. Ms. Holmes indicated where she had worked extra shifts including several midnight shifts through the holidays.

Ms. Holmes also provided me with each resident care agreement, resident’s assessment plan and health care appraisal. I noted that in each resident care agreement, it indicated that the licensee would provide “personal care, supervision and protection”. I also reviewed each resident’s assessment plan and health care appraisal. Out of the nineteen residents, fourteen require assistance with care needs including bathing, grooming, dressing, personal assistance, repositioning assistance and walking/mobility. Out of these fourteen, some require significant assistant and others were more independent and only needed some assistance with these care needs. Five of the residents were mostly independent and did not need

as much assistance with care needs. In terms of mobility, there were four residents who needed two-staff assistance using a mechanical lift and another five residents who needed one-staff assistance when transferring from one place to another.

I conducted a site visit on January 16, 2026 at the Reed City Fields Assisted Living facility. I was welcomed in by a resident and a kitchen staff person acknowledged me as I walked into the dining room area. I observed direct care worker Heather McAllaster administering medication to a resident in the dining room. She acknowledged me and agreed to speak with me about the current staffing. Ms. McAllaster stated that she and Renaly Landos were assigned to the facility as direct care staff. Ms. Landos came up to us as we were speaking and confirmed that. I also observed two other direct care workers who were going back and forth between the two attached facilities during the time of my visit. Ms. McAllaster stated that they were both “floating” staff who help out where needed in either facility. One of the “floating” staff did come up to Ms. McAllaster during the time of our discussion and asked her where she was needed at that time. Ms. McAllaster showed me through the facility and assisted me with checking the residents who were there at the time of the visit. All the staff seemed busy but not to an unreasonable degree. Ms. McAllaster did respond to a call alert at the time of my visit and attended to a resident while I was there. Other than that, I did not hear any other call alerts during the time of my visit. The other staff were checking on and caring for residents while I spoke with Ms. McAllaster. They seemed to know which residents needed assistance at that time instead of waiting for the call alerts to sound. All the residents whom I observed, those in the dining room and those in their rooms, seemed content and well-cared for. Ms. McAllaster confirmed that there were always two staff at all times in the facility in addition to the “floating” staff. She said that there were also additional medication technicians and shower aids when she worked during the day shift. Both she and Ms. Landos believed that there was sufficient staffing there to care for the residents adequately from their experience. They said that they believed that the residents are well-cared for.

<b>APPLICABLE RULE</b>	
<b>R 400.633</b>	<b>Staffing requirements.</b>
	(1) A licensee shall always have sufficient direct care staff on duty for the supervision, personal care, and protection of residents and to provide the services specified in a resident’s assessment plan, health care appraisal, and resident care agreement. At a minimum, the ratio of direct care staff to residents must not be less than 1 direct care staff to the following: (a) 15 residents during waking hours or 20 residents during sleeping hours for large group homes.

<b>ANALYSIS:</b>	I confirmed through this investigation that the facility has at least two direct care staff working at all times. In addition there are shower aids who attend to resident care needs specifically, a medication technician who administers medication and floating staff who work in either of the two attached facilities according to need. During my visits to the facility, I observed several direct care workers on-hand assisting residents. There were more than two direct care workers present during the time of my visits. I also reviewed the residents' care agreements, assessments and health care appraisals. The current staffing does appear sufficient to meet the specific care needs of the residents who live there.
<b>CONCLUSION:</b>	VIOLATION NOT ESTABLISHED

I conducted an exit conference by telephone with licensee designee Kory Feetham on January 20, 2026. I told him of the findings of my investigation and gave him the opportunity to ask questions.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend no change in the license status.



01/20/2026

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Adam Robarge  
Licensing Consultant

Date

Approved By:



01/20/2026

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Jerry Hendrick  
Area Manager

Date