



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

January 29, 2026

Michael Fields
Advanced Teaching Concepts Inc
P.O. Box 158
South Lyon, MI 48178

RE: License #: AS630087198
Novi Oaks
24701 Dinser
Novi, MI 48374

Dear Michael Fields:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 972-9136.

Sincerely,

A handwritten signature in cursive script that reads "Kristen Donnay".

Kristen Donnay, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Place
3026 W. Grand Blvd. Ste 9-100
Detroit, MI 48202
(248) 296-2783

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630087198
Licensee Name:	Advanced Teaching Concepts Inc
Licensee Address:	60674 Russell Lane South Lyon, MI 48178
Licensee Telephone #:	(248) 486-5368
Administrator/Licensee Designee:	Michael Fields
Name of Facility:	Novi Oaks
Facility Address:	24701 Dinser Novi, MI 48374
Facility Telephone #:	(248) 449-3119
Capacity:	4
Program Type:	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED

II. Purpose of Addendum

The purpose of this addendum is to decrease the capacity of Novi Oaks (AS630087198) from five residents to four residents.

III. Methodology

01/27/2026- Received written request from licensee designee, Mike Fields, to decrease capacity to four residents due to the needs of the residents in the home.

01/28/2026- Reviewed licensing file and information in BITS

IV. Description of Findings and Conclusions

Bedroom #3 will be changed from a double occupancy bedroom to a single occupancy bedroom. The resident bedrooms at Novi Oaks have the following dimensions:

Bedroom #	Room Dimensions	Total Sq. Footage	Occupancy
1	17 x 11.2	190.4	1
2	17 x 11.2	190.4	2
3	16.2 x 11.2	181.4	1

Total Occupancy: 4

The living room and dining room areas of the home provide more than 35 square feet of living space per occupant.

The staffing pattern of the home is adequate and includes a minimum of 1 staff to 4 residents per shift.

The licensee designee, Mike Fields, agreed not to exceed the licensed capacity of the home. He will contact the licensing department if he wishes to increase the capacity of the home in the future.

V. Recommendation

I recommend the capacity of Novi Oaks (AS630087198) be decreased to four residents.

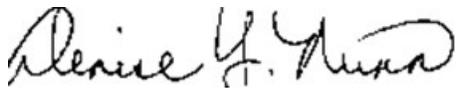


01/28/2026

Kristen Donnay
Licensing Consultant

Date

Approved by:



01/29/2026

Denise Y. Nunn
Area Manager

Date